2024 Budget Document

COBB & DOUGLAS PUBLIC HEALTH

Healthier lives. Healthier community.

A Component of Cobb County, GA Government

COBB & DOUGLAS PUBLIC HEALTH

Healthier lives. Healthier community.

Prepared By:

Cobb County Board of Health

Finance Department

Valerie R. Prince
Administrator/ Chief Financial Officer

Michele DiSalle
Controller

MaryKay Maples
Budget Accountant

Cynthia Cox
Workforce Administration Director

Laurie Hogan
Administrative Assistant

Tari Phillips
Support Analyst

COBB & DOUGLAS PUBLIC HEALTH

Healthier lives. Healthier community.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Cobb and Douglas Public Health
Georgia

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morrill

Executive Director

Table of Contents

Budget Message
vi Message from Administrator

General Information
2 Introduction
7 Organization Chart
8 Strategic Plan Message

Polices & Procedures
11 Budget Process
13 Budget Calendar
14 Budget Amendments
15 Budget Policy
17 Budget Controls
18 Fiscal Policy & Procedures

Budget Summaries
21 Priority Based Budget
22 Three-Year Projections
23 Five-Year Capital Budget Projection
24 Funding Sources and Appropriations
25 Summary of Funding Sources
26 Summary of Appropriations by Type
27 Financing Sources by Type
27 Financing Uses by Type
28 Comparison of Expenditure Functions
29 Three-Year Comparison of Revenues
30 Three-Year Comparison of Expenditures
31 Summary of Full Time Personnel
32 Summary of Full Time Personnel Chart
33 Summary of Part Time Personnel
34 Summary of Part Time Personnel Chart

General Fund Trends
36 Top 10 Revenues Trend Analysis and Chart
37 Top 2-5 Revenues Trend Analysis and Chart
38 Top 10 Expenditures Trend Analysis and Chart
39 Top 2-5 Expenditures Trend Analysis and Chart

Administration & Operational Support Offices
41 Mission and Function
41 Workload Indicators
42 Scorecard Goals & Objectives
43 Personnel Summary
44 Support Offices Budget Summary
45 Budgets within Support Offices
- 46 Cobb CIP
- 47 District Administration
- 48 District Communication
- 49 District Director
- 50 District Performance
- 51 District Workforce Administration
- 52 Public Health Administration
- 53 PH Infrastructure
- 54 PH Workforce Salary
- 55 Vital Records

Center for Clinical Services
57 Mission and Function
57 Workload Indicators
58 Scorecard Goals & Objectives
59 Personnel Summary
60 Center for Clinical Services Budget Summary
61 Budgets within Center for Clinical Services
- 62 340B
- 63 Acworth
- 64 ARPA Outreach
- 65 BreasTest and More
- 66 Business Support Services
- 67 Cervical Cancer Screening
- 68 Center for Public Health
- 69 Family Planning
- 70 Family Planning Cadre
- 71 HIV Services
- 72 Immunizations
- 73 LARC Initiative
- 74 Marietta
- 75 Marietta Child Health
- 76 Oral Health
- 77 Pharmacy
- 78 Smyrna
- 79 State Breast
- 80 STD Preventative Services

Table of Contents

Center for Community Health

81 Mission and Function
81 Workload Indicators
82 Scorecard Goals & Objectives
83 Personnel Summary
85 Center for Community Health Budget Summary
86 Budgets within Center for Community Health
- 87 ARPA Babies Born Healthy
- 88 ARPA Opioid
- 89 Audiology UNHSI 461000
- 90 Babies Born Healthy
- 91 CH Work for COVID Response
- 92 Children's 1st
- 93 Chronic Disease Prevention
- 94 CMS Clinics
- 95 CMS Foundation
- 96 Community Health
- 97 Early Intervention Services
- 98 Employee Worksite Wellness
- 99 GA PREP
- 100 Health Disparities
- 101 Healthy Start Initiative
- 102 Infants and Toddlers
- 103 Opioid Crisis
- 104 Peer Counseling
- 105 Perinatal Case Management
- 106 Safe Kids
- 107 Safe Kids Coalition
- 108 Tobacco Education
- 109 WIC Breastfeeding
- 110 WIC Cost Pool
- 111 WIC Direct Charge
- 112 WIC Nutrition Education
- 113 Youth Development

Center for Emergency Preparedness & Response

114 Mission and Function
114 Workload Indicators
115 Scorecard Goals & Objectives
116 Personnel Summary
117 Center for Emergency Preparedness & Response Budget Summary
118 Budgets within Center for Emergency Preparedness & Response
- 119 Cities Readiness Initiative
- 120 HCPP
- 121 Phase 3 Vaccination
- 122 PHEP Public Health Workforce
- 123 Preparedness 270
- 124 State COVID

Center for Environmental Health

125 Mission and Function
125 Workload Indicators
126 Scorecard Goals & Objectives
127 Personnel Summary
128 Center for Environmental Health Budget Summary
129 Budgets within Center for Environmental Health
- 130 ARPA EH Septic
- 131 Environmental Health
- 132 Environmental Health Workforce Plan

Center for Epidemiology & Infectious Disease

133 Mission and Function
133 Workload Indicators
134 Scorecard Goals & Objectives
135 Personnel Summary
136 Center for Epidemiology & Infectious Disease Budget Summary
137 Budgets within Center for Epidemiology & Infectious Disease
- 138 ARPA CCMEO
- 139 CSTE COVID
- 140 Ending the HIV Epidemic
- 141 EPI Additional
- 142 EPI Capacity
- 143 EPI Capacity COVID
- 144 EPI COVID Additional
- 145 Health Assessment
- 146 HIV Prevention
- 147 STD CDS Workforce
- 148 TB Case Management

Appendix

150 Acronyms
151 Glossary

Chief Financial Officer's FY24 Budget Message

Budget Message

June 2023

Cobb County Board of Health Members, District Health Director, and Cobb & Douglas Public Health Employees:

As Chief Financial Officer of Cobb & Douglas Public Health, it is with great pleasure that I submit to you the fiscal year 2024 budget for the Cobb County Board of Health (July 1, 2023 -June 30, 2024). This budget has been developed with the participation and input of the Leadership Team, Center Directors, Program Managers, and staff.

The annual budget is one of the most important documents presented to the Board of Health and is intended to create a financial plan that reflects the priorities established by the agency. We are committed to improving the quality of life in the community by tracking and preventing the spread of disease, promoting health and safety, improving access to care, and ensuring that our community is prepared for public health emergencies. This budget is balanced, builds upon the successes of the prior year, and is essential to the agency's vision of "Healthier lives, Healthier community".

Effects of the global COVID-19 pandemic that have impacted our agency since early 2020 continue into FY24. A dedicated Outreach Team has expanded access to underserved communities by providing vaccinations, testing and other health checks at non-traditional locations such as recreation centers, faith-based organizations, businesses, apartment community rooms and individual visits to homebound residents. We have also launched a new Community Health Worker program as part of this effort to assist residents in linking to needed health and community resources.

The end of FY23 saw the addition of approximately $17 million in American Rescue Plan Act (ARPA) funds awarded to the agency by Cobb County Government through the end of calendar year 2026. $10 million of the funding will expand our existing Outreach Team and Community Health Workers, fund Opioid prevention and response strategies developed in the Cobb County Opioid Strategic plan, increase funding for our Babies Born Healthy program to provide prenatal services to uninsured women and allow us to initiate a septic tank repair and pumping initiative to provide assistance to low-income households. The other $7 million is allocated toward the construction of a new South Cobb Public Health Center which will provide better access to critical health services in this part of our county.

The Cobb & Douglas Public Health team remains flexible and responsive when providing traditional public health services. Through both established and innovative new delivery methods, such as the expanded use of telehealth/virtual services and drive through visits, staff continue to meet the needs of the community. As appropriate, staff have also moved back to offering in-person and home-based services to our clients.

Programs are divided among five service and program centers: Clinical, Community Health, Emergency Preparedness & Response, Epidemiology & Infectious Diseases and Environmental Health. Administrative and operational support for all services and programs is provided by offices under the District Health Director. Since the General Fund pays for all administrative and operating expenses for the five service and program centers, as well as the administrative and operational support, all revenue and expenditures for the Cobb County Board of Health are included there.

General Fund

Includes all revenues & expenditures for each budget center

In adopting the FY24 Budget, the agency followed a strategy of fiscal sustainability and balance while recognizing the challenge of state and federal funding uncertainties. This fiscally prudent approach allows the agency to continue to provide mission-critical programs, services, and priorities.

The agency funds capital needs as they arise and does not defer these costs. Since the cost of delayed maintenance and repairs can be higher than properly maintaining and replacing capital items on a scheduled basis, this approach ensures a long-term fiscally responsible way to handle capital expenditures. Capital is defined as the acquisition of/or addition to fixed assets, which cost more than $5,000, and has a life expectancy greater than one year.

The most significant capital expenditure in FY24 for Cobb & Douglas Public Health is the design and construction of the new South Cobb Public Health Center that will replace the current, much smaller and older facility. While the facility is not expected to open until FY25, capital dollars are allocated in the FY24 budget for pre-construction costs including programming space and design. The Cobb County Board of Health approved a fund balance appropriation of $4.5M toward the development and construction of the new facility. Additionally, Cobb County Government allocated $7.0M in ARPA (American Rescue Plan Act) funds for the facility and $2.0M in SPLOST (Special Purpose Local Option Sales Tax) funding that was approved by voters in Cobb County in 2020. This project will have future impact on operating costs for the agency, however unlike the existing facility, the new expanded center will add clinical services, thereby generating revenue to offset some of the operating costs.

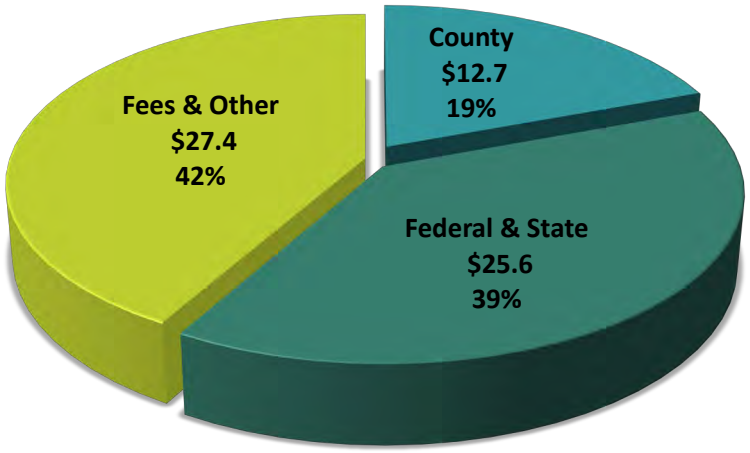
A new equipment storage facility was approved by the Cobb County Board of Health with a $2.0M fund balance appropriation in FY23. Scheduled to be constructed in FY24, this facility will provide Emergency Preparedness & Response equipment and vehicle storage, extending the life and operational readiness of equipment acquired during the pandemic. Impacts to the operating budget will be for expenses such as utilities, pest control and insurance. Other capital expenses include the replacement of aging computer equipment with no expected impact to the operating budget . CDPH works closely with Cobb County Government to repair and/or replace major facility systems, such as HVAC, plumbing, elevators, roofing components.

The FY24 budget sets ambitious but achievable goals. The agency takes great pride in developing a budget that is balanced, sustainable, realistic, and aligned with our strategies.

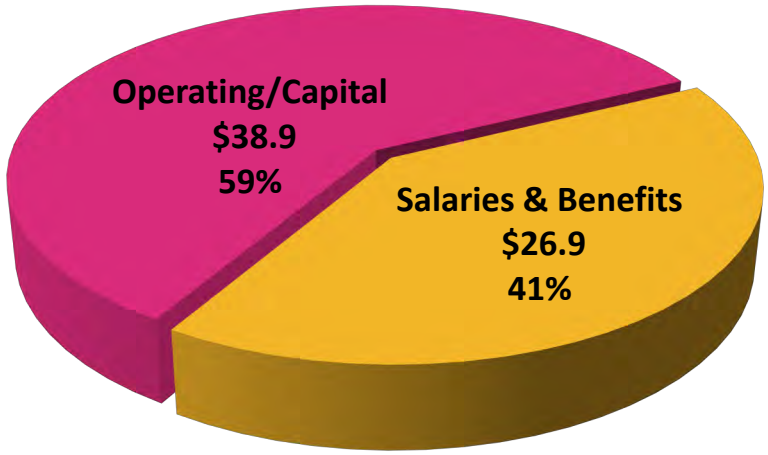
Budget Overview

The FY24 Adopted Budget is $65,808,013; This is $8,632,700 more than last year's FY23 Year-End Amended Budget of $57,175,313. The sources and uses of the above funds are illustrated in the chart below:

Revenues by Category
(in Millions)



Expenditures by Category



General Fund Financial Highlights

- Estimated revenues for FY24 are projected to be $65,808,013. The major source of the increase comes from Cobb County Government for public health projects funded through a $17M ARPA appropriation that will be spread over three (3) years.
- The State of Georgia provided an additional $740,000 to support a much-needed cost of living adjustment (COLA) for all full-time employees to aid with retention and recruitment. CDPH leveraged these funds to provide a 5% salary increase for full-time employees with a minimum increase of $2,000 as well as a $0.50/hour increase for part-time employees.

- $26.8M of FY24 budgeted expenses are allocated for personnel services, including salaries and benefits. This includes several full and part time positions funded through federal COVID funds, that will expire at the end of FY24. These temporary positions serve in a variety of Epidemiology, and Community Health roles , including providing COVID vaccines, health education and linkages to other services outside of our traditional public health centers with the goal of improving access to care for underserved communities. Benefits costs are 67.61% of salary costs. This includes a recently-implemented defined 401K contribution with 100% match up to 5% and an incremental increased match based on tenure, topping out at a 9% match for those with 14 years of service. This has been a tremendous benefit for recruitment and retention.
- $38.9M of FY24 budgeted expenses are allocated for operating expenses and capital reserves. Of that total, $17.8M is capital reserves related to the ARPA projects, including construction of the future South Cobb Public Health Center and a storage facility at the headquarters location for Emergency Preparedness & Response equipment and vehicles.
- The Information Technology (IT) budget includes planned capital expenses of $370,000 for hardware and software, including PC and laptop replacement and cyber security upgrades. The PC and laptop replacement cycle is 3-5 years. The software expense allows IT to expand the virtual worksite and meeting capabilities. This allows staff to stay connected via teleworking and to work remotely from non-traditional public health locations including the mobile health van. The ever-evolving threat of cyber-attacks necessitates additional security enhancements and training to protect our network. Operational impacts include additional expense for cloud storage, virtual desktops, digital signature software and more robust appointment/ queuing capabilities. The operational expense of expanding these capabilities is well justified by improvement to the customer experience, keeping our public health staff engaged and productive, and providing remote working options.

- In FY24, we will continue to expand private insurance, Medicaid, and Medicare billing opportunities, particularly through our Pharmacy. This creates new revenue streams and gives insured patients the opportunity to utilize our on-site Pharmacy for prescription pick-up.
- While HIV treatment and primary care has transitioned to an outside partner, the role of public health in ending the HIV epidemic has increased. Cobb County was identified as one of 48 counties across the United States with the highest rate of new HIV infections. Over $1M of federal funds have been allocated to Cobb to increase HIV prevention strategies to address this trend and reduce the transmission of HIV.

- In FY24, we are continuing our Community Health Improvement Matching Grant opportunity. CDPH accepts proposals from local agencies for one-time policy/system/environmental projects that address needs identified in our Community Health Assessment. We have budgeted $125,000 to match $1:$1 with these partner agencies.
- FY24 will be the 5th year of the 5-year HRSA Healthy Start grant. This federal grant brought more than $1 million per year into our district to improve maternal and infant birth outcomes. We are excited about the positive results demonstrated and will be working over the next several months to apply for another 5-year cycle.

FY24 Budget Strategy

The following strategies helped guide the annual budget planning process and support long-range planning to assure service sustainability .

Fiscal Stewardship – Emphasis continues to be on strategic and long-range planning and fiscal stewardship. Business decisions are based on evaluating the cost-effectiveness of alternatives against expected benefits.

Outcomes-Based Decision-Making – Utilizing new technology and reporting capabilities to support decision making for agency spending. CDPH completed the FY23-FY25 Strategic Plan and Community Health Assessments in FY23, providing strategic direction for the agency.

Continual Focus on Customer Service – Increased awareness of client and community needs through the 2022 Community Health Assessment (and annual updates) to improve health equity and address social determinants of health. Additional consideration is given to the results of our ongoing Customer Satisfaction Surveys provided to all clients at the time of service.

Legislative Impacts - Continued awareness of legislative changes is essential due to potential funding reductions and regulatory changes that may impact agency operations. For example, in the 2023 Georgia session, the childhood lead levels prompting an Environmental Health investigation was lowered to be consistent with CDC recommendations. This results in more home/business investigations by our team. Operating contingency funds have been included in financial planning to mitigate any adverse actions. CDPH also strives to anticipate state public health legislative priorities each year. This year we will continue our focus on COVID-19 Response, Maternal & Child Health, Opioid Abuse Prevention, Health Equity, and HIV Eradication.

Workforce Development – Continued emphasis on training and development, especially in support of new and potential supervisors/leaders. We have increased employee engagement and understanding of health equity with a focus on delivering care with cultural humility. We continue to strategize ways to remain competitive in the healthcare market.

Fund Balance – Unreserved fund balance will be maintained at a responsible level that will support a balanced budget, mitigate the risk of the unpredictability of revenue sources at the local, state, and federal level (potential legislative changes).

Development Office/Strategic Partners - We continually seek ways to maximize the agency's reach and impact via supplemental funding and partnerships with community organizations. The Development Office and our Cobb & Douglas Health Foundation continue to seek and apply for federal, state, county, and private grant funding where strategically viable. For example, this will be our 20th anniversary of the Cobb Public Safety Golf Classic which traditionally brings in over $100,000 for our Safe Kids Cobb and The Safety Village programs.

Flexibility - Budget development and approval will continue to be coordinated in an inclusive process that allows for flexibility throughout the year to address unexpected events with continued priority on the agency's vision and strategies for FY24.

Challenges and Opportunities

- Maintaining budgets for measured growth, demand for services and needs of the community
- Investing in the appropriate levels of technology with available resources to meet future expectations
- Providing fair and equitable salary/benefits to all staff
- Balancing future staffing and expected services/revenues within budget
- Pursuing partnerships, advocacy, and community relationships to supplement the budget
- Providing critical, traditional public health services as well as expansion of much needed services for those most adversely impacted by the pandemic.

FY23 Significant Accomplishments

The organization focused on the strategic priorities in FY23 and mitigating the impact of the pandemic on our community's health. The following are just a few of the many significant accomplishments to celebrate:

- The agency recognized the end of the federal state of emergency for the COVID-19 pandemic in May 2023 but remains ready to respond to increases in cases and hospitalizations as well as providing testing resources and vaccinations at fixed locations and through outreach events.
- The agency has submitted application for the Certificate of Achievement (COA) from GFOA for Excellent in Financial Reporting for FY22 (awaiting decision).
- The Government Finance Officers Association of North America awarded the agency the Distinguished Budget Presentation Award for the FY23 Budget Document. CDPH is one of a very few public health agencies receiving this award in the US and Canada.
- In 2015, CDPH was the first nationally accredited health district in Georgia and among only 2% in the US. In FY23, CDPH maintained its national Public Health Accreditation status, being the first district in the state of Georgia to earn reaccreditation and among only 10% of health districts in the nation to be nationally accredited.
- The Georgia Public Health Association (GPHA) awarded the 2023 "Al Dohany Community Service Award" to CDPH Deputy Director, Lisa Crossman for her tireless efforts to improve the health of our community.
- The Georgia Public Health Association (GPHA)awarded the "Sellers-McCroan Award" to Rachel Franklin, Director of Epidemiology & Infectious Disease, Savannah Hardin, Epidemiologist and Dr. Christopher Gulledge, MD of the Cobb County Medical Examiner's Office for their work on post-mortem respiratory virus and COVID-19 testing on decedents.
- The Georgia Public Health Association (GPHA) awarded the 2023 "Ruth B. Freeman Nursing Award for Population Health Practice to Pepa Koleva, the supervisor of Adult Health services for the Marietta Public Health Center.

- The Georgia Public Health Association (GPHA) awarded the Fred Agel Governance Award to Cobb County Board of Commissioners Chairwoman Lisa Cupid.
- The Georgia Public Health Association (GPHA) awarded the 2023 "Administration Outstanding Service Award" to Valerie Prince, District Administrator & CFO.
- In partnership with Georgia DPH and the USDA, we launched our new eWIC system. Our Women, Infants and Children (WIC) Nutritional Supplement program now allows participants to conveniently purchase healthy foods through a debit card system, which replaces the previous paper vouchers.
- Continued improvement efforts to streamline processes and adopt best practices.
- Increased communications and marketing to our community and clients.

Under the direction of the Cobb County Board of Health, the leadership of District Health Director, Dr. Janet Memark, and the efforts of the Finance Team, the attached FY24 Budget was submitted for consideration and adopted on June 15, 2023. The recommended FY24 budget was adopted as presented on June 15,2023.

Cobb County Board of Health has put forward a great effort to provide the best and most relevant budgeting/planning information in an easy-to-understand format. However we are always striving to improve. If you have any questions, comments or suggestions about this document, please direct them to Valerie Prince, Director of Administration/CFO at Valerie.Prince@dph.ga.gov or Michele DiSalle, Controller at Michele.DiSalle@dph.ga.gov.

Respectfully,

Valerie R. Prince

Valerie R. Prince

General Information on Cobb & Douglas Public Health

Introduction

Profile of the Cobb County Health Department

The Cobb County Board of Health, is responsible for providing the community Public Health mandated services as defined by Georgia Law Section 31.3. The State of Georgia has divided the state into 18 health districts. Cobb County is part of District 3-1 and is combined with Douglas County. Douglas County is its own entity, governed by its own Board of Health and adopts its own budget. Both entities are managed by a single District Director and share administrative services for efficiency. The Cobb County Board of Health receives funding from a combination of federal, state, and local grants, donations, and fees for services. Certain administrative and overhead support costs are recorded in the financial records of the Cobb County Board of Health and are then allocated to the Douglas Board of Health for their appropriate share of these expenses. The budgets contained herewith are for the Cobb County Board of Health only.

Cobb County Board of Health Members

An eight member Board of Health governs Cobb's Health Department. The Board is comprised of the Chairman, Cobb County Board of Commissioners; Cobb County School System Superintendent; Mayor, City of Mableton; a physician actively practicing medicine in Cobb County licensed under chapter 34 of Title 43; a consumer for advocacy and a consumer for the needy both appointed by the Cobb County Board of Commissioners; a person interested in promoting public health appointed by Mableton City Council; and the Marietta School System Superintendent. The Chairman of the Cobb County Board of Health is appointed by the eight member board.

Dr. Carol Holtz, PhD, RN
Chair

Mr. W. Wyman Pilcher, III
Vice Chair

Mayor Michael Owens
Mayor, City of Mableton

Dr. Paula Greaves, M.D.
Wellstar Health System

Ms. Lisa Cupid
Cobb County Board of Commissioners Chairwoman

Mr. Chris Ragsdale
Superintendent, Cobb County School District

Mr. Pete Quinones
CEO, MetroAtlanta Ambulance Service

Dr. Grant Rivera, Ed. D
Superintendent, Marietta City Schools

Dr. Janet Memark
District 3-1 Health Director

The District Health Director, a state employee who is appointed by the State Commissioner of Public Health, confirmed by both the eight member Cobb County Board of Health and the eight member Douglas Board of Health, is responsible to both the Cobb County Board of Health and the Douglas Board of Health. The Director manages the daily operations for the District. The District is organized into support offices and centers to carry out both mandated and non-mandated programs and services: Office of Administration & Support, Clinical Services, Community Health, Environmental Health, Emergency Preparedness & Response, and Epidemiology & Infectious Diseases.

The Cobb County Board of Health, along with its partners, promotes and protects the health and safety of Cobb residents. Public Health focuses on health threats to the public as a whole, instead of the wider range of health care needs that can be present for any individual. The Centers for Disease Control and Prevention states that the purpose of Public Health is to protect the population from the spread of disease, environmental hazards, and injuries; promote healthy behaviors; respond to the public health needs arising from natural disasters; and assure the quality and accessibility of services.

Cobb County Board of Health Service Provided

Cobb County Board of Health offers over 30 mandated programs and non-mandated programs. Mandated programs are those programs required under state and federal statute. Non-mandated programs are not required by state or federal statute, yet are critical to the community. Each program has one or more budgets, all of which, comprise the operating and capital budget of $65,808,013 for FY24.

Category	Mandated Programs by State or Federal Statute	Non-Mandated Deemed Critical by CBOH
Chronic Disease & Injury Prevention	-	Adolescent Health & Youth Development Injury Prevention /Safe Kids Chronic Disease Prevention (Diabetes, Asthma, Cardiovascular, Tobacco, Physical Activity & Nutrition)
Protection, Safety & Response	Epidemiology & Health Assessment (all notifiables and STDs) Food Service Public Swimming Pools On-site Sewage Management Systems Tourist Accommodations Body Art Nuisance Complaints Emergency Preparedness & Response	Opioid Prevention Abuse Trailer Parks (Local Mandate)
Family Health Management	Early Hearing Detection & Intervention Children's Medical Services WIC Scoliosis Coordination	Children 1st Early Intervention /Babies Can't Wait, Perinatal Case Management/ Babies Born Healthy Healthy Start
Clinical Services	Immunization Child Health Screenings Family Planning Sexually Transmitted Infections Oral Health Screening HIV Prevention Tuberculosis	International Travel Health Breast & Cervical Cancer Prevention Pharmacy Services
Health Information, Policy & Strategy	Cannabis Oil Registry	Vital Records

History of Cobb County

Cobb County, Georgia, is a healthy, vibrant community located 20 miles northwest of Atlanta along the scenic Chattahoochee River. Cobb and neighboring Cherokee County were part of the Creek and Cherokee Indian Territories when the first settlers arrived in the early 1800s. The North Georgia Gold Rush brought English and Scotch-Irish settlers in search of riches and farmland. As trade began, enough homesteaders were attracted to the area for the City of Smyrna, one of Cobb's six municipalities, to be settled in 1831. Cobb County was officially organized on December 3, 1832, and named for Thomas Willis Cobb, a United States Senator, Congressman, and Superior Court judge. The County seat, Marietta, was officially recognized in 1834. The two cities and county grew substantially following Reconstruction and especially after World War II with the building of Rickenbacker Field and the Bell Bomber Aircraft plant - now Dobbins Air Reserve Base and the Lockheed Martin Aeronautical Systems plant.

Location

Cobb County is included in the Atlanta Metropolitan area. The County is located 15 miles west of the city of Atlanta and 60 miles east of the State of Alabama. The County is bordered by Paulding on the West, Fulton on the East, Douglas on the South, and Bartow and Cherokee on the North. All of this is part of the Piedmont region of the Appalachian Mountains.

Cobb County Municipalities

There are seven municipalities located in Cobb County– Acworth, Austell, Kennesaw, Mableton, Marietta, Powder Springs, and Smyrna. The city of Mableton was created in March of 2023, which made it the largest city area in Cobb County with an estimate of 40,834 residents. The city of Marietta holds the county seat.

Land Area

Cobb county occupies an area of 339.55 square miles and ranks 81st in size out of 159 counties.

Cobb County Population and Demographics

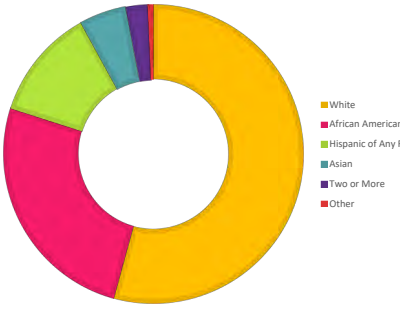
Source: US Census Bureau , 2020 US Census

Total Population

776,149

Median Age of Population

37.3



61.2% White

29.5% African American

13.8% Hispanic (of Any Race)

5.7% Asian

2.8% Two or More Races

0.6% Other

Median Household Income

$80,830

9.2% of the population is in poverty

92.9% of persons 25+yrs are a high school graduate or higher

48.4% of persons 25+yrs have a Bachelor's degree or higher

13.8% of persons under the age of 65 are without health insurance

Educational Systems Information

The Cobb County School District (CCSD) is the 2nd largest school system in Georgia with over 107,000 students with 112 schools.

Marietta City Schools (MCS) serves the residents within the city of Marietta and has 8,900 students with 13 schools

Cobb County is home to three large universities: Kennesaw State University (with more than 35,000 students), Chattahoochee Technical College, and Life University

Organizational Chart

All five centers and support offices add up to the FY24 total budget of $65,808,013

Strategic Plan Overview

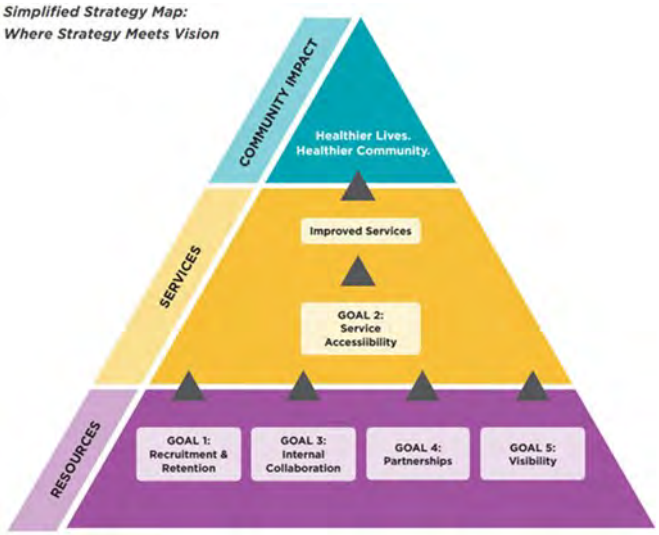
Cobb & Douglas Public Health (CDPH), also known as Georgia Public Health District 3-1, is located in northwest Metro Atlanta and functions as one of Georgia's 18 local health districts that provides support and management for public health services and programs spanning 159 Georgia counties. To accomplish this, CDPH employs 350+ people across approximately 30 programs to deliver services to clients across seven locations and throughout the community.

Throughout fiscal year 2022, our health department and various stakeholders undertook an extensive review and revision of the previous CDPH Strategic Plan (2017). A new FY 2023-2025 Strategic Plan was created. The strategy is communicated through strategic goals, strategic objectives, and strategic actions. Progress on objectives and actions are monitored regularly in the agency's performance management software on our Strategy Scorecard.

The strategic goals highlight the key areas in which the whole agency must focus to serve our community better. Five agency-level strategic goal areas were identified:

1. Recruitment and Retention
2. Service Accessibility
3. Internal Collaboration
4. Partnerships
5. Visibility

The strategy map below shows the relationships between our strategic goals and how they relate to our overall vision for the health department, "Healthier Lives. Healthier Community." Arrows show cause and effect relationships. The strategy map flows from bottom to top across three "perspectives", from resources to services to community impact.



Strategy implementation will likely be ineffective unless the system change is supported by day-to-day operations. CDPH designed an operational scorecard to monitor such ongoing agency-wide and program-level efficiency and effectiveness. The image below lists the three perspectives (Community, Activity, and Resource) and what measures are tracked at the agency-level in our performance management software. Within each perspective, we track various measures to evaluate our performance, including community outcome measures, service quality measures, workforce measures, financial measures, and more.

The full strategic plan includes appendices with specific details on each strategic goal, objective, and action. You can view CDPH's full strategic plan by clicking here to download or by visiting our website at cobbanddouglaspublichealth.com/about/publications/ .

Policies & Procedures

Budget Process

Policies & Procedures

Cobb County Board of Health is responsible for allocating limited resources to a wide variety of programs and services. The cornerstone on which these decisions are built is the annual financial plan which includes the FY24 Budget. The budget establishes what programs and services are funded; what revenues will be needed; and how monies are to be spent. The Cobb County Board of Health FY24 fiscal year covers the period from July 1, 2023 through June 30, 2024.

The budget preparation process is not merely balancing revenues and expenditures for the fiscal year. Instead, the process must be strategic in nature. Management has to make decisions in the budget process that center around providing services; creating goals; looking for ways to improve program efficiency and effectiveness; and using resources and revenues wisely. During this process, management also has to clearly identify services that will promote and protect the health of our residents; quantify those needs; categorize them into programs for the purposes of accountability; and determine the revenue sources.

A budget is comprised of the following sections:

Revenues – includes grants from County, State, or Federal governments as well as fees from Medicare, Medicaid, and patient payments. Estimates are based on current year funding or fee collection as well as projections based on knowledge of factors that will affect the coming year.
Personnel Services – includes salaries and related benefits. Salary projections are based on current year actual data provided by payroll. Benefit rates are provided by the State of Georgia Department of Public Health (DPH). Additions, deletions, or changes to salaries are allowed based on known needs for the upcoming year.
Operating Expenses – based on current year budget. Changes are allowed based on current year actual trends as well as known factors for the upcoming year.
Capital – items must be requested. Some items come from the 5-year capital plan. Other items are known needs for the upcoming budget year.
Reserve – developed at the Finance Department level. Policy calls for reserves to be set aside for projected one-time events as well as operating contingencies.

Cobb County Board of Health does line item/priority budgeting, but as with almost anything, historical patterns are often a good indicator of future revenues and expenditures. Therefore, to assist in the preparation of the revenues and expenditures, comparative data from the previous three years plus real time information of activity in the current budget cycle is provided.

The budget data entered is processed through five levels whereby at each level changes are made as deemed

appropriate by the highest level of staff at that budget level. The levels are as follows:
The formal budget preparation process begins in February with the setting of the calendar as well as the preparation of the budget packets. The budget packets are prepared throughout the month of February. The budget calendar including deadlines is created and distributed to the Center Directors.

A formal budget kick-off meeting is held at the beginning of March. The budget packets in the form of spreadsheets are distributed electronically to the Center Directors at the beginning of March. The implementation of Excel spreadsheets in conjunction with our MUNIS Financial System has streamlined the process and eliminated most of the paperwork that was formerly involved.

The Center Directors in turn distribute the packets to the appropriate Program Managers. The Program Managers review their goals for the upcoming year, determine their costs to achieve these goals, and update the spreadsheets accordingly. Once the Program Managers are finished with their updates, they notify their Center Directors who review the budgets in preparation for the team meetings. The team meetings are held in March and April which consist of the Finance Budget Team as well as the appropriate Center Director and Program Managers. Each budget is discussed as a group and adjustments may be made. The 3-year operating plan, 5-year capital plan, and fee schedules are also reviewed and updated annually.

When all of the team budget meetings are finished, the Finance Budget Team examines the budget as a whole, makes any necessary changes, and prepares the Budget Retreat presentation. The presentation includes summaries of the current year and next year budgets, analysis of any changes, and final recommendations for the next year budget. The presentation is then presented to the District Health Director and the Finance Liaison Board Member for review and questions. Upon approval by both individuals, the presentation is finalized.

In June, a Budget Retreat and work session is held during the bi-monthly board meeting. Attendees include the Cobb County Board of Health Members, the District Health Director, the Finance Budget Team, and Center Directors. The Budget Retreat presentation is made and the Cobb County Board of Health is able to ask questions and further refine the budget.

Upon adoption of the budget, the Finance Budget Team enters the final budget numbers in the accounting system at the individual budget level. The Finance Department then begins the preparation of the formal budget document, which includes some general information about:

· Policy Overviews
· Program Summaries for Funds and Programs
· Financial Summaries
· Program Summaries
· Capital Summary

When this is published, it is made available to the public via our website and copies are available in the Center for Administration/Finance Department. The following page is a budget calendar that summarizes this process according to dates.

The Budget Process is one that allows the Cobb County Board of Health to forecast both funding sources and expenditures. As noted above, it is the cornerstone on which these decisions are built. The FY24 Adopted Budget provides a realistic roadmap that will allow us to complete our mission while being fiscally responsible.

Budget Calendar

Cobb County Board of Health
FY24 Budget Preparation Calendar

February 1 - March 2, 2023	Finance Budget Team prepares budget packets and provides training to designated staff. Distributes budget packets to Center Directors, Program Managers and Designated Staff.
March 27 - April 21, 2023	Finance Budget Team meets with Center Directors, Program Managers and Designated Staff to review the budgets 3-year Operating Plan, 5-year Capital Plan and Fee Schedules.
April 24 - May 19, 2023	Finance Budget Team makes adjustments to the Operating and Capital Plans and will communicate any Fee Schedule changes.
May 23, 2023	Finance Budget Team meets with the District Health Director and Finance Liaison Board Member to review budgets.
May 22- June 2, 2023	Finance Budget Team prepares for the Budget Retreat and Work Session.
June 15, 2023	Cobb County Board of Health's Budget Retreat and Work Session.
June 15, 2023	Cobb County Board of Health's meeting to adopt budget.

Budget Amendments

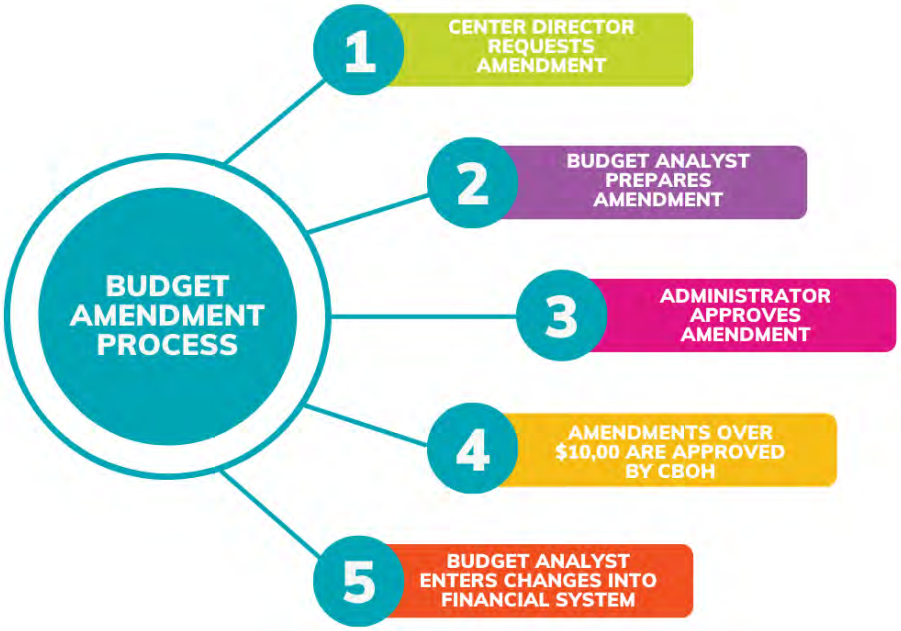
The level of budgetary control is at the program level. Any changes which would increase or decrease program total budgeted revenues or expenditures require advance approval by the Administrator. In addition, for amendments over $10,000, the Cobb County Board of Health must also give their approval.

Cobb County Board of Health has established the policy of maintaining an undesignated reserve of 2 out of 12 months, or 16.67% of the total General Fund Expenditures for working capital in the General Fund, which is a GFOA best practice.

Each year, an annual budget is formulated which represents the Cobb County Board of Health's plan for expending its anticipated revenues during the upcoming fiscal period. When the budget is adopted at the end of June, it is, at that point in time, management's best estimate as to the most efficient allocation of the financial resources to meet the service needs of our clients, customers, and patrons.

The original amount adopted for a particular line item can be affected by a number of different factors such as: subsequent increases in grant in aid fees, changes in departmental priorities, or unanticipated events resulting in the need to expend funds. In order to allow for these types of things, procedures have been put into place to allow for the budget to be amended.

There are generally three types of situations that call for a budget amendment. The first type is when there is a source of revenue that has not been budgeted in a particular budget for the current year that will be used to acquire materials or services in that budget. This may be a new source of revenue; an unexpected windfall above and beyond the original projection; or the revenue may come from another fund (such as Interagency Transfers). The second type is when there are no revenue sources available to cover unanticipated expenditures and funding will have to be drawn from the General Funds reserve balance. The third type is a transfer from one line item to another that is within the same budget.

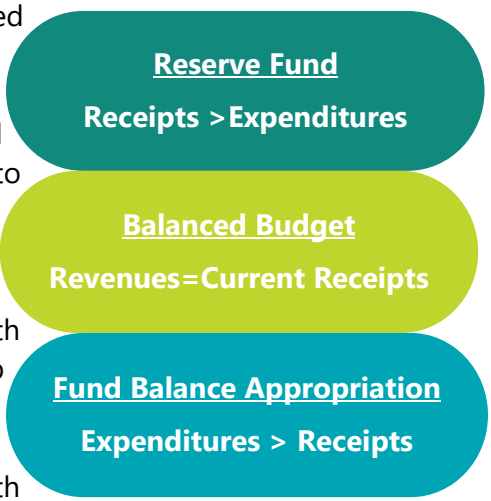


Budget Policy

The mission of Cobb County Board of Health is to provide the residents of Cobb County with a well-planned, effective and efficient local public health department. A major part of that mission is to promote and protect the health and safety of the residents in Cobb County. Our objectives are preventing epidemics and spread of disease; protecting against environmental hazards; preventing injuries; promoting and encouraging healthy behaviors; responding to disasters and assisting in recovery; and assuring the "quality of and accessibility to" health care. The annual operating budget is one tool that is used to see that public funds are properly accounted for, that they are prudently expended, and that they are used to meet these objectives.

Balanced Budget

The Cobb County Board of Health adopts and maintains a balanced budget. A balanced budget is achieved when current expenditures equal current receipts. When receipts exceed current expenditures, a reserve/fund balance is created. When current expenditures exceed receipts, the fund must have enough in reserves/fund balance to compensate the shortfall in receipts. If this occurs, it is a Fund Balance Appropriation. The Cobb County Board of Health which includes our Women Infants & Children (WIC) program and Capital adopts an operating budget each year for the General Fund with Generally Accepted Accounting Principles (GAAP) followed. The Cobb County Board of Health adopts governmental funds' operating budgets on the modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined. Available means are collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. The basis of budgeting for funds is the same as the basis of accounting.



With the implementation of Governmental Accounting Standards Board 34 (GASB 34), government-wide financial statements are prepared using the full accrual basis. This approach includes current assets and liabilities but it also includes capital assets and long-term liabilities. Some of the major adjustments involved in the operating statement in regards to GASB 34 are the removal of capital outlays (with depreciation expense being reported in its place), the removal of debt service principal outlays and the removal of the receipt of the proceeds of long-term debt. Also, the reporting of amortizations; reporting of interest on debt when incurred rather than "when due;" reporting expenses in connection with prepaid items and consumption of inventory; reporting revenue that is not yet "available" for spending and reporting expense related to the non-current portion of certain liabilities are also major adjustments involved in implementing GASB 34.

The Cobb County Board of Health utilizes a line item, priority based budgeting approach in preparing its annual General Fund operating budget. This approach requires that each department submit a budget request and justify expenditures each year rather than justifying their prioritized goals. This justification is presented through budget narratives. Even though some expenditures are repetitious every year, they still must be included in the budget and explained. They also must prioritize their budget to the goals they are charged with meeting.

Encumbrance accounting is utilized in the governmental fund. Encumbrances represent commitments related to unperformed contracts for goods or services. They are budget monies that are "set aside" or encumbered for materials or services that have been ordered but not yet delivered or provided. Encumbrances that are outstanding at the end of the fiscal year are reported as reservation of fund balance and are incorporated as adjustments to the following year's budget. All unencumbered appropriations lapse at the fiscal year end.

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The basic unit of organization and operation within the Cobb County Board of Health exists at the "fund" level. Consistent with this operational concept, the Cobb County Board of Health accounting system also employs the "fund" as the basic budgetary and accounting entity. The operation of the funds is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in the individual fund. Since the Cobb County Board of Health only has a "General Fund" that encompasses all budgeted resources there is only the General Fund in the Governmental Fund types. There are no Special Revenue Funds, Debt Service Funds, Capital Project Funds, or Proprietary Funds.

Governmental Fund Types:

This is the fund through which all governmental functions of the Cobb County Board of Health are financed. The acquisition, use and balances of the Cobb County Board of Health resources and the related liabilities are accounted for through a governmental fund, our General Fund. These fund types use the flow of current financial resources as a measurement focus where determination of changes in the financial position rather than net income is important. This means that only current assets and current liabilities are generally included on their balance sheets. Operating statements of these funds present increases (i.e. revenues and other financing sources) and decreases (i.e. expenditures and other financial uses) in net current assets. The following fund type is used by the Cobb County Board of Health for budgeting.

General Fund—The General Fund is the general operating fund of the Cobb County Board of Health. It is the only fund Cobb County Board of Health uses. It is used to account for all revenues and expenditures of the Cobb County Board of Health.

Budget Controls

To ensure compliance with the legal provisions of the annual appropriations budgets for the General Fund, the Cobb County Board of Health maintains strong budgetary controls. Since the budget is officially adopted at the program budget level, then the legal level of control is at the program budget level. The controls, however, are at the line item level for each program. The first control is within the financial system. If a line item does not have sufficient funds, a requisition cannot be created. In this situation, the Center Director or Program Manager must make a request to the Budget Analyst to create a budget transfer/amendment. The Administrator has to approve the request and then the budget is adjusted accordingly by the Budget Analyst.

The second control is through the requisition approval process. A requisition must go through a series of approvals in the financial system. It must be approved by the Program Manager and/or Center Director to ensure they are aware of how their budget money is being spent. Next, the Budget Analyst and/or Administrator verifies that the items are being charged to the correct line item. Finally, if a purchase request is greater than $10,000, the Administrator and the District Health Director must approve it. It is only after this set of approvals that the requisition is submitted to the Purchasing Department for adherence to procurement policies and procedures and ultimately processing.

Each month, budget activity reports are available for every program budget for managers to review and monitor their actual expenditures versus their budgeted expenditures.

The Cobb County Board of Health maintains an encumbrance accounting system which is another budgetary control. Encumbered amounts at year-end are recorded as a reservation of fund balance and are reflected as an adjustment to the next year's budget.

Fiscal Policy & Procedures

Operating Budget Policies

1. The budget shall comply with all Georgia State laws applicable to budget hearings, public notices, public inspections and budget adoption.
2. Total expenditures for each fund will not exceed the budget amount in order to comply with State law. Procedures are set up to ensure that each individual Center Director or Program Manager will not exceed their allotted appropriation amount.
3. All current expenditures are financed with the current revenues. The Cobb County Board of Health, by law, is not allowed to incur short-term (current) or long-term debt.
4. All budgets will be adopted on a basis consistent with Generally Accepted Accounting Principles. For Governmental Fund types, revenues are charged against the budget when they become measurable and available. Expenditures are charged against the budget when they become measurable. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be reserved on the year ending balance sheet and re-appropriated in the following year.
5. A budgetary control system is maintained to ensure adherence to the budget. Timely financial reports on the budget status are prepared.

Reserve Fund Policies

1. A Fund Balance refers to the excess of assets over liabilities and is therefore also known as surplus funds. The reserve policy for the Unassigned General Fund is a minimum reserve of 2/12 or 16.67% per GFOA best practices. The present fund balance is estimated at $26.4 million. Therefore, with an expenditure budget of $65.8 million, there would be a 40% reserve. Of the $26.4 million Fund Balance, the Unassigned Fund Balance is estimated at $17.9 million which is approximately 27% of the General Fund budget.

Revenue Administration

1. Cobb County Board of Health will estimate its revenues in a conservative manner.
2. Cobb County Board of Health will utilize users fees, if at all possible, to reduce the reliance on or lack of State and Federal grants.
3. Cobb County Board of Health will aggressively seek grants for funding projects where appropriate.
4. User charges will be evaluated on an annual basis.

Accounting, Auditing, and Financial Reporting

1. Cobb County Board of Health will maintain accounting systems that conform to Generally Accepted Accounting Principles.
2. Cobb County Board of Health will retain a qualified external auditor that will perform an independent audit in compliance with Generally Accepted Audit Standards and comply with Georgia Code Section 36-81-7.
3. Cobb County Board of Health will follow a policy of full disclosure on its Financial Reports.
4. Cobb County Board of Health will provide a reporting system that monitors costs of providing services, promotes budgetary control, and provides comparative analysis.

Investment Policies

1. Cobb County Board of Health will maintain an investment policy that complies with State of Georgia laws and Federal Regulations for investing public funds and safekeeping requirements.
2. Cobb County Board of Health's investments program will use a competitive selection process for investments in excess of 30 days.
3. Cobb County Board of Health's investment program will operate on the principles of legality, safety, adequate liquidity and maximization of return in that priority order.

Purchasing Policies

1. It is the intent of Cobb County Board of Health to establish uniform procurement policies to provide for an efficient and fiscally responsible system of the purchase of goods and services necessary for the effective operations of Cobb County Board of Health. The administration of this system will comply with the highest ethical and fiscal standards and applicable laws.
2. The Purchasing Manager will be responsible for the Cobb County Board of Health's purchasing system.
3. All departments and agencies of Cobb County Board of Health must utilize competitive bidding, as set forth in the Purchasing Policies and Procedures.
4. Cobb County Board of Health continually strives to obtain goods and services of the highest quality at the most reasonable price.

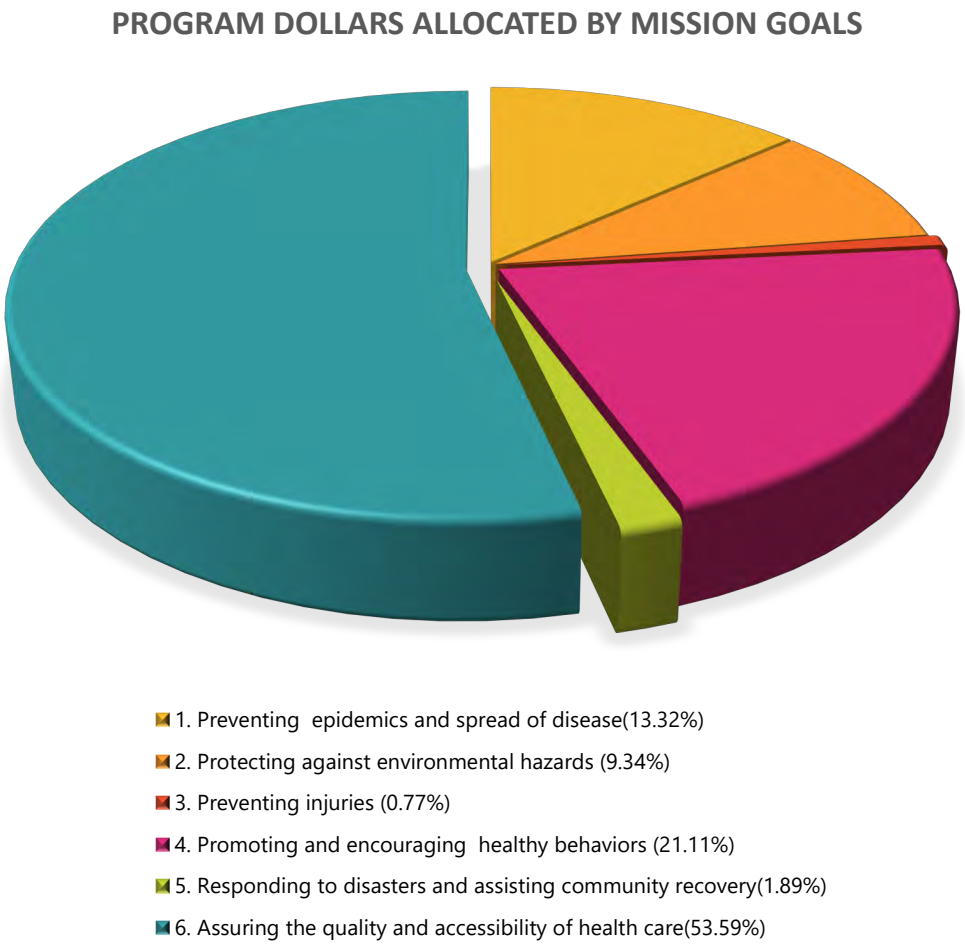
Debt Policies

1. Cobb County Board of Health is not allowed to have short-term (current) or long-term debt per State law, therefore there is no Legal Debt Margin. The agency is not bond rated due to the inability to incur debt.

Budget Summaries

Priority Based Budget

Six Mission Goals	Program Dollars Allocated	% Dollars Allocated
1. Preventing epidemics and spread of disease(13.32%)	$8,766,562	13.32%
2. Protecting against environmental hazards (9.34%)	$6,143,172	9.34%
3. Preventing injuries (0.77%)	$503,131	0.77%
4. Promoting and encouraging healthy behaviors (21.11%)	$13,888,729	21.11%
5. Responding to disasters and assisting community recovery (1.89%)	$1,243,422	1.89%
6. Assuring the quality and accessibility of health care(53.59%)	$35,262,997	53.59%
Total	**$65,808,013**	**100.00%**



Three-Year Projections

Revenues	FY24 Adopted	FY25 Projection	FY26 Projection
Local Sources	$ 12,730,088	$ 13,010,088	$ 13,010,088
State Sources (EXCLUDING pass-through from Federal)	$ 14,820,053	$ 13,930,850	$ 13,930,850
Federal Sources (passed through by State)	$ 9,677,814	$ 3,517,043	$ 3,517,043
Federal Sources (direct)	$ 1,144,121	$ 1,144,121	$ 1,144,121
Medicaid and Medicare	$ 840,600	$ 844,775	$ 848,335
Private Health Insurance	$ 2,060,000	$ 2,101,200	$ 2,143,224
Patient Personal Fees	$ 1,207,475	$ 1,219,550	$ 1,231,745
Non-Clinical Fees	$ 3,170,000	$ 3,201,700	$ 3,233,717
Private Foundations	$ 350,000	$ 353,500	$ 357,035
Other	$ 7,026,774	$ 7,097,042	$ 7,168,013
Total Revenues	**$ 65,808,013**	**$ 46,419,869**	**$ 46,584,171**

Expenditures	FY24 Adopted	FY25 Projection	FY26 Projection
Salaries	$ 16,875,855	$ 17,004,896	$ 17,135,699
Fringe	$ 10,006,146	$ 9,140,019	$ 9,186,383
Meetings/Conferences	$ 108,920	$ 110,554	$ 112,212
Travel/Training	$ 414,067	$ 422,348	$ 430,795
Contract Services	$ 2,956,811	$ 3,045,515	$ 3,136,881
Other Operating	$ 12,429,444	$ 12,676,623	$ 12,930,137
Indirect	$ 3,991,972	$ 4,246,646	$ 4,297,884
Capital	$ 590,175	$ 683,675	$ 768,016
Reserve	$ 18,434,624	$ 668,802	$ 670,851
Total Expenditures	**$ 65,808,014**	**$ 47,999,079**	**$ 48,668,859**

Five-Year Capital Budget Projection

5 Year Capital Budget Plan for Cobb & Douglas Public Health (Cobb County)					
Expense Items	**FY24**	**FY25**	**FY26**	**FY27**	**FY28**
Cobb County Property Management CRS					
Maintenance/Cobb Public Health					
FF&E	$40,000	$40,000	$40,000	$40,000	$40,000
Carpet/Flooring Replacement	$5,000	$5,000	$5,000	$5,000	$5,000
Painting	$5,000	$5,000	$5,000	$5,000	$5,000
Window/Door Replacement	-	-	-	-	-
Exterior Improvements	$20,000	$20,000	$20,000	$20,000	$20,000
Contingency	$35,000	$5,000	$5,000	$5,000	$5,000
Subtotal	**$105,000**	**$75,000**	**$75,000**	**$75,000**	**$75,000**
IT Department/Cobb Public Health					
PC Replacement	$100,000	$100,000	$100,000	$100,000	$100,000
Phone System	$1,000	$1,000	$1,000	$1,000	$1,000
Projects	$85,000	$85,000	$85,000	$85,000	$85,000
Contingency	$25,000	$25,000	$25,000	$25,000	$25,000
Subtotal	**$211,000**	**$211,000**	**$211,000**	**$211,000**	**$211,000**
CPH Total	**$316,000**	**$286,000**	**$286,000**	**$286,000**	**$286,000**
Grand Total	**$316,000**	**$286,000**	**$286,000**	**$286,000**	**$286,000**

Funding Sources & Appropriations

The budget information exhibited on the Fund Balance Summary is a summary of approved funding sources and appropriation for our budgeted General Fund. This summary demonstrates compliance with State law, which requires adoption of a balanced annual operating budget. The total amount of funding sources plus fund balance equals or exceeds appropriations.

The funding sources row represents the amount of income the fund expects to receive during the current budget year. The appropriations row represents the amount of appropriations budgeted for the fund.

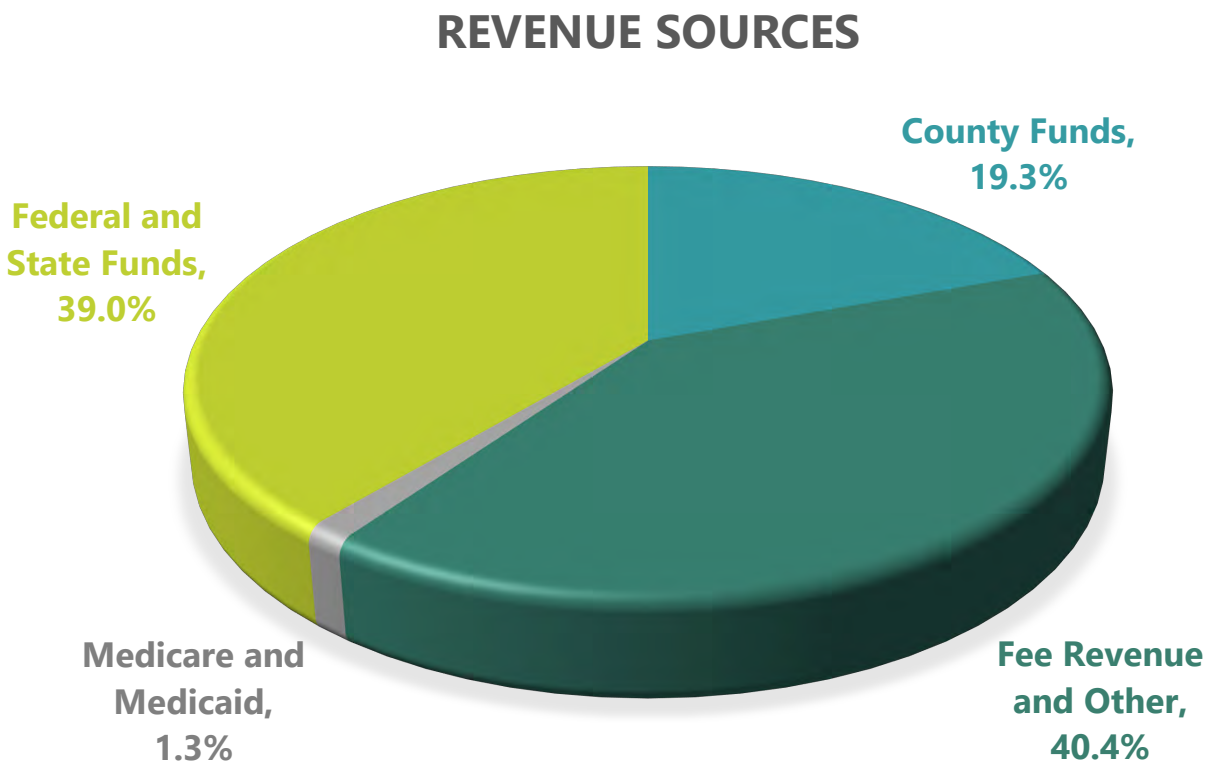
Fund Balance Summary

The following table is a three-year presentation of beginning and ending fund balances.

Fund Balance Summary			
	FY22 Actual	**FY23 Amended**	**FY24 Adopted**
Beginning Balance	$20,685,665	$23,073,995	$23,073,995
Funding Sources	$31,374,125	$57,175,313	$65,808,013
Appropriations	$28,985,795	$57,175,313	$65,808,013
Ending Balance	$23,073,995	$23,073,995	$23,073,995

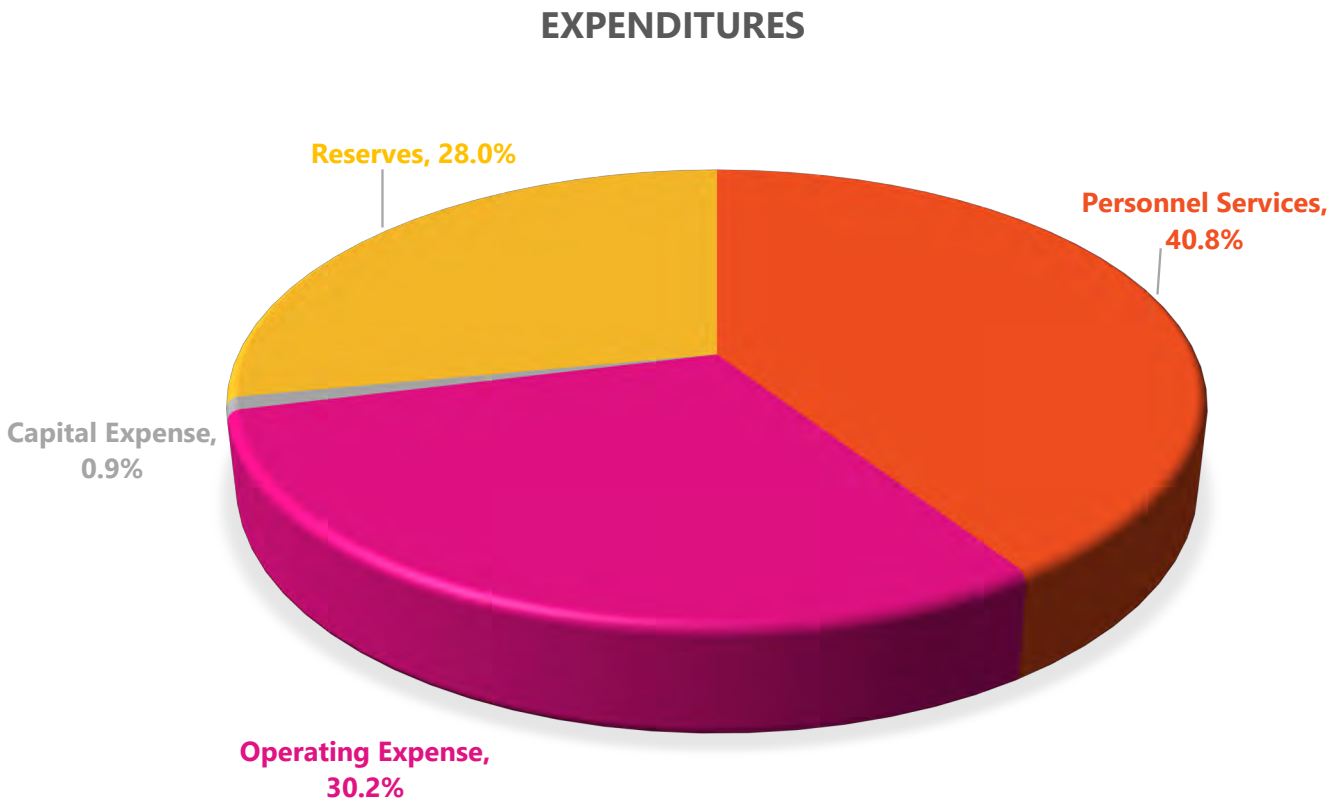
Summary of Funding Sources by Type

Cobb County Board of Health General Fund Budget Summary		
Revenues	**FY24 Adopted**	**% of Total**
County Funds	$12,723,823	19.3%
Fee Revenue & Other	$26,601,602	40.4%
Medicare & Medicaid	$840,600	1.3%
Federal & State Funds	$25,641,988	$39.0%
Total Revenues	**$65,808,013**	**100.0%**



Summary of Appropriations by Type

Cobb County Board of Health General Fund Budget Summary		
Expenditures	**FY24 Adopted**	**% of Total**
Personnel Services	$26,882,000	40.8%
Operating Expense	$19,901,214	30.2%
Capital Expense	$590,175	0.9%
Reserves	$18,434,624	28.0%
Total Expenditures	**$65,808,013**	**100%**



Financing Sources by Type

Cobb County Board of Health General Fund Budget Summary	
Revenues	**FY24 Adopted**
Local Sources	$12,730,088
State Sources (Excluding pass-through from Federal)	$12,012,940
Federal Sources (passed through by State)	$11,036,067
Federal Sources (direct)	$1,144,121
Medicaid & Medicare	$840,600
Private Health Insurance	$2,060,000
Patient Personal Fees	$1,221,475
Non-Clinical Fees	$3,170,000
Private Foundations	$350,000
Other	$21,242,722
Total Revenues	**$65,808,013**

Financing Uses by Type

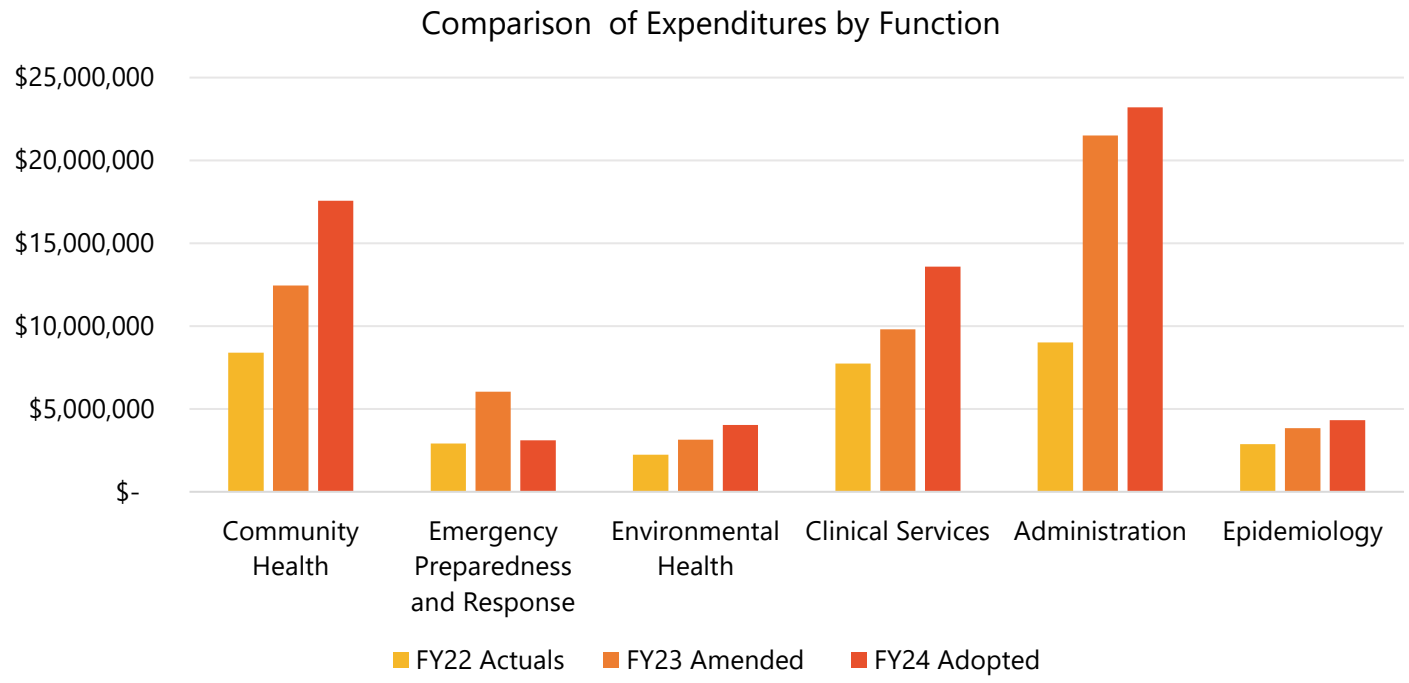
Cobb County Board of Health General Fund Budget Summary	
Expenditures	**FY24 Adopted**
Salaries	$16,875,855
Fringe	$10,006,146
Meetings/Conferences	$108,920
Travel/Training	$414,067
Contract Services	$2,956,811
Other Operating	$12,429,444
Indirect	$3,991,972
Capital	$590,175
Reserve	$18,434,624
Total Expenditures	**$65,808,013**

Comparison of Expenditures by Function

In this comparison, the budget for FY24 has increased 16% over FY23 due to receiving ARPA grant funds from Cobb County Government.

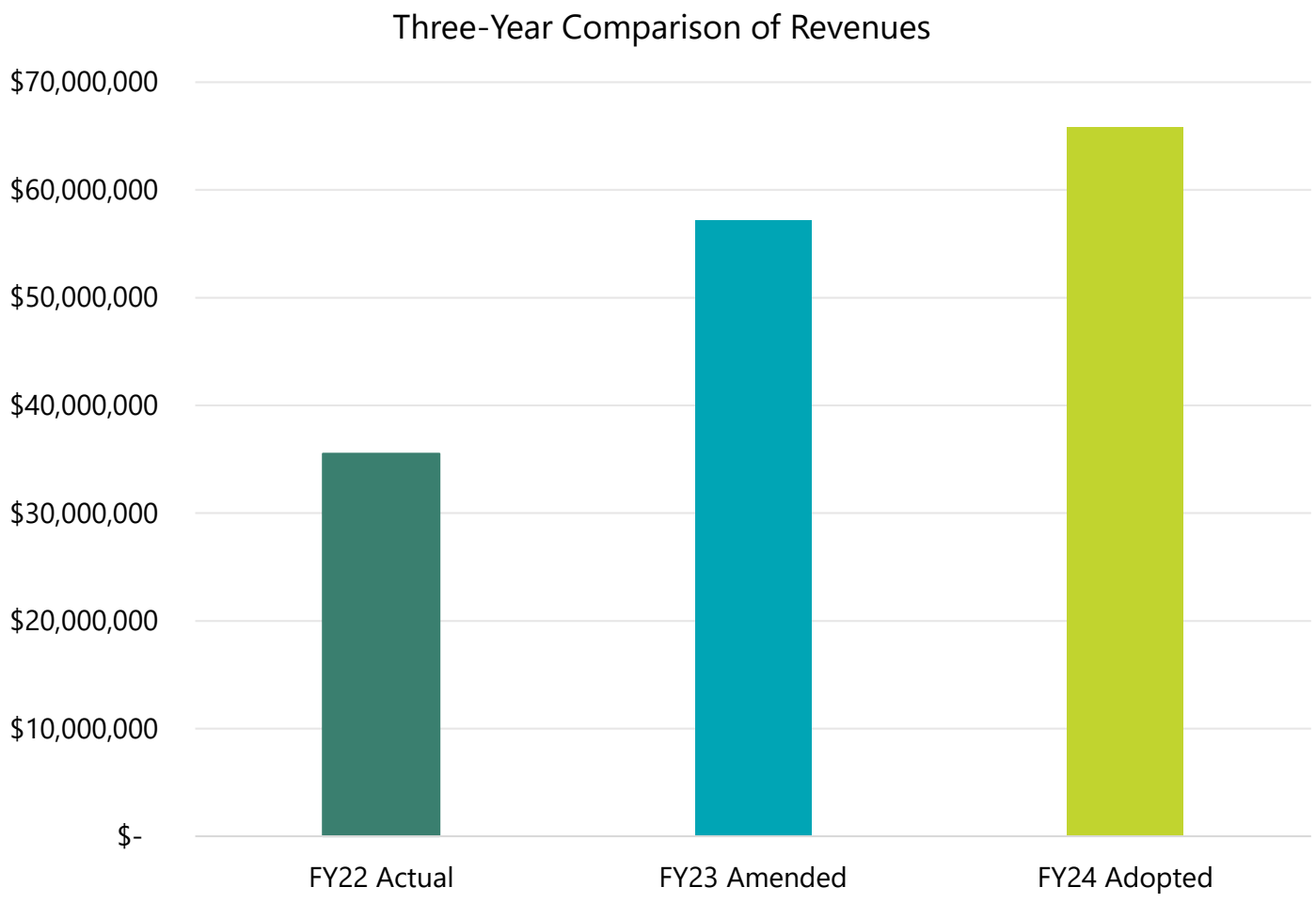
Cobb County Board of Health General Fund

	FY22 Actuals	FY23 Amended	FY24 Adopted	Increase/ Decrease from Prior Year
Community Health	$8,392,907	$12,456,290	$17,570,932	$5,114,642
Emergency Preparedness and Response	$2,916,532	$6,027,312	$3,101,556	$(2,925,756)
Environmental Health	$2,226,113	$3,134,903	$4,032,180	$897,277
Clinical Services	$7,728,766	$9,800,813	$13,591,914	$3,791,101
Administration	$9,004,307	$21,511,258	$23,200,890	$1,689,632
Epidemiology	$2,869,497	$3,841,154	$4,310,538	$469,384
Agency Total	**$33,138,122**	**$56,771,730**	**$65,808,013**	**$9,036,283**



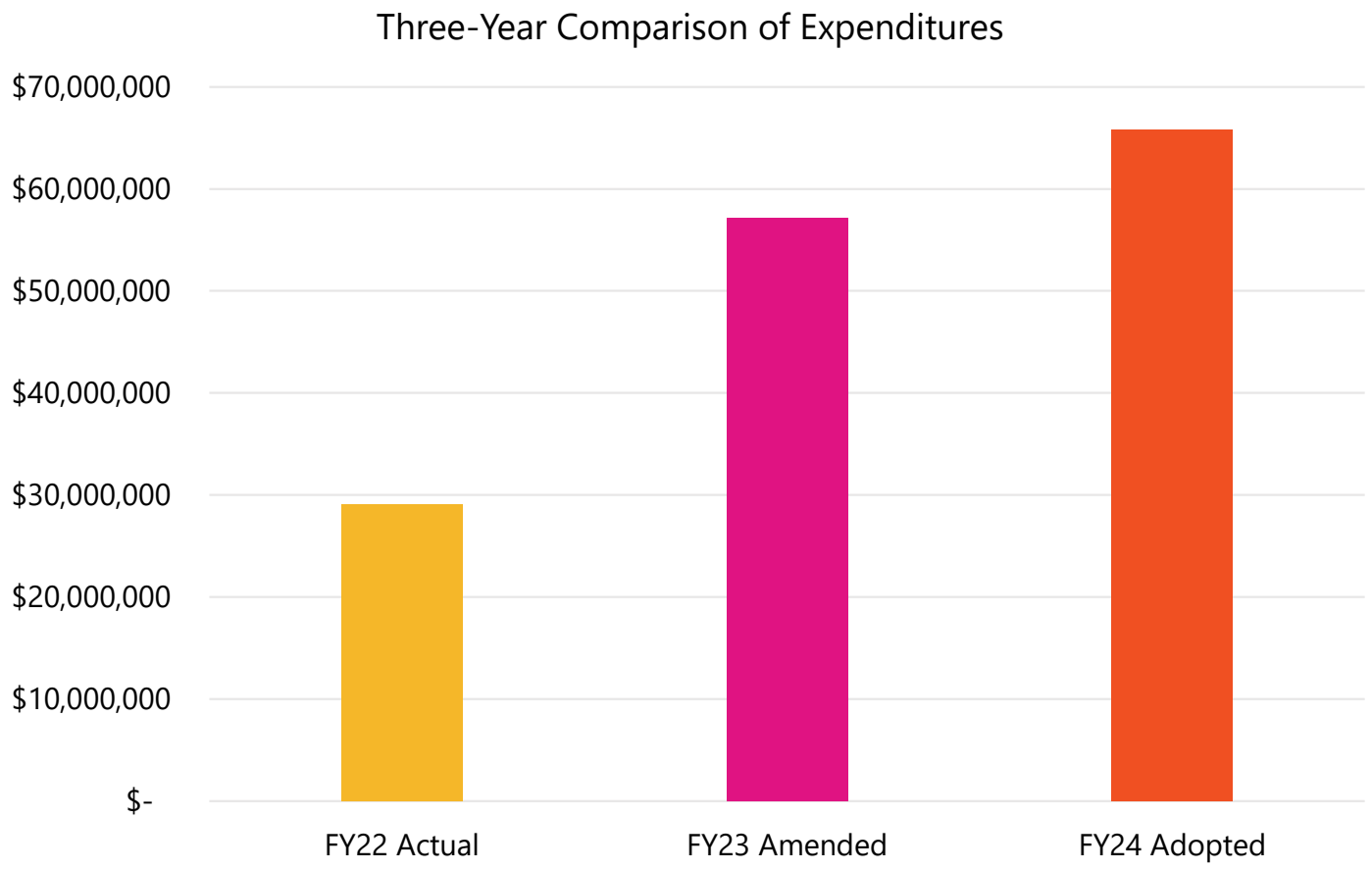
Three-Year Comparison of Revenues

Revenues	FY22 Actual	FY23 Amended	FY24 Adopted
Local Sources	$ 1,561,089	$ 3,352,589	$ 12,730,088
State Sources (EXCLUDING pass-through from Federal)	$ 9,336,268	$ 10,900,953	$ 12,012,940
Federal Sources (passed through by State)	$ 10,520,083	$ 15,051,245	$ 11,036,067
Federal Sources (direct)	$ 1,050,832	$ 1,394,121	$ 1,144,121
Medicaid and Medicare	$ 850,624	$ 791,725	$ 840,600
Private Health Insurance	$ 1,842,007	$ 1,160,188	$ 2,060,000
Patient Personal Fees	$ 1,093,963	$ 1,095,700	$ 1,221,475
Non-Clinical Fees	$ 3,254,080	$ 3,143,476	$ 3,170,000
Private Foundations	$ 295,453	$ 318,408	$ 350,000
Other	$ 5,706,845	$ 19,982,856	$ 21,242,722
Total Revenues	**$ 35,511,244**	**$ 57,191,261**	**$ 65,808,013**



Three-Year Comparison of Expenditures

Expenditures	FY22 Actual	FY23 Amended	FY24 Adopted
Salaries	$ 11,112,147	$ 17,495,055	$ 16,875,855
Fringe	$ 5,206,757	$ 9,942,802	$ 10,006,146
Meetings/Conferences	$ 97,531	$ 107,729	$ 108,920
Travel/Training	$ 190,070	$ 413,827	$ 414,067
Contract Services	$ 3,212,204	$ 2,990,269	$ 2,956,811
Other Operating	$ 5,593,792	$ 12,005,365	$ 12,429,444
Indirect	$ 3,088,386	$ 4,292,539	$ 3,991,972
Capital	$ 524,929	$ 1,115,978	$ 590,175
Reserve	$ -	$ 8,827,697	$ 18,434,624
Total Expenditures	**$ 29,025,816**	**$ 57,191,261**	**$ 65,808,014**



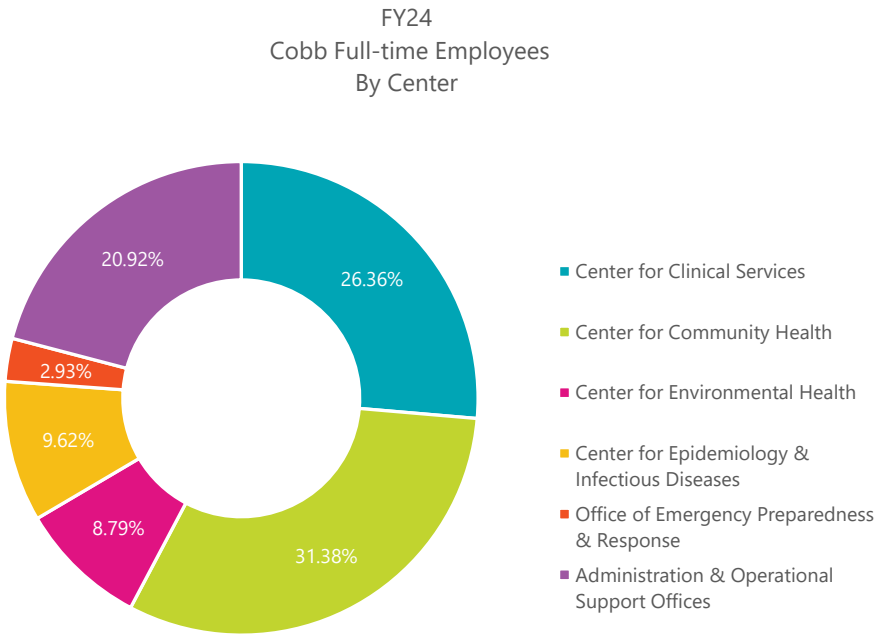
Full Time Personnel

Administration & Operational Support Offices	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from Previous Year
Vital Records	6	6	6	2.51%	0
Office of Administration, Deputy Director, Workforce Administration, and Communications (Indirect Cost Pool)	34	34	44	18.41%	10
Total for Administration & Operational Support Offices	**40**	**40**	**50**	**20.92%**	**10**

Center for Clinical Services	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from Previous Year
Immunizations/Child Health	11	12	14	5.86%	2
Family Planning	5	4	6	2.51%	2
Sexually Transmitted Infections	4	4	5	2.09%	1
Outreach	0	1	3	1.26%	2
Pharmacy Services	2	2	2	0.84%	0
Breast & Cervical Cancer	3	3	2	0.84%	(1)
Acworth/Kennesaw	7	6	8	3.35%	2
Business Support Services	7	7	5	2.09%	(2)
Smyrna	5	5	8	3.35%	3
Clinical Services Administration	13	11	10	4.18%	(1)
Total for Center for Clinical Services	**57**	**55**	**63**	**26.36%**	**8**

Center for Community Health	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from Previous Year
Chronic Disease	3	3	3	1.26%	0
Injury Prevention/Safe Kids	1	1	1	0.42%	0
Adolescent Health & Youth Development	0	1	1	0.42%	0
Universal Newborn Hearing Screenings	1	1	1	0.42%	0
Children 1st	6	6	6	2.51%	0
Children's Medical Services	3	3	3	1.26%	0
Early Intervention	3	3	3	1.26%	0
WIC	35	33	33	13.81%	0
Perinatal Case Management	4	2	3	1.26%	1
EI/CMS Administration	5	5	4	1.67%	(1)
Community Health Admin	6	10	3	1.26%	(7)
Healthy Start	8	9	11	4.60%	2
Babies Can't Wait	1	2	3	1.26%	1
Total for Center for Community Health	**76**	**79**	**75**	**31.38%**	**(4)**

Center for Emergency Preparedness & Response	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from Previous Year
Total for Office of Emergency Preparedness & Response	**7**	**7**	**7**	**2.93%**	**0**
Center for Environmental Health	**FY22**	**FY23**	**FY24**	**FY24 % of Total**	**Increase/ Decrease from Previous Year**
Nuisance Complaints/Sewage/Trailer Parks/Body Art	4	4	3	1.26%	(1)
Food Services/Tourist Accommodations/Public Pools	16	12	14	5.86%	2
EH Administration	4	4	4	1.67%	0
Total for Center for Environmental Health	**24**	**20**	**21**	**8.79%**	**1**
Center for Epidemiology & Infectious Disease	**FY22**	**FY23**	**FY24**	**FY24 % of Total**	**Increase/ Decrease from Previous Year**
HIV Prevention	6	6	9	3.77%	3
Epidemiology & Health Assessment	6	6	9	3.77%	3
TB Clinic	5	5	5	2.09%	0
Total for Center for Epidemiology & Infectious Disease	**17**	**17**	**23**	**9.62%**	**6**
Grand Total of Full Time Employees	**221**	**218**	**239**	**100.00%**	**21**



There was a significant increase in headcount from FY23 to FY24, prior year to current year, due to the success of the agency in the recruitment and retention of employees.

Part Time Personnel

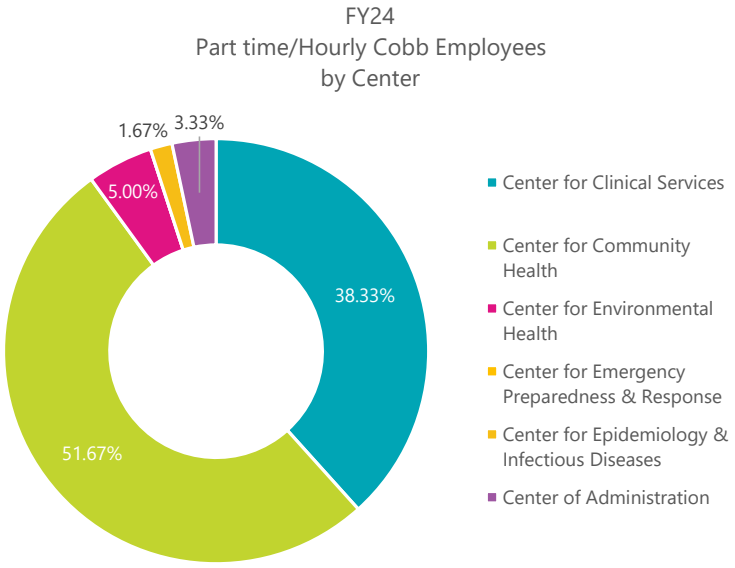
Administration & Operational Support Offices	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from Previous Year
Vital Records	0	0	0	0.00%	0
Office of Administration, Deputy Director, Workforce Administration, and Communications (Indirect Cost Pool)	2	1	2	3.33%	1
Total for Administration & Operational Support Offices	**2**	**1**	**2**	**3.33%**	**1**

Center for Clinical Services	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from Previous Year
Immunizations/Child Health	2	1	1	1.67%	0
Family Planning	2	2	2	3.33%	0
Sexually Transmitted Infections	2	2	1	1.67%	(1)
Outreach	0	0	12	20.00%	12
Pharmacy Services	2	3	3	5.00%	0
Acworth/Kennesaw	0	0	1	1.67%	1
Business Support Services	1	1	1	1.67%	0
Smyrna	0	0	1	1.67%	1
Clinical Services Administration	4	4	1	1.67%	(3)
Total for Center for Clinical Services	**13**	**13**	**23**	**38.33%**	**10**

Center for Community Health	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from
Chronic Disease	2	0	0	0.00%	0
Injury Prevention/Safe Kids	9	7	7	11.67%	0
Adolescent Health & Youth Development	1	1	1	1.67%	0
Children 1st	6	5	4	6.67%	(1)
Children's Medical Services	2	1	2	3.33%	1
WIC	13	8	11	18.33%	3
Perinatal Case Management	4	3	3	5.00%	0
Community Health Admin	0	1	1	1.67%	0
Healthy Start	1	3	2	3.33%	(1)
Total for Center for Community Health	**38**	**29**	**31**	**51.67%**	**2**

Center for Emergency Preparedness & Response	FY22	FY23	FY24	FY24 % of Total	Increase/ Decrease from Previous Year
Total for Office of Emergency Preparedness & Response	**0**	**0**	**0**	**0.00%**	**0**
Center for Environmental Health	**FY22**	**FY23**	**FY24**	**FY24 % of Total**	**Increase/ Decrease from Previous Year**
Food Services/Tourist Accommodations/Public Pools	2	2	3	5.00%	1
EH Administration	1	1	0	0.00%	(1)
Total for Center for Environmental Health	**3**	**3**	**3**	**5.00%**	**0**
Center for Epidemiology & Infectious Disease	**FY22**	**FY23**	**FY24**	**FY24 % of Total**	**Increase/ Decrease from Previous Year**
Epidemiology & Health Assessment	1	1	0	0.00%	(1)
TB Clinic	1	2	1	1.67%	(1)
Total for Center for Epidemiology & Infectious Disease	**2**	**3**	**1**	**1.67%**	**(2)**
Grand Total of Part Time Employees	**58**	**49**	**60**	**100.00%**	**11**

	FY22	FY23	FY24	Increase/ Decrease from Previous Year
Total of Cobb County Full Time & Part Time Positions	**279**	**267**	**299**	**32**



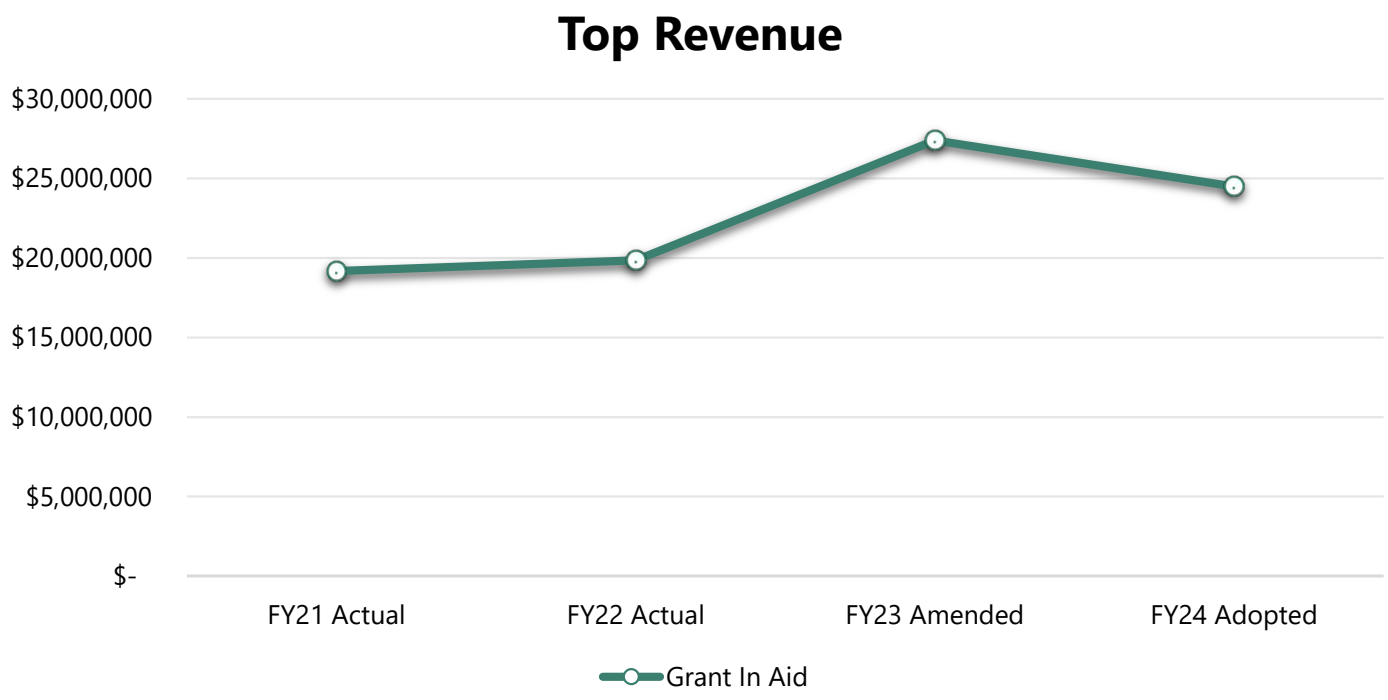
There was a significant increase in overall headcount from FY23 to FY24, prior year to current year. This increase was due to the addition of the ARPA Outreach grant and the need to hire employees to support the program.

General Fund Trends

Top 10 Revenues

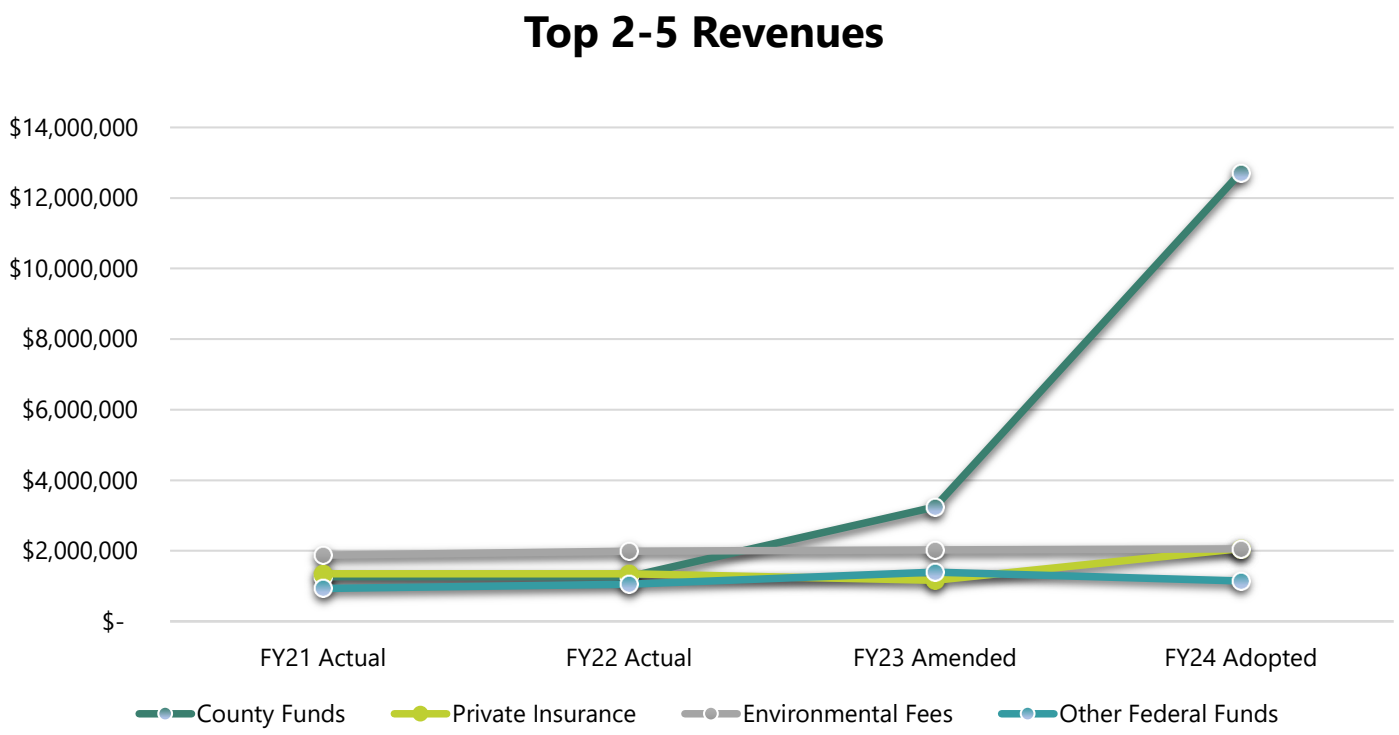
	FY21 Actual	FY22 Actual	FY23 Amended	FY24 Adopted
Grant In Aid	$ 19,173,709	$ 19,856,351	$ 27,401,058	$ 24,497,867
County Funds	$ 1,263,380	$ 1,263,380	$ 3,240,004	$ 12,723,823
Private Insurance	$ 1,348,005	$ 1,348,005	$ 1,160,188	$ 2,060,000
Environmental Fees	$ 1,876,475	$ 1,989,275	$ 2,023,476	$ 2,050,000
Other Federal Funds	$ 937,249	$ 1,050,832	$ 1,394,121	$ 1,144,121
Vital Records Fees	$ 1,212,827	$ 1,264,805	$ 1,120,000	$ 1,120,000
Medicare/Medicaid	$ 809,719	$ 850,624	$ 791,725	$ 840,600
Immunization Fees	$ 201,479	$ 495,422	$ 485,500	$ 559,000
Family Planning Fees	$ 153,054	$ 163,362	$ 177,625	$ 200,625
VHD Exam Fees	$ 99,212	$ 166,222	$ 181,500	$ 171,500

Top Revenue Trend Analysis



The chart above is showing the trend of our top revenue category, Grant In Aid. We receive Grant In Aid from both the State of Georgia and the Federal Government. The majority of our budgets are funded through this source of revenue. FY24 Adopted Grant in Aid decreased compared to the FY23 amendment budget due to a decrease in COVID and WIC funding.

Top 2-5 Revenues Trend Analysis



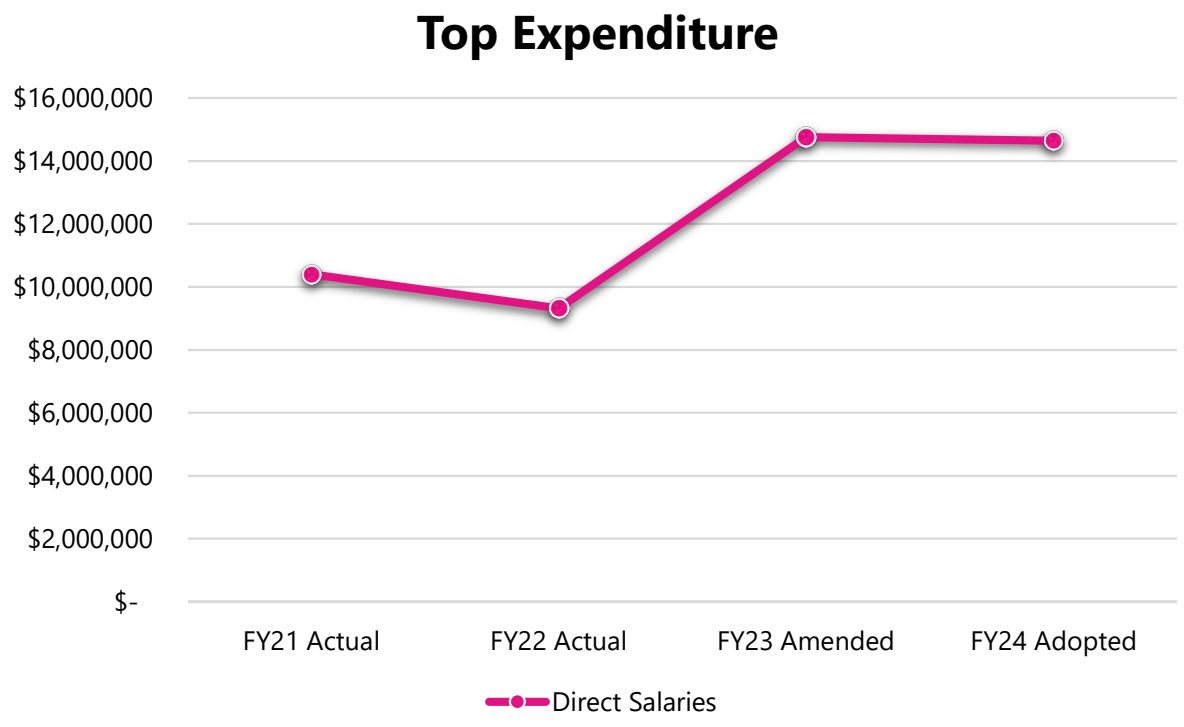
Top 2-5 Revenues

The chart above is showing the trends of the next four top revenue sources. County Funds is our second highest revenue source. This is due to receiving new ARPA grant funds from Cobb County government. Private Insurance, our third highest revenue source, has increased due to the expansion of the 340B program, as well as the addition of 3rd party billing through our pharmacy. Our fourth highest source, Environmental Health Fees, remained flat compared to FY23. Other Federal Funds, our fifth highest source, decreased slightly due to less funding of the Healthy Start Program.

Top 10 Expenditures

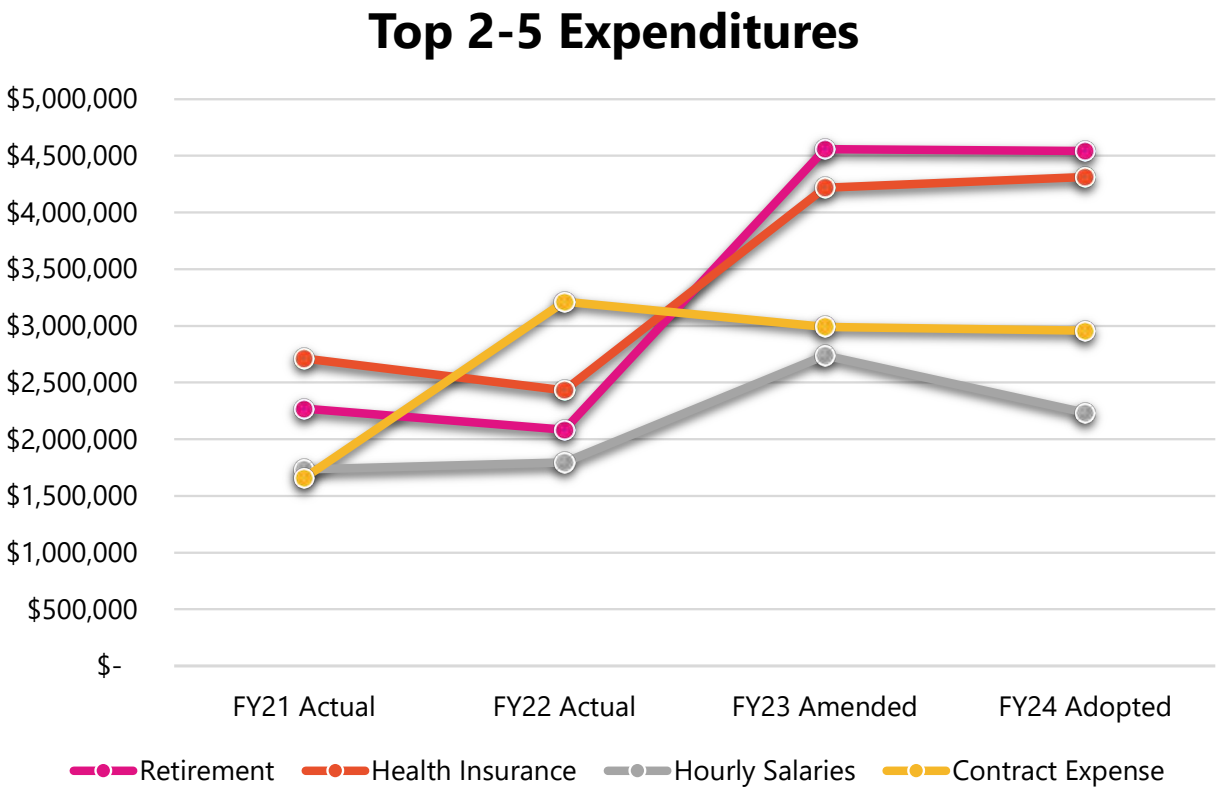
	FY21 Actual	FY22 Actual	FY23 Amended	FY24 Adopted
Direct Salaries	$10,393,759	$9,317,541	$14,757,766	$14,642,754
Retirement	$2,268,950	$2,082,580	$4,559,095	$4,540,718
Health Insurance	$2,710,742	$2,431,764	$4,219,012	$4,312,877
Contract Expense	$1,658,936	$3,212,204	$2,990,629	$2,956,811
Hourly Salaries	$1,734,482	$1,794,606	$2,737,289	$2,233,101
FICA	$755,403	$692,413	$1,164,695	$1,152,551
Direct Benefits to Clients	$487,972	$387,036	$1,495,908	$995,135
Pharmaceuticals	$368,021	$839,377	$1,089,446	$898,375
General Supplies	$359,149	$367,202	$662,929	$573,454
Computer Equipment	$242,616	$292,560	$627,907	$392,175

Top Expenditure Trend Analysis



The chart above is showing the trend of our top expenditures category, Direct Salaries. Direct Salaries remained flat in FY24.

Top 2-5 Expenditures Trend Analysis



Top 2-5 Expenditures

The chart above is showing the trend of the next four expenditures, which are Retirement, Health Insurance, Contract Expense, and Hourly Salaries. Retirement and Health Insurance remained flat as they are calculated as a percentage of direct salaries, so if direct salaries remain flat, those expenses would remain flat. Contract Expense remained flat. Finally, Hourly Salaries decreased due to reduced anticipated personnel needs in relation to COVID.

Administration & Operational Support Offices

Administration & Operational Support Offices

Mission & Function

The mission of the Administration & Operational Support Offices is to provide business operations support effectively and efficiently to the agency, the programs and the staff. This mission is accomplished through our Accounting, Workforce Administration, Information Technology, Communications, Director's & Deputy Director's office, Strategic Office, and other support areas and teams lending expertise, guidance, and support to the agency. staff and programs.

Workload Indicators	FY22 Actual	FY23 Actual	FY24 Projected
Vital Records Birth Certificates	28,415	28,473	29,327
Vital Records—Death Certificates	158,812	149,149	153,623
Facility Work Orders	726	913	940
IT Work Orders	1,275	1,328	1,368
Finance Budget Amendments	274	311	320
Payroll—Checks Issued	8,718	8,826	9,091
AP & Purchasing Travel Request	771	926	954

Support Offices Goals & Objectives

Community

Community Outcome				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of people who completed the Workforce Administration Career Ladder by each quarter	The purpose of this goal is to measure the turnover rate related to those who complete their career ladder. With this being a new measure under the strategic plan, no historical data is available.			

Activity

Output Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Internal Communications Rating	4.0 out of 5	3.99	4.01	4.0
% of Work Order tickets completed within a monthly period	95%	95.03%	94.25%	95%

Resource

Workforce Measures				
Measure	Target	FY22 Actual	FY23 Actual	FY24 Goal
Employee Retention Rate	88%	68%	75%	88%
Employee Satisfaction	3.9 out of 5	4.01	4.00	3.90
Financial Workforce				
Measure	Target	FY22 Actual	FY23 Actual	FY24 Goal
Fund Balance Reserves a % of Annual Budget	17%	64%	40%*	17%
Communication & Collaboration				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of Website Visits	240,000	564,131**	329,357	240,000

*This is an estimated amount at time of publication.

**The website contained the link to register for COVID testing & vaccine appointments.

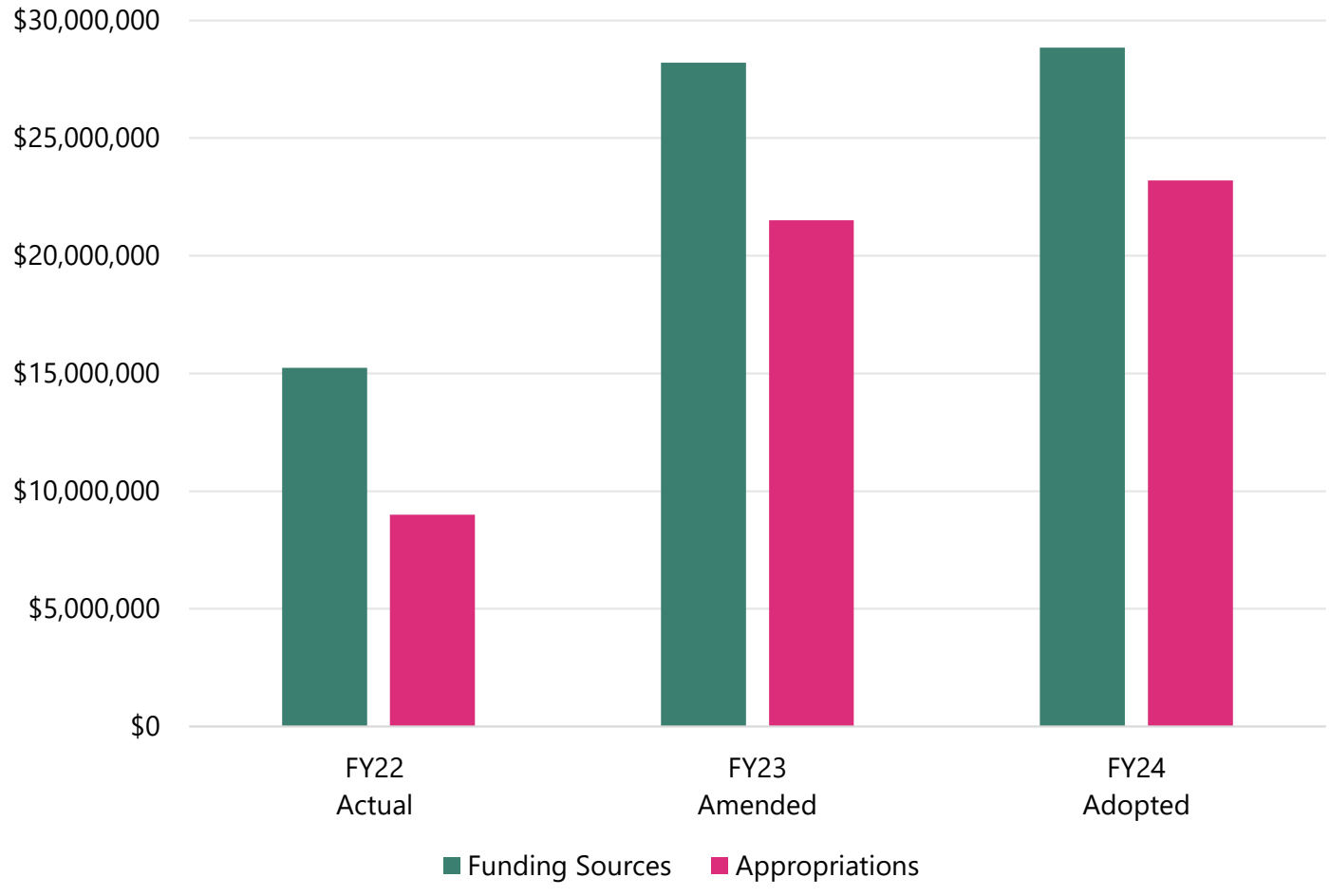
Support Offices Personnel

Personnel Summary– Full Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
District Health Director	SE	1	1	1
Deputy Director	SE	1	1	1
Administrator	Q	1	1	1
Deputy Administrator	N	0	1	1
Admin Asst Supervisor	J	3	2	3
Admin Asst 3	H	2	4	2
Director, Health Equity & Community Outreach	K	0	0	1
Development Director	L	1	0	0
Grants Specialist	L	1	1	0
Director, Health Equity & Community Outreach	L	1	1	1
Director, Performance Management	L	0	1	1
Opioid Response	K	0	1	1
Director, Office of Communications	P	1	1	1
Communications Spec 1	H	1	2	2
Workforce Administration Director	O	1	1	1
Workforce Administration Manager	M	1	1	1
Recruiter	K	1	1	1
Training & Development Specialist 3	I	1	1	1
Payroll Specialist 2	I	1	1	0
Payroll Specialist 3	J	0	0	1
IT Director	O	1	1	1
Billing Specialist 3	J	1	1	1
System Administrator 1	L	4	4	3
System Administrator 2	M	0	0	1
System Administrator 3	N	0	0	2
Network Administrator Supervisor	M	1	1	0
IT Business Analyst 1	J	1	1	1
IT Business Analyst 2	K	1	1	1
Nurse Program Consultant 3	M	1	1	1
Controller	N	1	1	1
Accountant 2	J	0	0	1
Accountant 3	K	1	1	1
Accountant 4	L	2	2	1
Mgr. 1 Accounting/Financial	M	0	0	1
Purchasing/AP Manager	L	1	1	1
Pur/Proc Agent 1	I	1	1	1
Financial Ops Gen 1	G	1	1	1
Financial Ops Gen 2	H	1	0	1
Customer Service Rep 2	G	3	1	1
Customer Service Rep 3	H	1	2	2
Mgr. Business Ops	M	1	1	1
Facilities Maint Super	E	1	1	1
Facility Maintenance Worker 3	D	2	2	3
Total Full Time Employees		**44**	**46**	**49**

Personnel Summary - Part Time/Hourly				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Facilities Worker	N/A	1	1	0
Facilities Manager	N/A	1	0	0
Physician	N/A	0	0	2
Planner	N/A	0	0	1
Total Part Time/Hourly Employees		**2**	**1**	**3**

Support Offices Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	1,233,380	2,189,630	2,538,380
Federal and State Funds	0	0	0
Fee Revenue and Other	5,720,217	15,060,143	15,357,611
Grant in Aid	7,917,340	10,600,571	10,594,348
Medicare and Medicaid	365,646	360,000	360,000
Total Funding Sources	**15,236,583**	**28,210,344**	**28,850,339**
Appropriations			
Salary and Wages	4,092,263	3,354,972	3,226,676
Benefits	1,531,649	2,066,889	2,149,498
Operating Expenses	2,938,284	7,424,425	8,884,573
Capital Expenses	442,111	916,067	496,175
Reserve	0	7,748,905	8,443,969
Total Appropriations	**9,004,307**	**21,511,258**	**23,200,891**



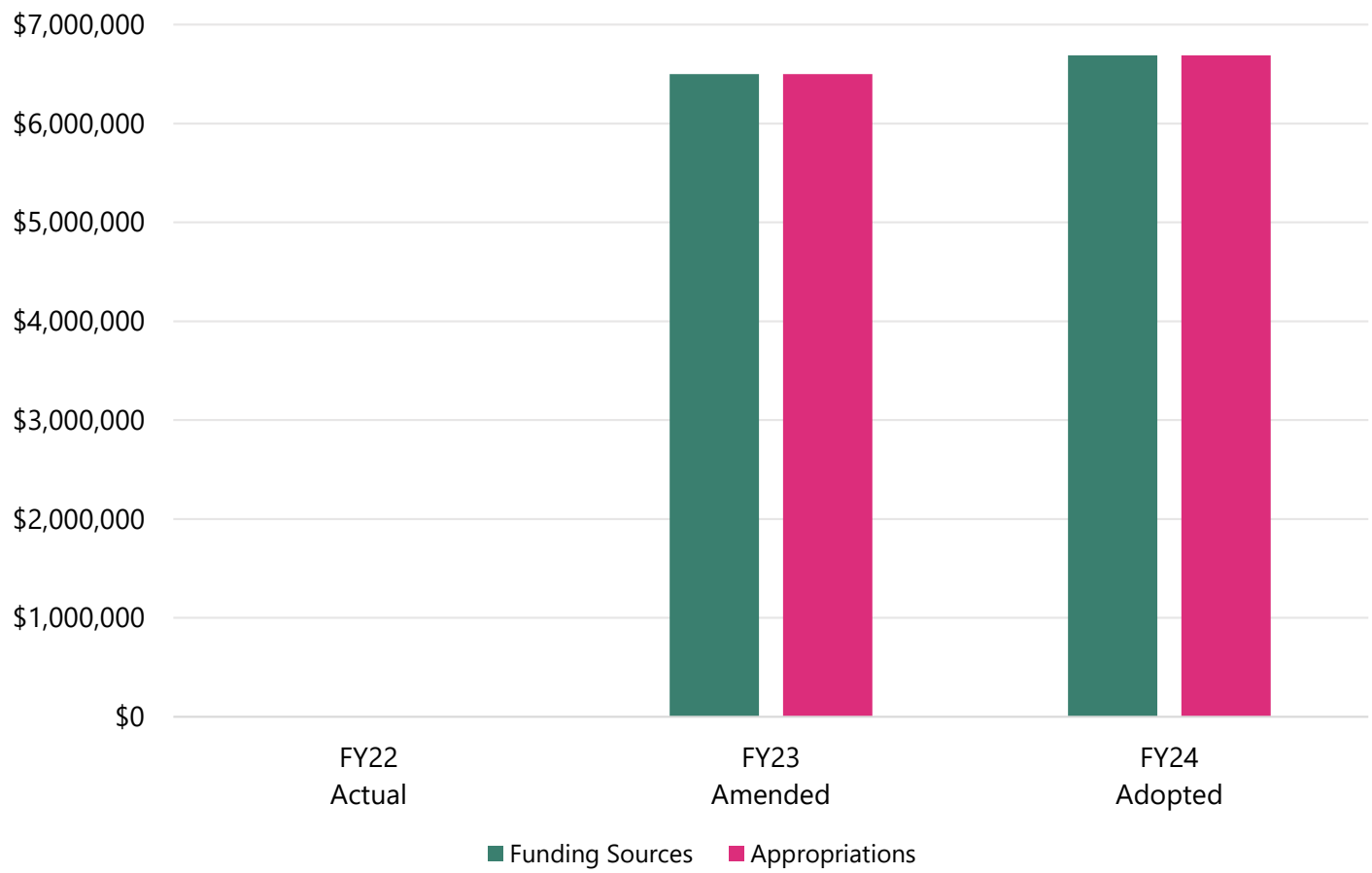
Support Offices Individual Budgets

Below and the pages that follow are the individual support offices, areas, or budgets that make up the Administration & Operational Support Offices

Cobb CIP
District Administration
District Communication
District Director
District Performance
District Workforce Administration
Public Health Administration
Public Health Infrastructure
Public Health Workforce Salary
Vital Records

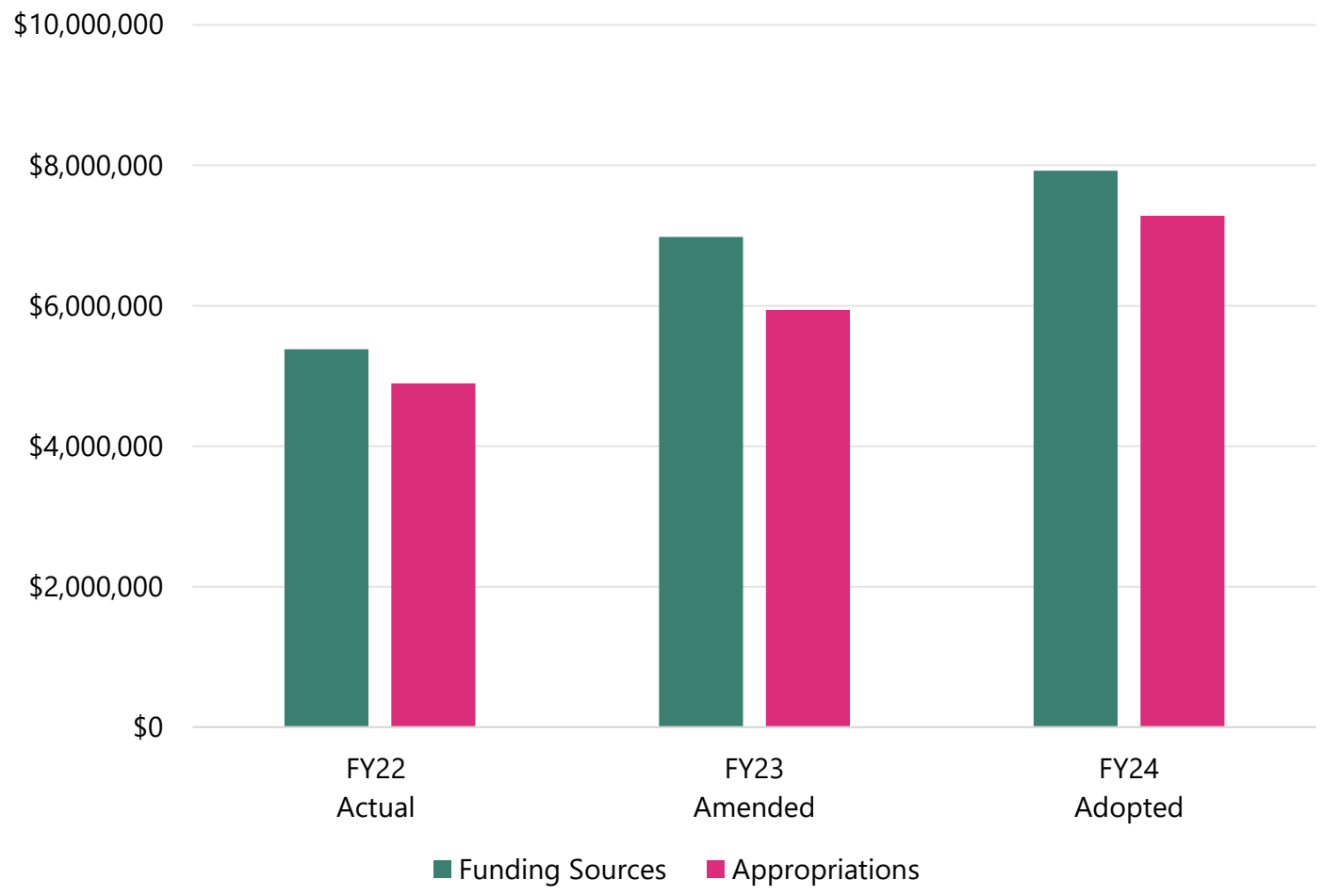
Cobb CIP Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources	.		
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	6,500,000	6,691,798
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**6,500,000**	**6,691,798**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	0	0	0
Capital Expenses	0	0	0
Reserve	0	6,500,000	6,691,798
Total Appropriations	**0**	**6,500,000**	**6,691,798**



District Administration Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	950,344	950,344	1,299,094
Federal and State Funds	0	0	0
Fee Revenue and Other	4,432,701	6,029,305	6,623,243
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**5,383,045**	**6,979,649**	**7,922,337**
Appropriations			
Salary and Wages	2,150,117	2,002,810	1,728,217
Benefits	861,417	1,162,956	1,177,157
Operating Expenses	1,860,678	2,122,227	3,359,880
Capital Expenses	26,204	100,773	40,000
Reserve	0	554,239	976,344
Total Appropriations	**4,898,416**	**5,943,005**	**7,281,598**



District Communication Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	2,698	96,944	46,749
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**2,698**	**96,944**	**46,749**
Appropriations			
Salary and Wages	88,230	121,419	134,386
Benefits	51,474	82,703	91,535
Operating Expenses	20,857	73,930	53,184
Capital Expenses	0	1,371	3,000
Reserve	0	58,200	30,000
Total Appropriations	**160,561**	**337,623**	**312,105**

District Director Budget Summary

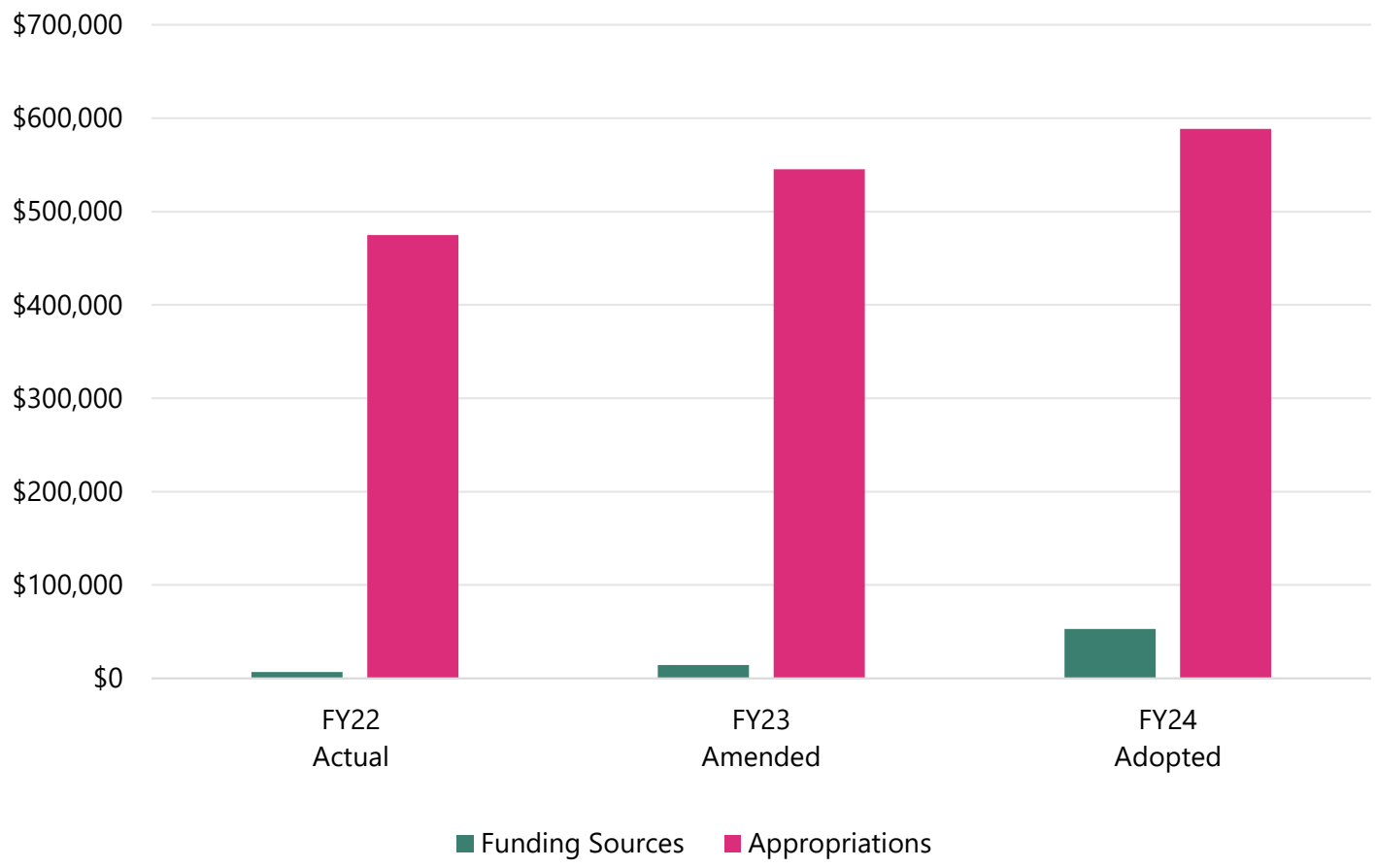
	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources	.		
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,686	0	23,939
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**1,686**	**0**	**23,939**
Appropriations			
Salary and Wages	49,066	87,006	95,238
Benefits	29,848	59,263	64,869
Operating Expenses	43,447	100,772	34,772
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**122,361**	**247,041**	**194,879**

District Performance Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	8,381	7,473	49,509
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**8,381**	**7,473**	**49,509**
Appropriations			
Salary and Wages	319,711	457,622	533,184
Benefits	189,841	298,343	314,856
Operating Expenses	73,872	96,450	121,650
Capital Expenses	1,352	0	0
Reserve	0	0	0
Total Appropriations	**584,776**	**852,415**	**969,690**

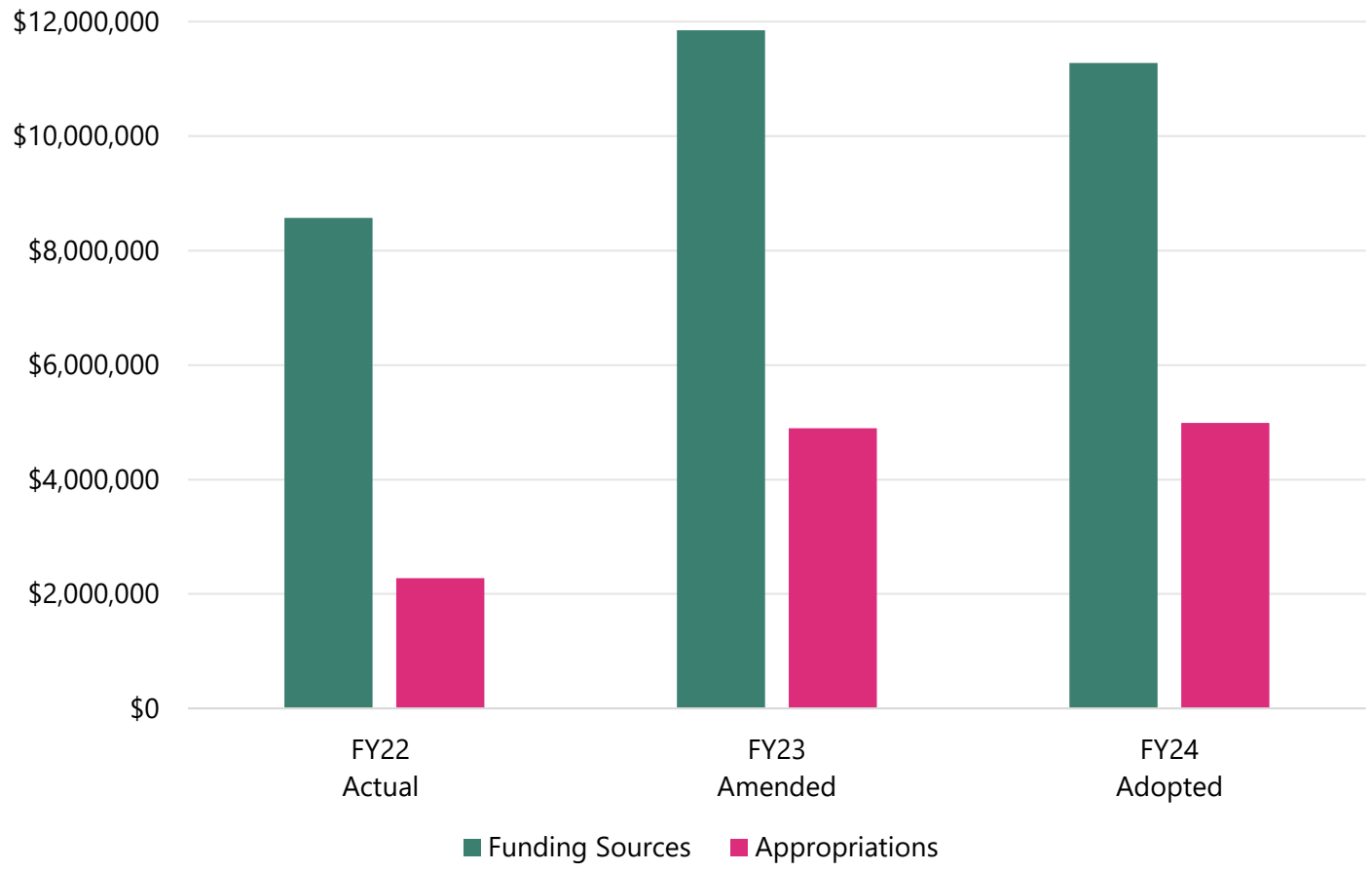
District Workforce Administration Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	6,820	14,190	53,019
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**6,820**	**14,190**	**53,019**
Appropriations			
Salary and Wages	230,469	263,717	275,897
Benefits	140,133	179,630	187,924
Operating Expenses	104,221	102,019	124,625
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**474,823**	**545,366**	**588,446**



Public Health Administration Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	283,036	1,239,286	1,239,286
Federal and State Funds	0	0	0
Fee Revenue and Other	3,126	1,210,613	645,651
Grant in Aid	7,917,340	9,040,120	9,033,897
Medicare and Medicaid	365,646	360,000	360,000
Total Funding Sources	**8,569,148**	**11,850,019**	**11,278,834**
Appropriations			
Salary and Wages	1,024,989	127,350	114,614
Benefits	123,227	83,024	78,068
Operating Expenses	717,534	3,558,367	3,805,401
Capital Expenses	414,015	813,923	453,175
Reserve	0	311,501	535,503
Total Appropriations	**2,279,765**	**4,894,165**	**4,986,761**



PH Infrastructure Budget Summary

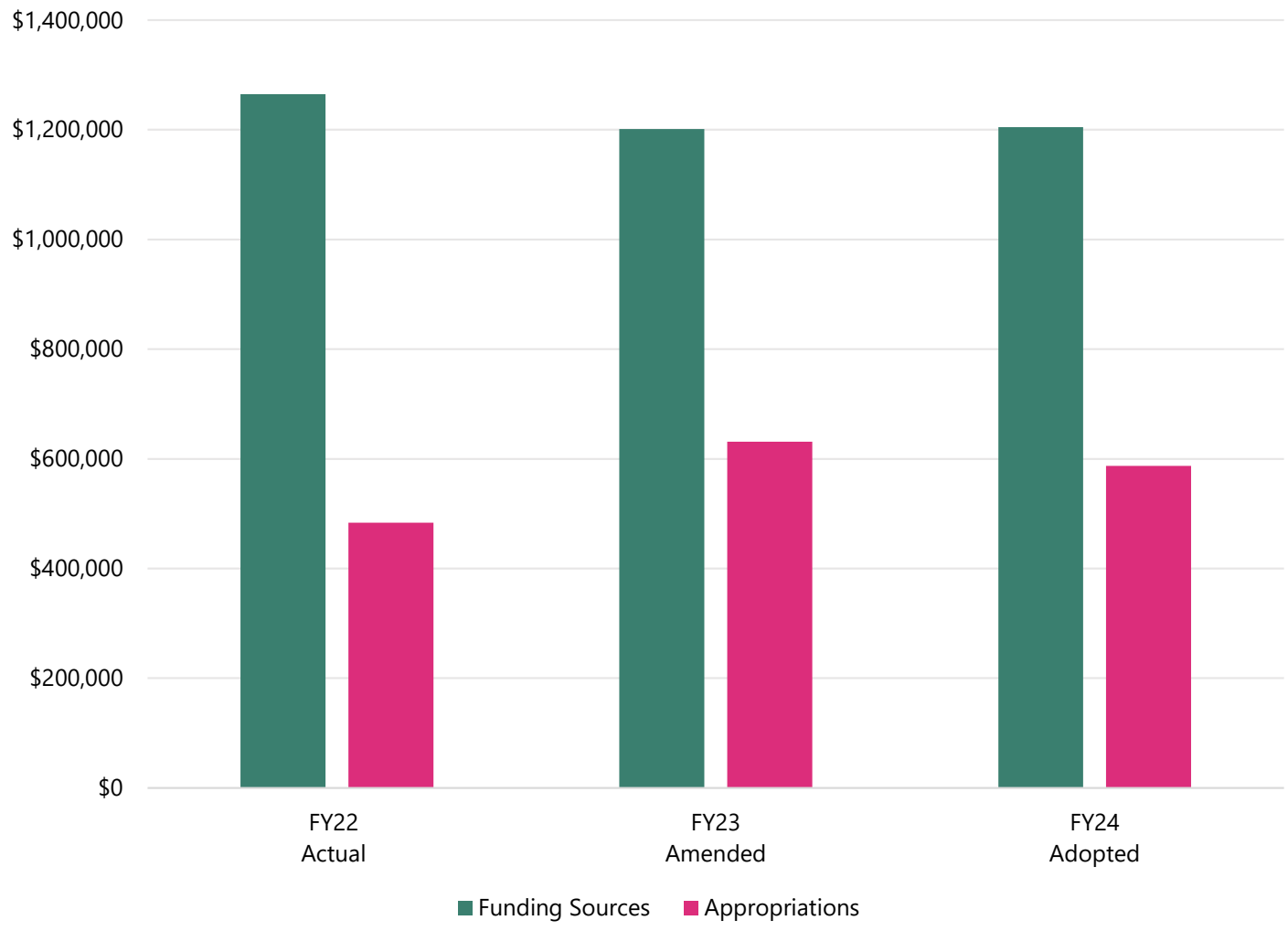
	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources	.		
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	18,596
Grant in Aid	0	324,965	324,965
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**324,965**	**343,561**
Appropriations			
Salary and Wages	0	0	74,440
Benefits	0	0	50,706
Operating Expenses	0	0	17,520
Capital Expenses	0	0	0
Reserve	0	324,965	210,324
Total Appropriations	**0**	**324,965**	**352,990**

Public Health Workforce Salary Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	0	1,235,486	1,235,486
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**1,235,486**	**1,235,486**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	0	1,235,486	1,235,486
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**0**	**1,235,486**	**1,235,486**

Vital Records Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,264,805	1,201,618	1,205,107
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**1,264,805**	**1,201,618**	**1,205,107**
Appropriations			
Salary and Wages	229,681	295,048	270,700
Benefits	135,709	200,970	184,384
Operating Expenses	117,675	135,174	132,055
Capital Expenses	540	0	0
Reserve	0	0	0
Total Appropriations	**483,605**	**631,192**	**587,139**



Clinical & Community Services and Programs

Center for Clinical Services

Center for Community Health

Center for Emergency Preparedness & Response

Center for Environmental Health

Center for Epidemiology & Infectious Disease

Center for Clinical Services

Mission & Function

The mission of the Center for Clinical services is to support and manage the programs to reach all people in our community that need quality clinical services and a low cost with good results. The Center for Clinical Services carries out its mission through direct clinical service to the clients at multiple locations. The Center for Clinical Services also provides indirect services including referrals to specialists outside of the public health capacity.

Clinical Services Workload Indicators	FY22 Actual	FY23 Actual	FY24 Projected
Total Clinical Patient Volume	66,245	57,996	59,736
International Travel—Consultations	1,069	20,458	21,072
Pharmacy Prescriptions Filled	12,352	12,302	12,671

Clinical Services Goals & Objectives

Community

Community Outcome Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of Family Planning patients using a LARC	276	302	454	276
% of clients seen in STI/Family Planning clinics who were tested positive for syphilis and were treated per protocol	95%	100%	99%	95%

Activity

Output Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Total Clinical Patient Volume*	63,972	66,245	57,996	63,972

*This was previously tracked as # of Encounters. With the updates to the strategic plan, it is now being tracked as Total Clinical Patient Volume

Service Quality Measure				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Customer Satisfaction Rating	3.55 out of 5	3.50	3.62	3.55
Timeliness of Service Delivery	3.30 out of 5	3.38	3.52	3.30

Resource

Workforce				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Employee Retention Rate	88%	68%	75%	88%
Financial Workforce				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
YTD Billing & Collection Rate	92%	89%	66%	92%

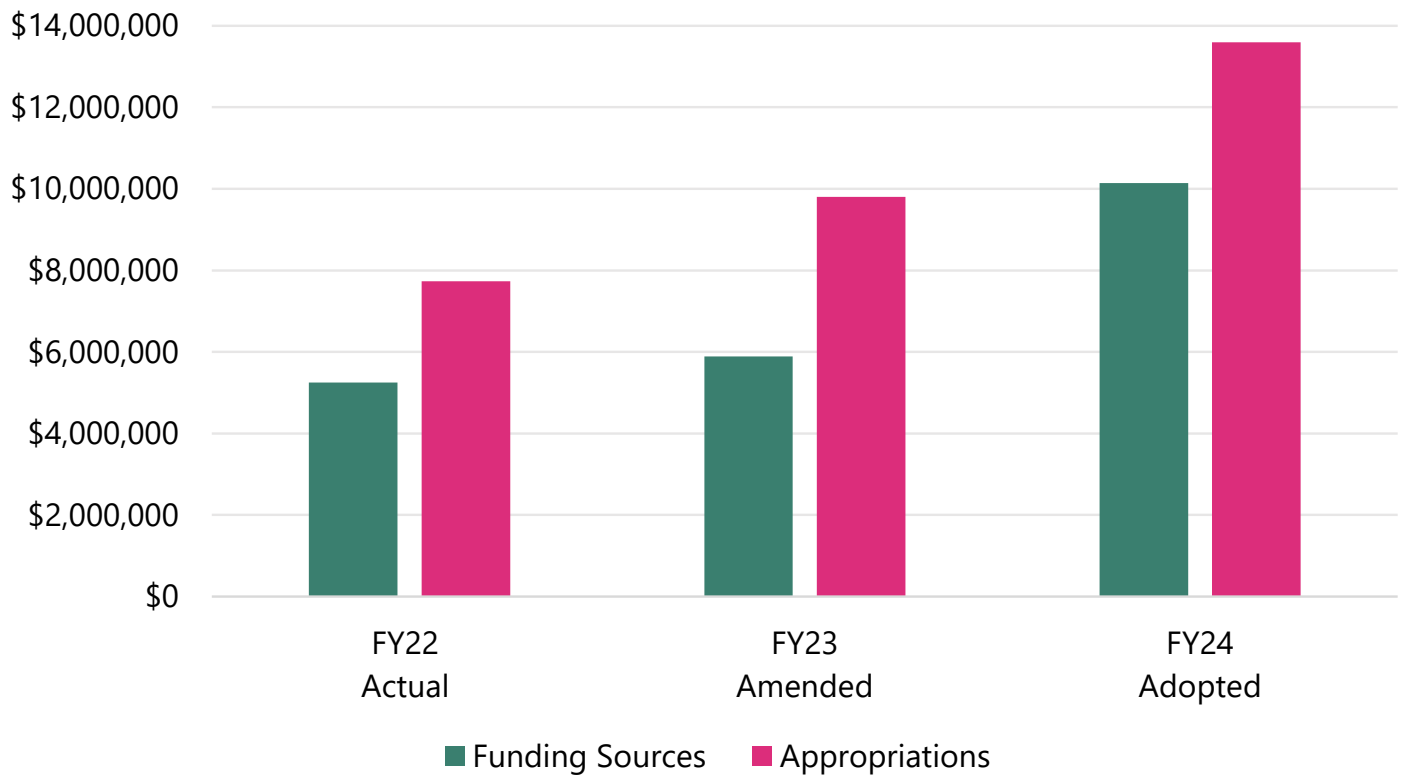
Clinical Services Personnel Summary

Personnel - Full Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Center Director	P	1	1	1
Deputy Director	N	2	2	1
Pharmacy Directory	R	1	1	1
Pharmacy Tech 3	F	1	1	1
Immunizations Program Mgr	N	1	1	1
PH Nurse Supervisor 1	N	4	4	4
PH Nurse 3	M	7	7	7
PH Nurse 2	L	4	2	9
PH Nurse 1	K	1	1	0
Nurse Practitioner	P	0	0	1
Admin Asst 3	H	5	5	5
Admin Asst 2	G	1	1	1
Medical Assistant 1	E	0	0	1
Medical Assistant 2	F	2	1	2
Medical Assistant 3	G	6	7	8
Medical Clinical Lab Spec 1	I	0	0	1
Medical Clinical Lab Spec Spv	L	1	1	1
Healthcare Program Consultant 1	I	1	1	1
Customer Service Specialist 1	F	4	3	0
Customer Service Specialist 2	G	4	4	8
Customer Service Specialist 3	H	5	7	4
Customer Svs Specialist Supervisor	I	3	3	3
Social Services Program Coordinator 2	I	1	0	0
Social Services Tech 3	F	1	1	1
Financial Ops Generalist 1	G	1	1	0
Financial Ops Generalist 2	H	0	0	1
Total Full Time Employees		**57**	**55**	**63**

Personnel - Part Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Physician	N/A	2	1	0
Customer Service Rep	N/A	1	1	3
Pharmacist	N/A	2	3	3
Nurse	N/A	5	5	14
Nurse Practitioner	N/A	3	3	3
Total Part Time/Hourly Employees		**13**	**13**	**23**

Center for Clinical Services Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	30,000	30,000	2,766,291
Federal and State Funds	0	0	0
Fee Revenue and Other	3,756,020	3,970,967	5,378,599
Grant in Aid	1,132,576	1,619,211	1,657,302
Medicare and Medicaid	329,470	262,625	335,500
Total Funding Sources	**5,248,066**	**5,882,803**	**10,137,692**
Appropriations			
Salary and Wages	2,625,264	3,698,553	4,041,741
Benefits	1,413,292	2,189,609	2,359,193
Operating Expenses	3,687,065	3,542,683	4,437,686
Capital Expenses	3,145	19,934	17,000
Reserve	0	350,034	2,736,291
Total Appropriations	**7,728,766**	**9,800,813**	**13,591,911**



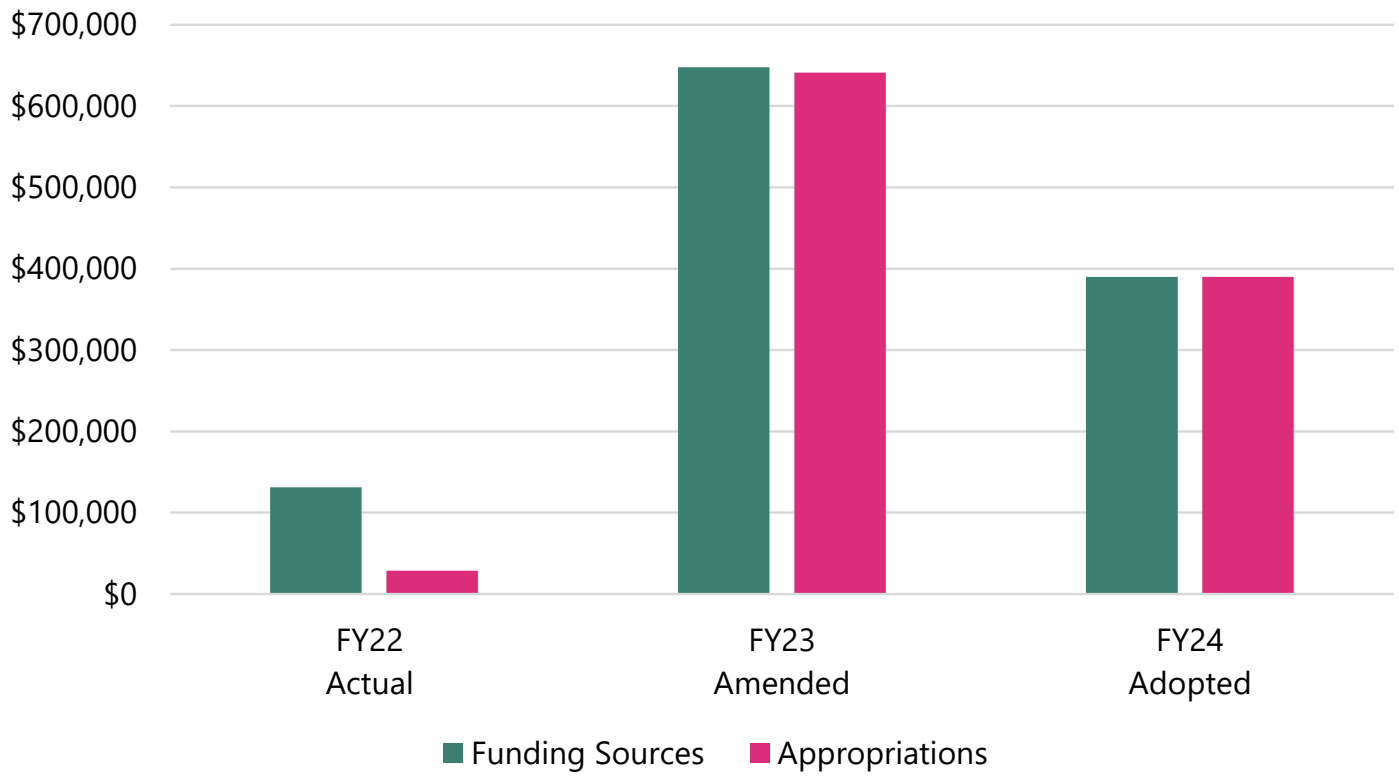
Programs & Budgets Within Clinical Services

The programs below and the pages that follow are the individual budgets that make up the total budget for the Center for Clinical Services

340B
Acworth
ARPA Outreach
BreasTest And More
Business Support Services
Cervical Cancer Screening
Center for Public Health
Family Planning
Family Planning Cadre
HIV Services
Immunizations
LARC Initiative
Marietta
Marietta Child Health
Oral Health
Pharmacy
Smyrna
State Breast
STD Preventative Services

340B Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	131,015	647,623	389,920
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**131,015**	**647,623**	**389,920**
Appropriations			
Salary and Wages	12,676	33,611	0
Benefits	7,645	22,895	0
Operating Expenses	7,965	584,813	389,920
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**28,286**	**641,319**	**389,920**

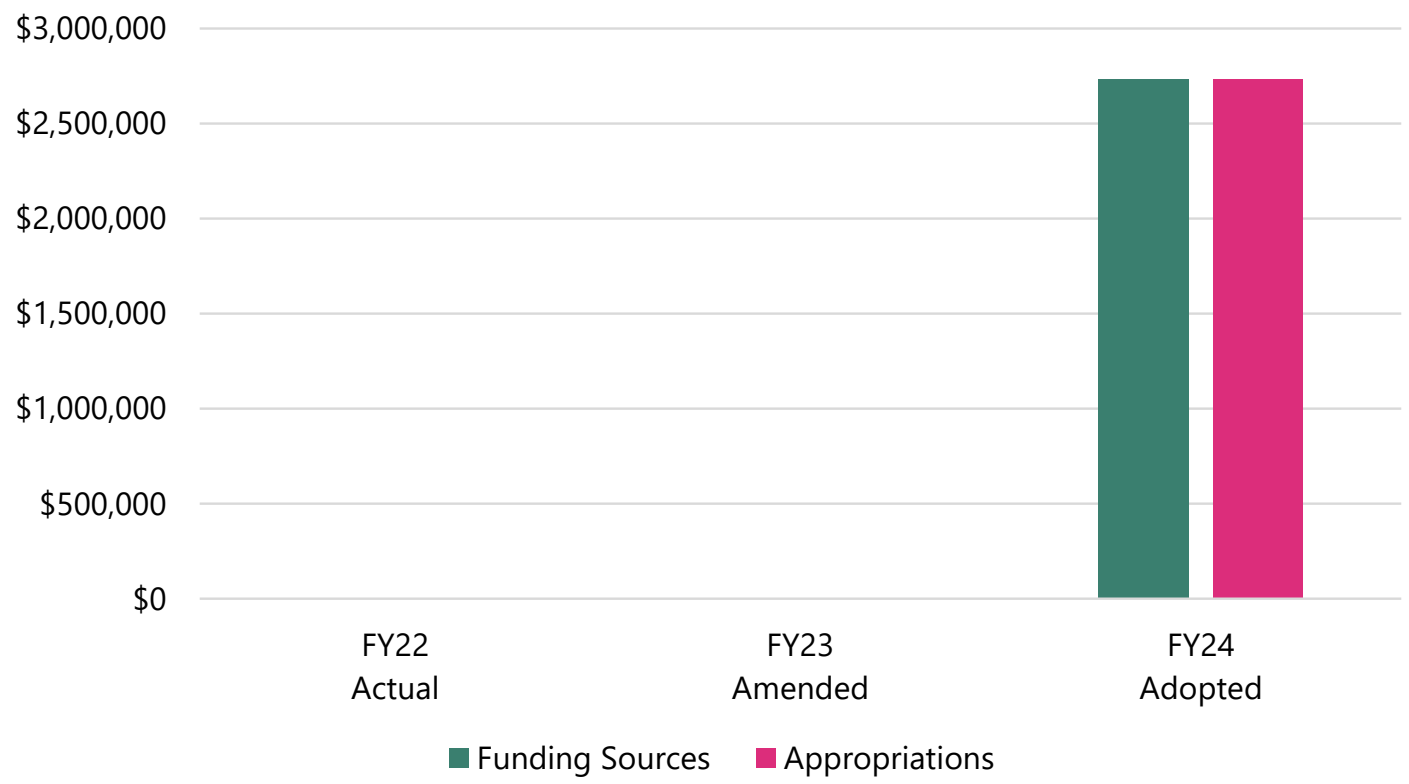


Acworth Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	345,842	454,814	535,760
Grant in Aid	0	0	0
Medicare and Medicaid	37,769	33,000	38,500
Total Funding Sources	**383,611**	**487,814**	**574,260**
Appropriations			
Salary and Wages	269,743	358,487	443,949
Benefits	163,754	244,180	267,169
Operating Expenses	301,622	356,294	374,200
Capital Expenses	491	647	10,000
Reserve	0	0	0
Total Appropriations	**735,610**	**959,608**	**1,095,318**

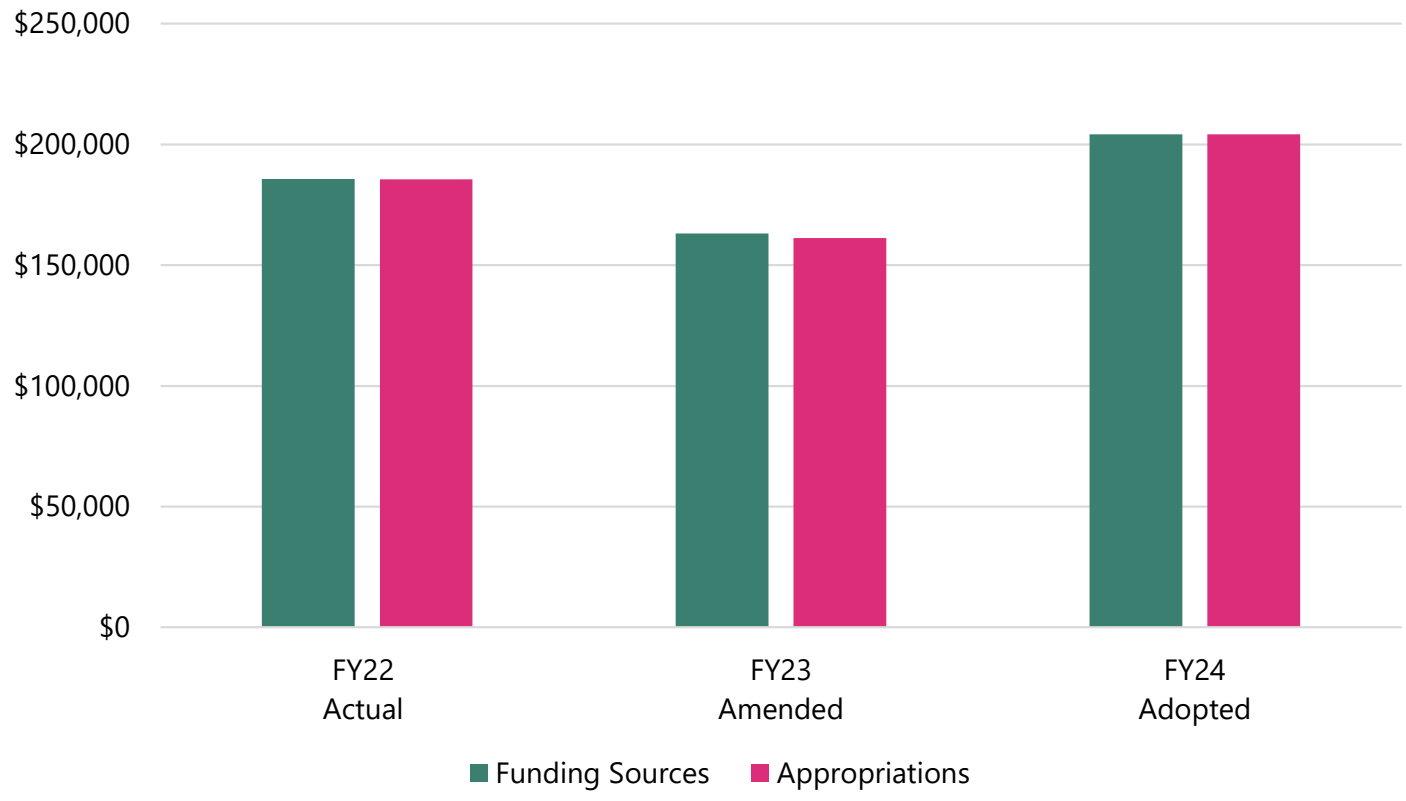
ARPA Outreach

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	2,736,291
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**0**	**2,736,291**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	0	0	0
Capital Expenses	0	0	0
Reserve	0	0	2,736,291
Total Appropriations	**0**	**0**	**2,736,291**



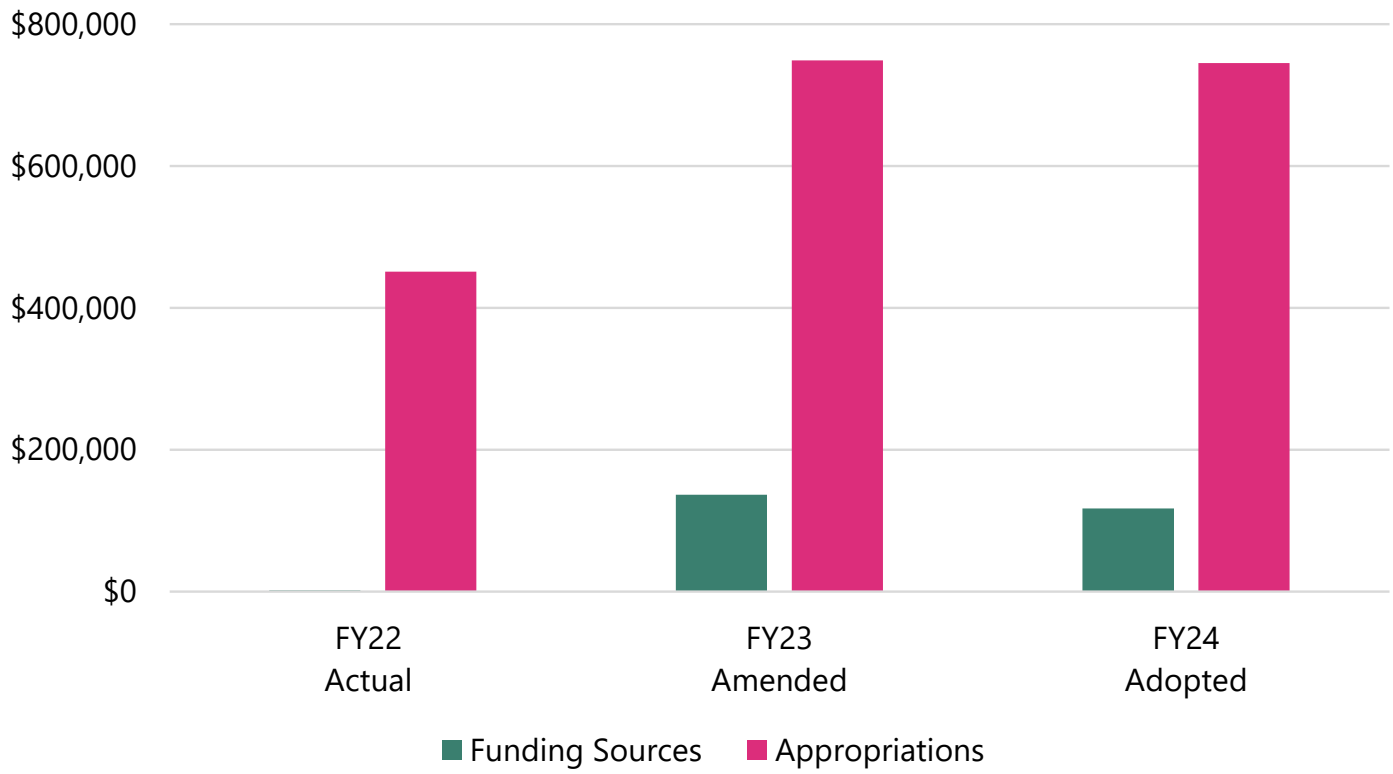
BreastTest And More

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	200	8,873	9,925
Grant in Aid	185,503	154,275	194,275
Medicare and Medicaid	0	0	0
Total Funding Sources	**185,703**	**163,148**	**204,200**
Appropriations			
Salary and Wages	24,486	24,037	24,781
Benefits	14,302	16,374	16,879
Operating Expenses	146,498	120,812	162,540
Capital Expenses	216	0	0
Reserve	0	0	0
Total Appropriations	**185,502**	**161,223**	**204,200**



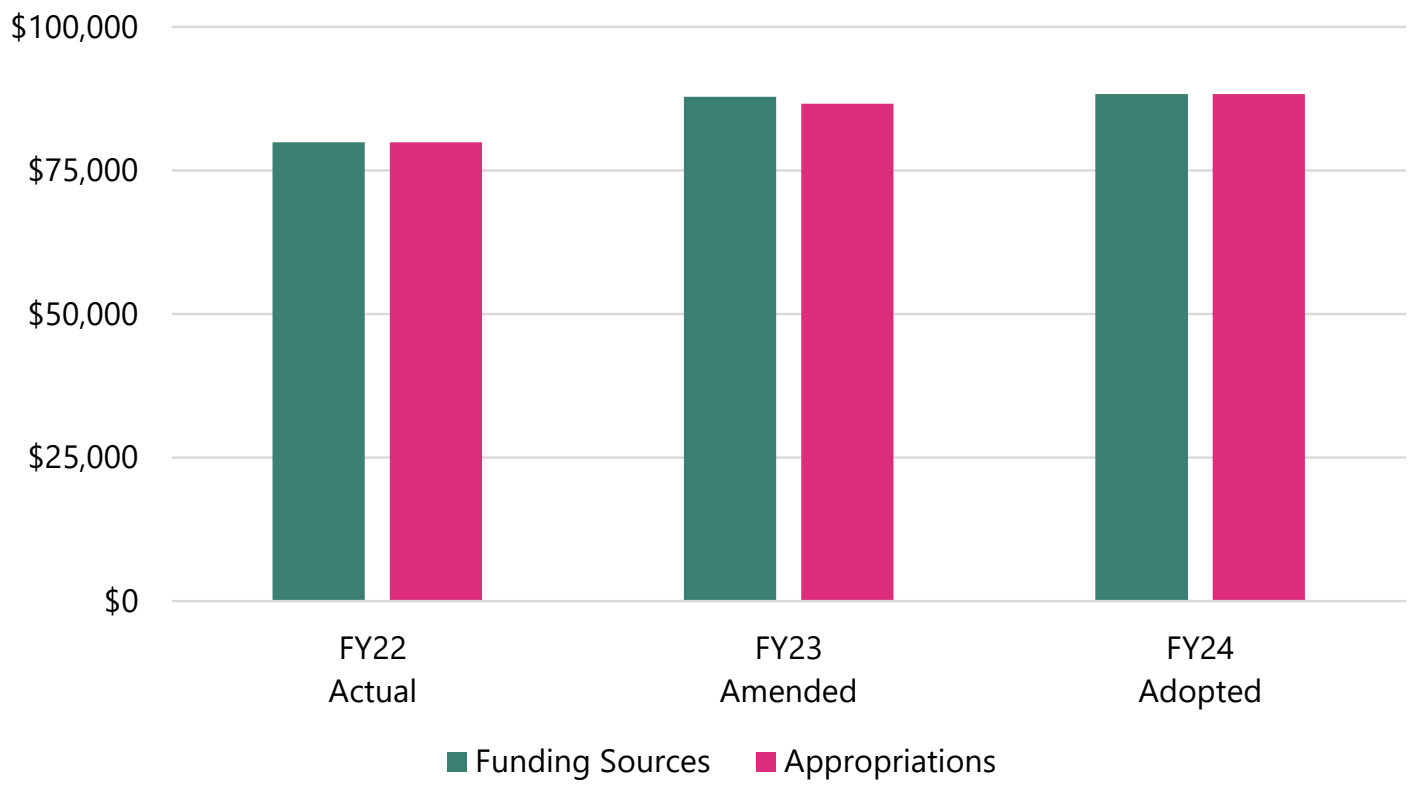
Business Support Services Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,749	136,612	117,151
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**1,749**	**136,612**	**117,151**
Appropriations			
Salary and Wages	248,427	384,251	384,763
Benefits	128,652	246,727	246,108
Operating Expenses	74,280	116,934	114,639
Capital Expenses	0	1,000	0
Reserve	0	0	0
Total Appropriations	**451,359**	**748,912**	**745,510**



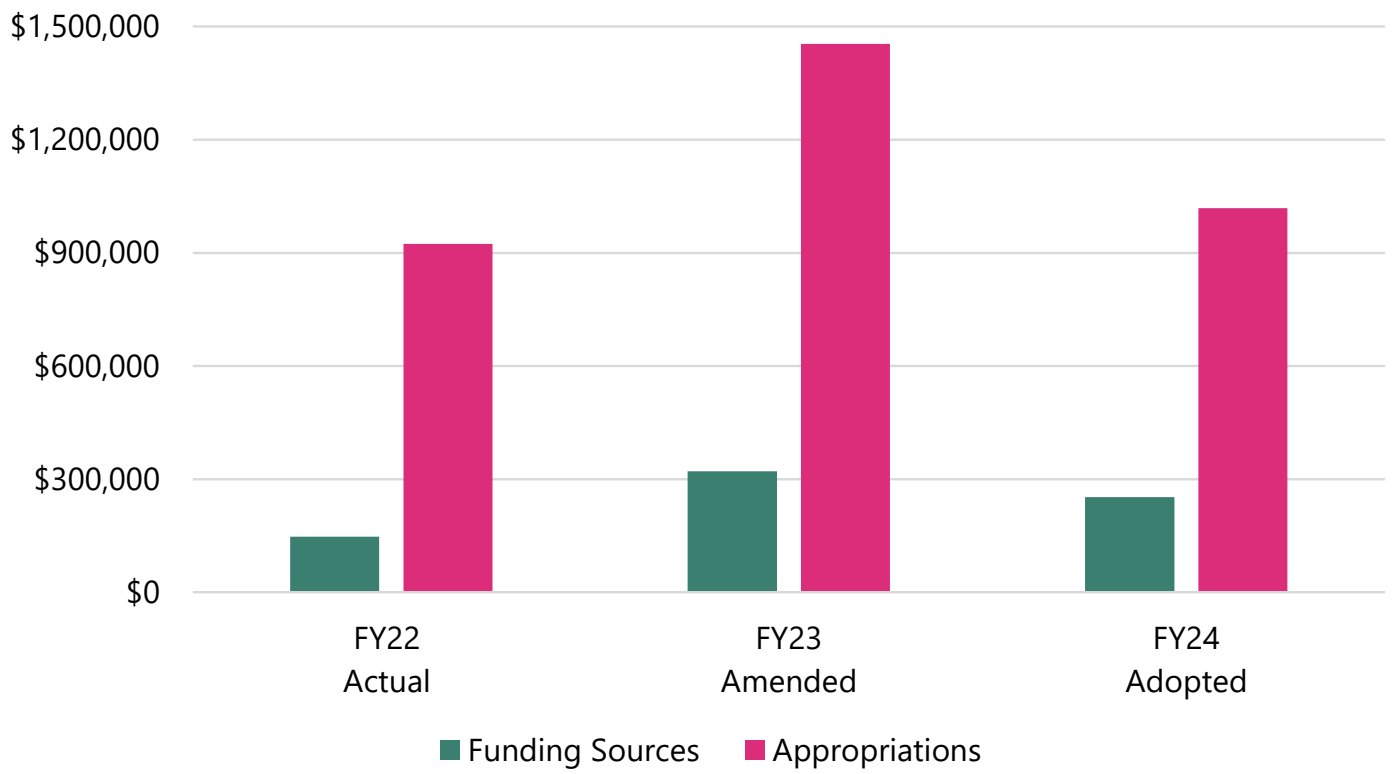
Cervical Cancer Screening Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	2,891	3,308
Grant in Aid	79,901	85,000	85,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**79,901**	**87,891**	**88,308**
Appropriations			
Salary and Wages	8,162	8,012	8,260
Benefits	4,768	5,457	5,626
Operating Expenses	66,971	73,205	74,422
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**79,901**	**86,674**	**88,308**



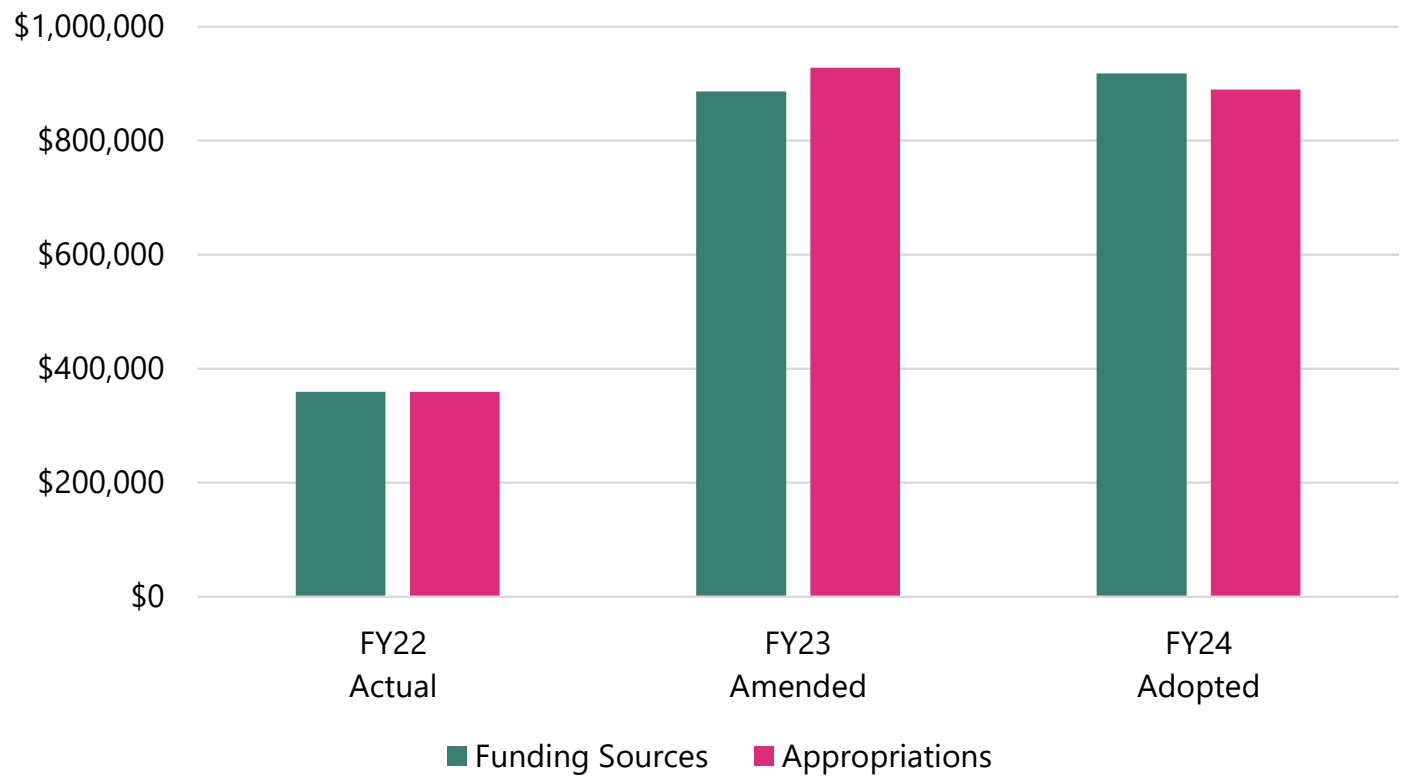
Center for Public Health Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	147,745	321,207	251,660
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**147,745**	**321,207**	**251,660**
Appropriations			
Salary and Wages	551,751	869,841	545,669
Benefits	253,631	388,894	325,575
Operating Expenses	118,023	195,124	147,738
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**923,405**	**1,453,859**	**1,018,982**



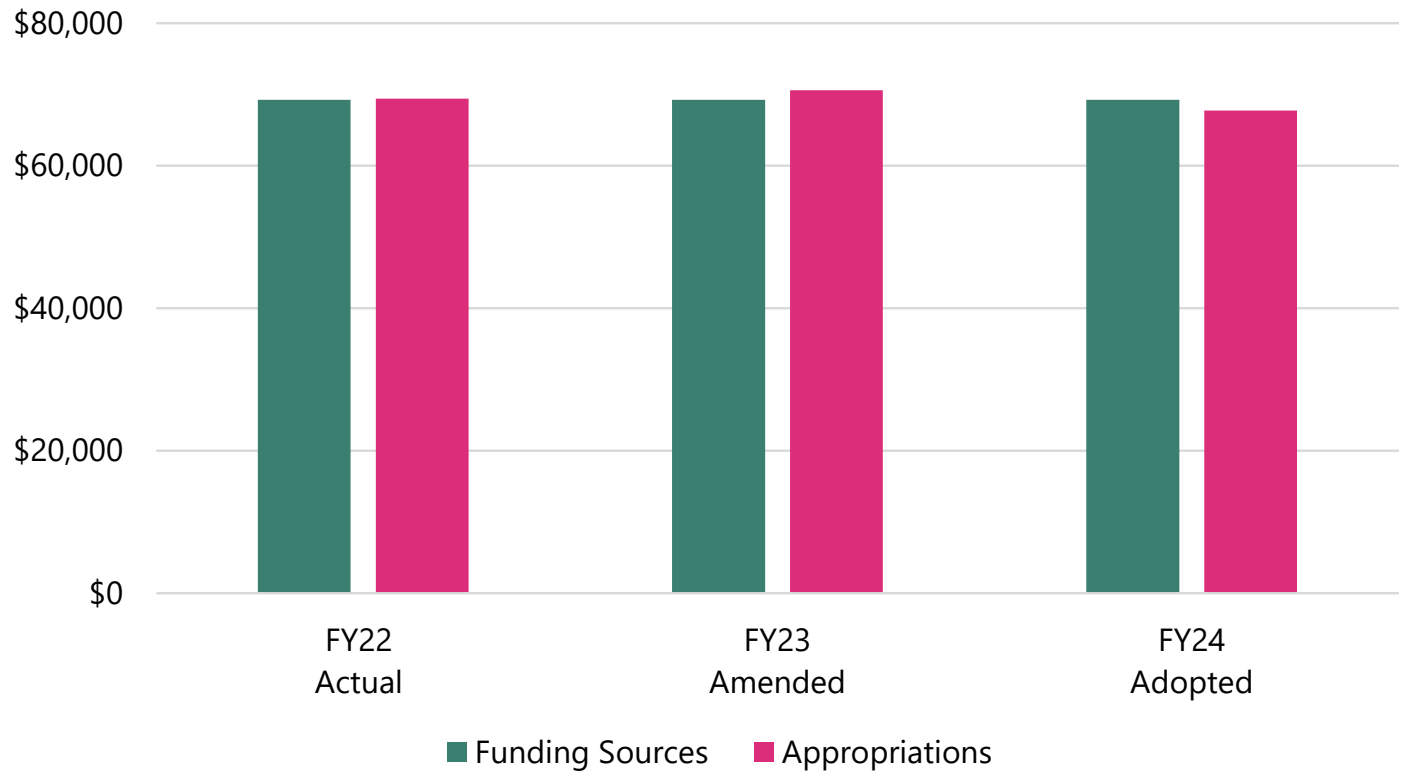
Family Planning Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	77,218	108,998
Grant in Aid	359,051	809,051	809,051
Medicare and Medicaid	0	0	0
Total Funding Sources	**359,051**	**886,269**	**918,049**
Appropriations			
Salary and Wages	173,757	220,857	462,755
Benefits	104,729	150,435	254,593
Operating Expenses	80,566	196,901	172,253
Capital Expenses	0	9,750	0
Reserve	0	350,034	0
Total Appropriations	**359,052**	**927,977**	**889,601**



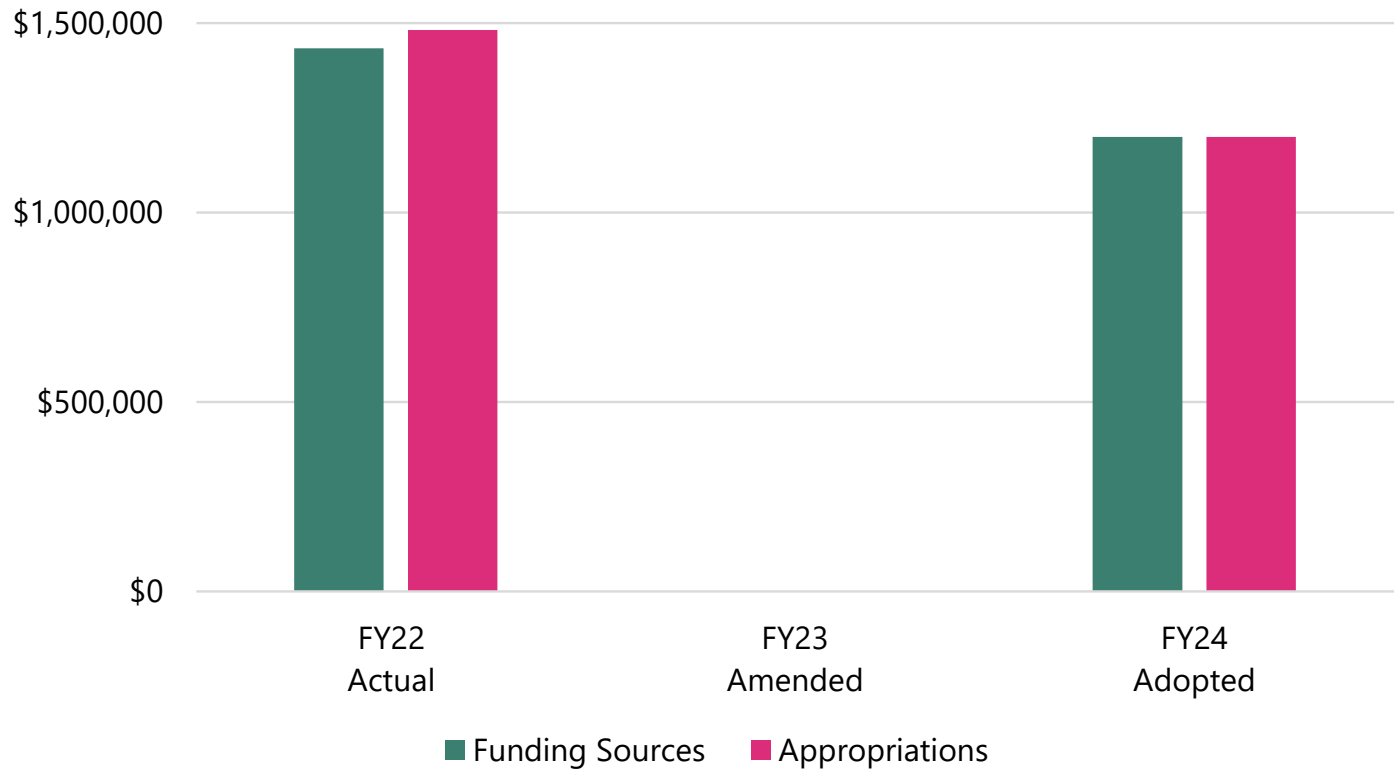
Family Planning Cadre Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	69,233	69,233	69,233
Medicare and Medicaid	0	0	0
Total Funding Sources	**69,233**	**69,233**	**69,233**
Appropriations			
Salary and Wages	44,727	61,013	58,590
Benefits	16,003	884	848
Operating Expenses	8,692	8,666	8,321
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**69,422**	**70,563**	**67,759**



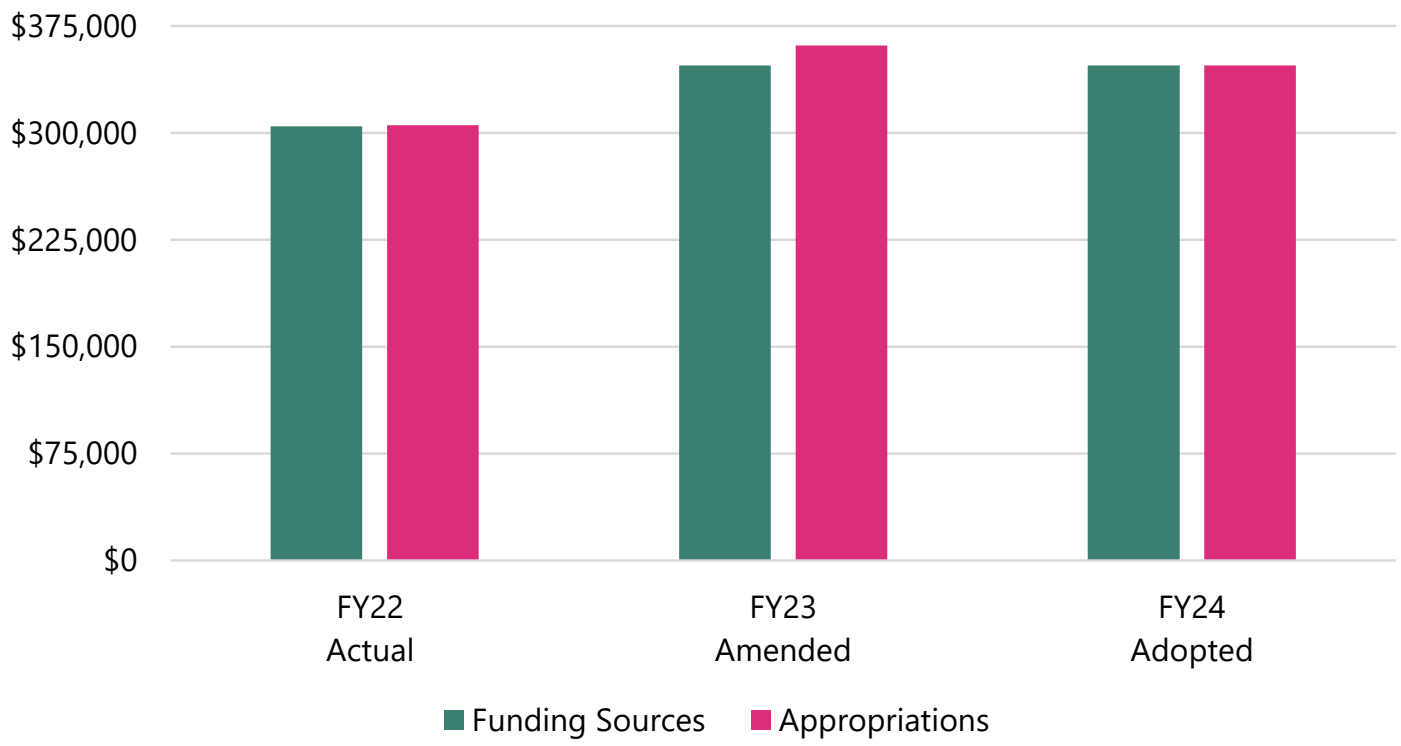
HIV Services Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,433,527	0	1,200,000
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**1,433,527**	**0**	**1,200,000**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	1,482,265	0	1,200,000
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**1,482,265**	**0**	**1,200,000**



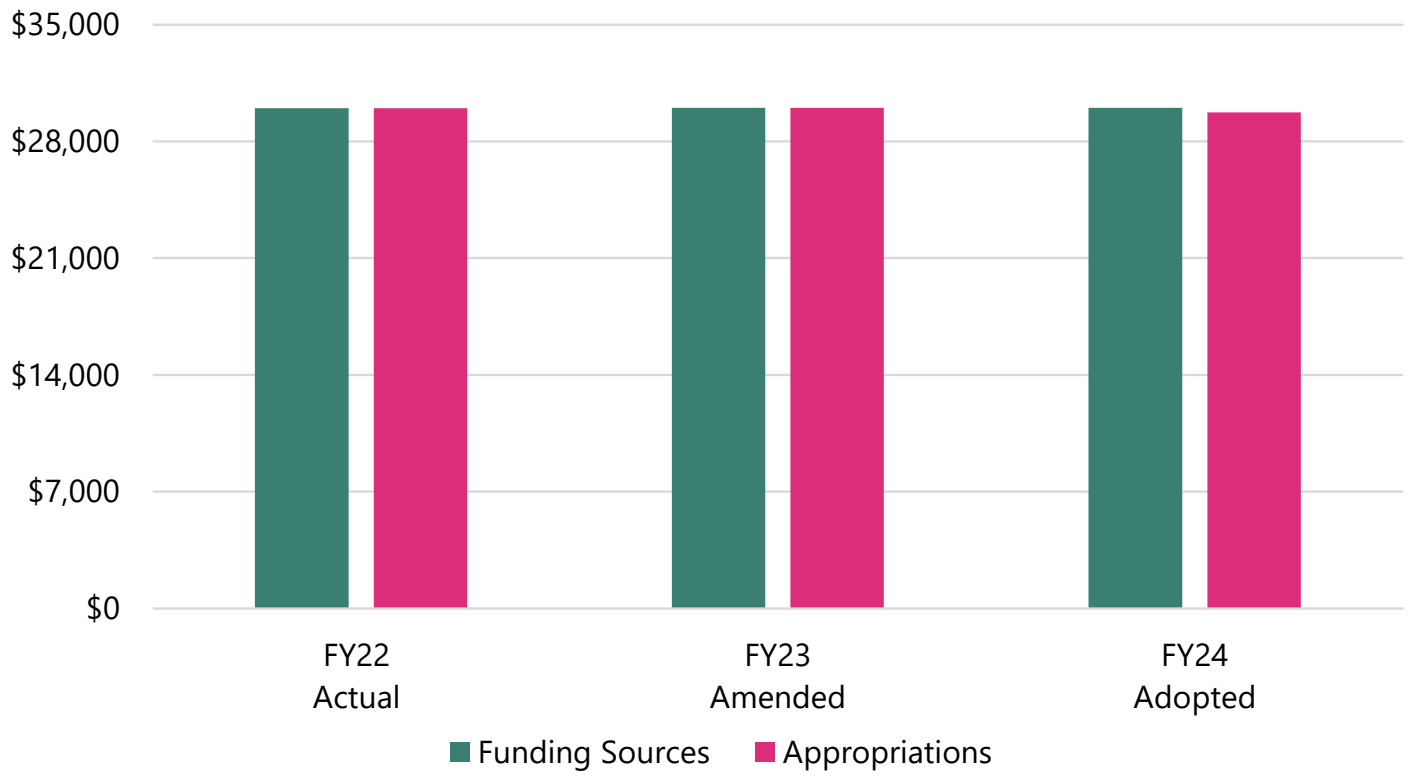
Immunizations Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	36,211	36,179
Grant in Aid	304,727	311,166	311,166
Medicare and Medicaid	0	0	0
Total Funding Sources	**304,727**	**347,377**	**347,345**
Appropriations			
Salary and Wages	163,154	178,727	173,930
Benefits	97,648	121,737	118,469
Operating Expenses	44,685	60,981	54,945
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**305,487**	**361,445**	**347,344**



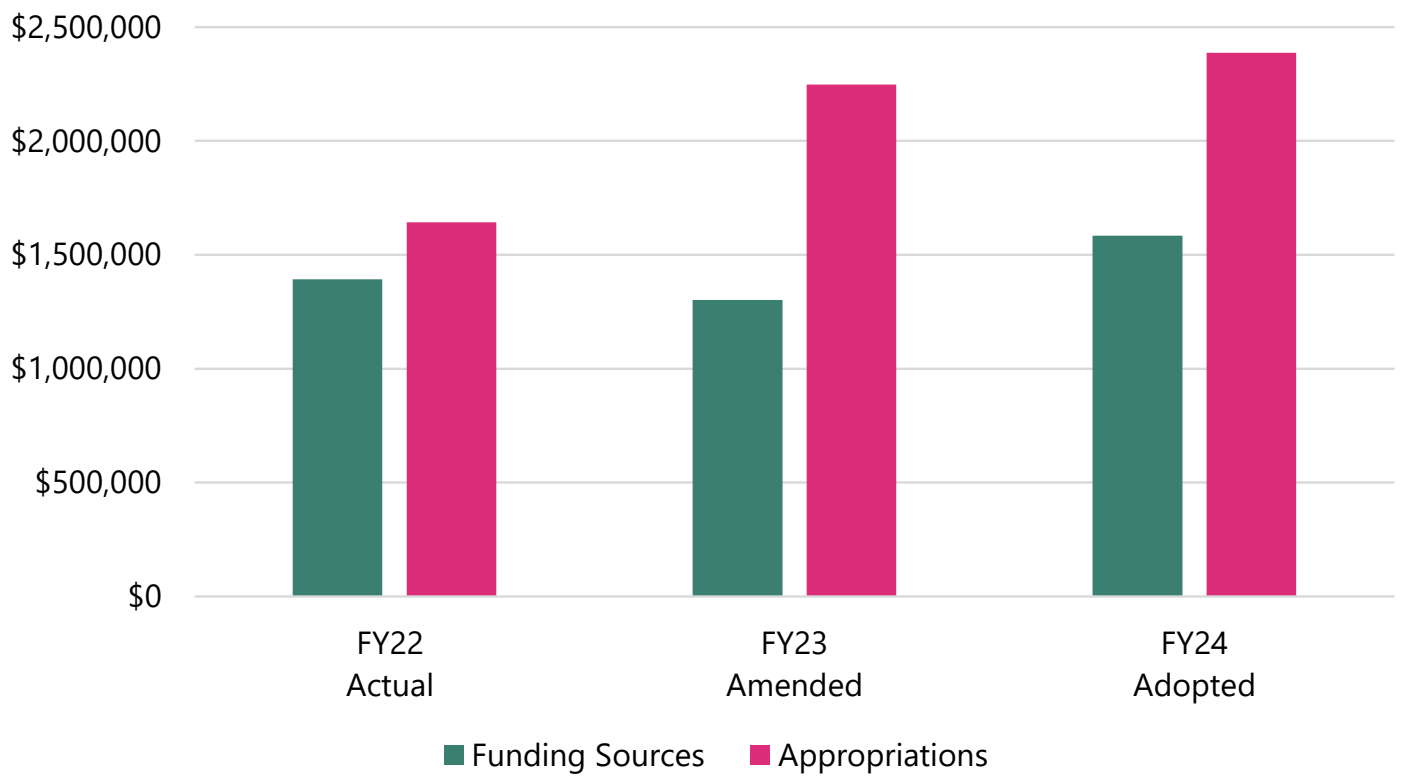
LARC Initiative Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	29,993	30,000	30,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**29,993**	**30,000**	**30,000**
Appropriations			
Salary and Wages	25,933	25,886	25,707
Benefits	376	376	372
Operating Expenses	3,683	3,738	3,651
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**29,992**	**30,000**	**29,730**



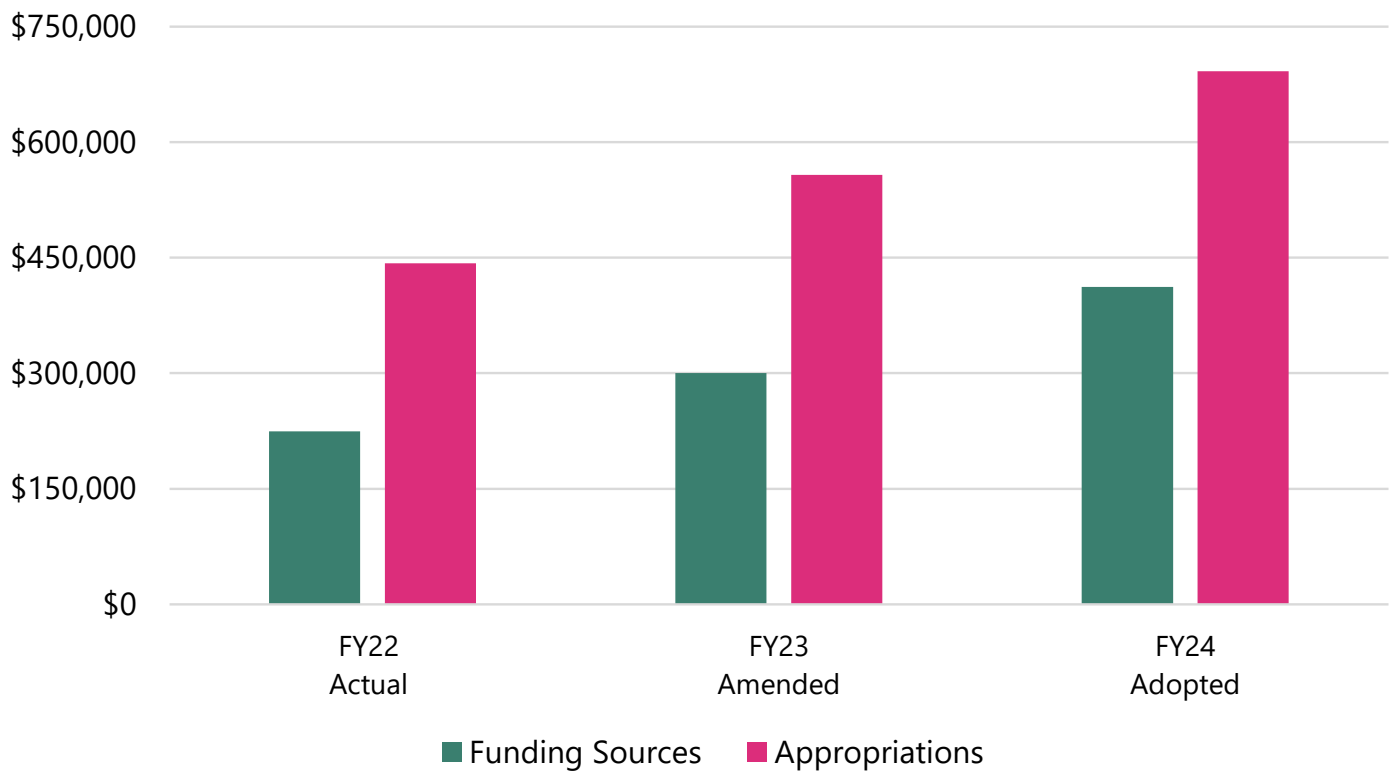
Marietta Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,210,665	1,184,197	1,445,569
Grant in Aid	0	0	0
Medicare and Medicaid	182,503	117,750	139,000
Total Funding Sources	**1,393,168**	**1,301,947**	**1,584,569**
Appropriations			
Salary and Wages	489,416	732,328	895,792
Benefits	279,934	498,819	510,770
Operating Expenses	872,591	1,014,321	981,290
Capital Expenses	521	2,950	0
Reserve	0	0	0
Total Appropriations	**1,642,462**	**2,248,418**	**2,387,852**



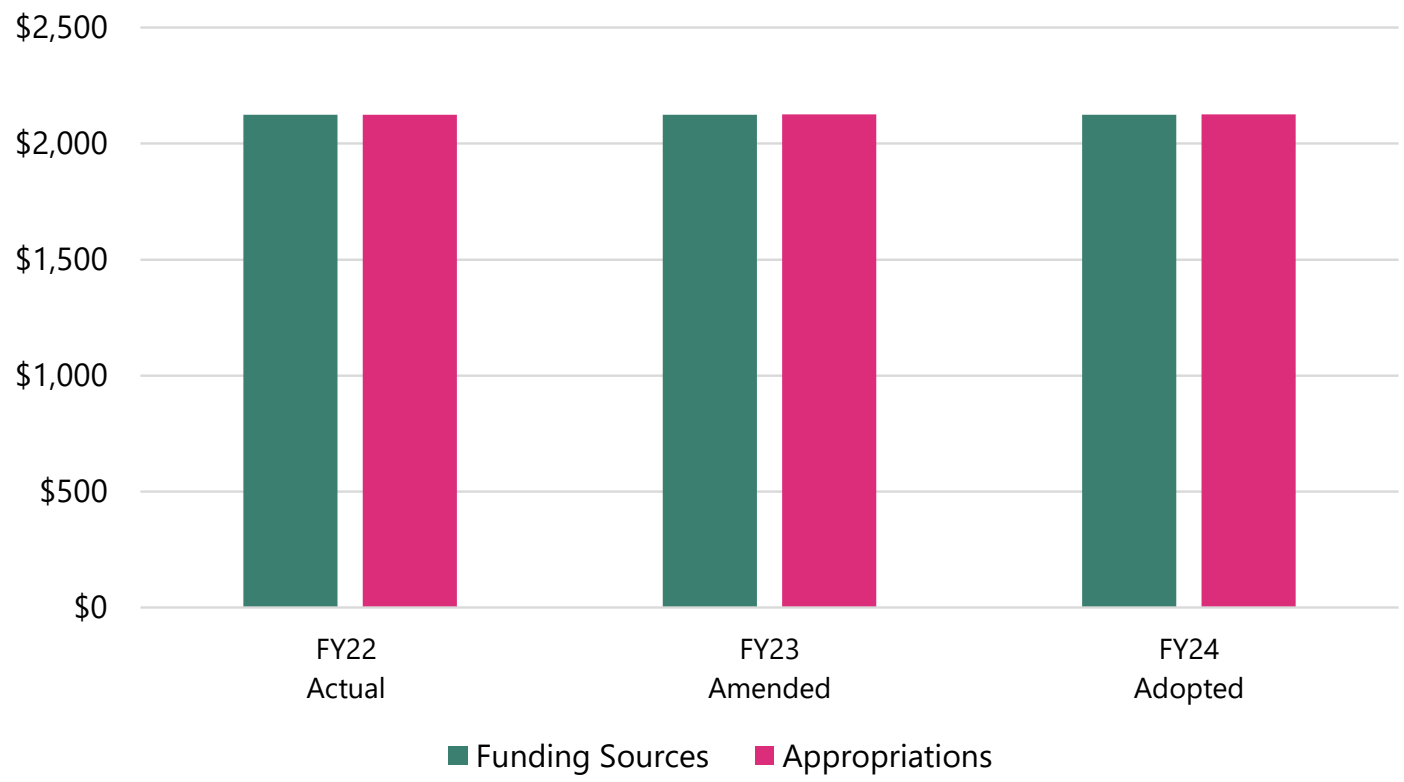
Marietta Child Health Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	146,746	220,255	296,813
Grant in Aid	0	0	0
Medicare and Medicaid	77,908	80,000	115,000
Total Funding Sources	**224,654**	**300,255**	**411,813**
Appropriations			
Salary and Wages	224,534	273,752	339,200
Benefits	136,590	178,017	231,042
Operating Expenses	81,521	102,562	119,392
Capital Expenses	0	3,200	2,500
Reserve	0	0	0
Total Appropriations	**442,645**	**557,531**	**692,134**



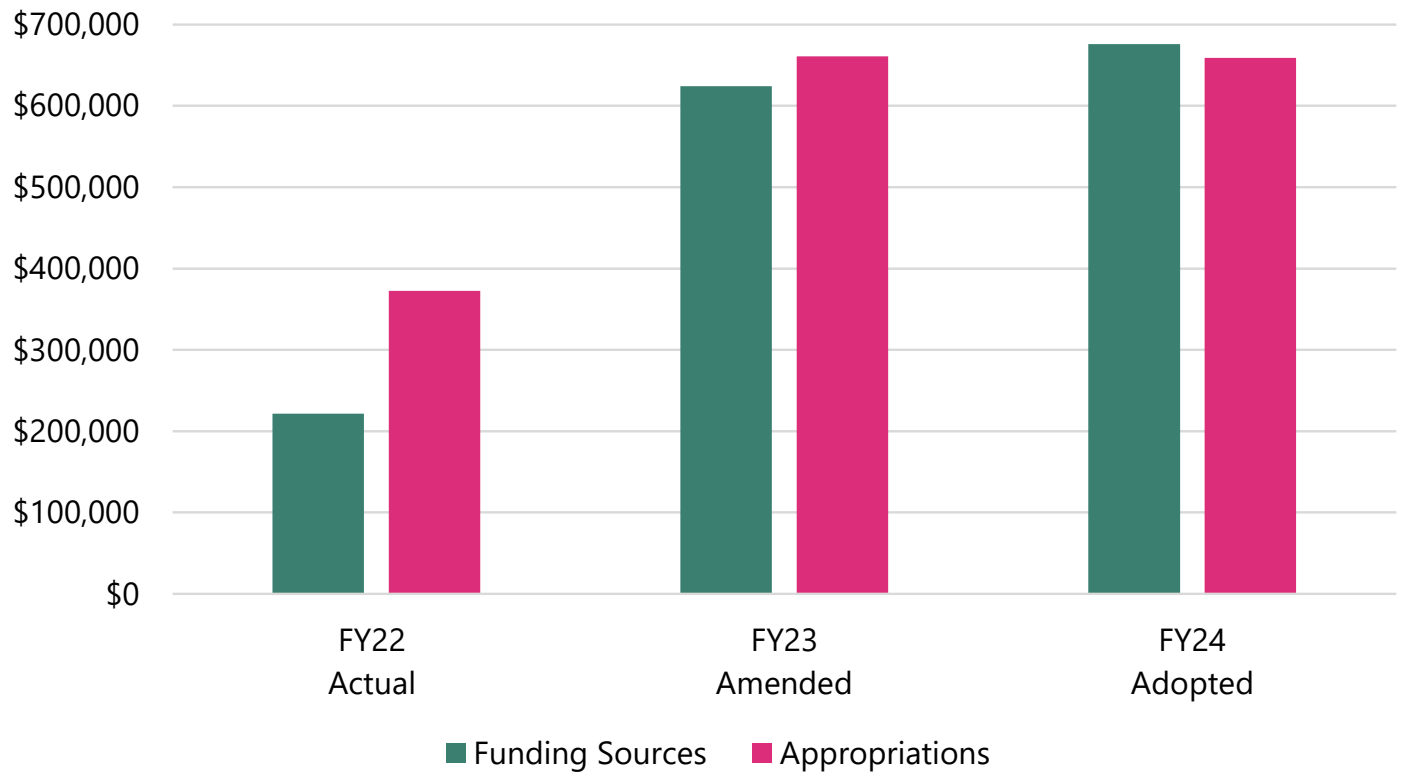
Oral Health Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	2,124	2,125	2,125
Medicare and Medicaid	0	0	0
Total Funding Sources	**2,124**	**2,125**	**2,125**
Appropriations			
Salary and Wages	1,151	1,110	1,110
Benefits	712	755	755
Operating Expenses	261	261	261
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**2,124**	**2,126**	**2,126**



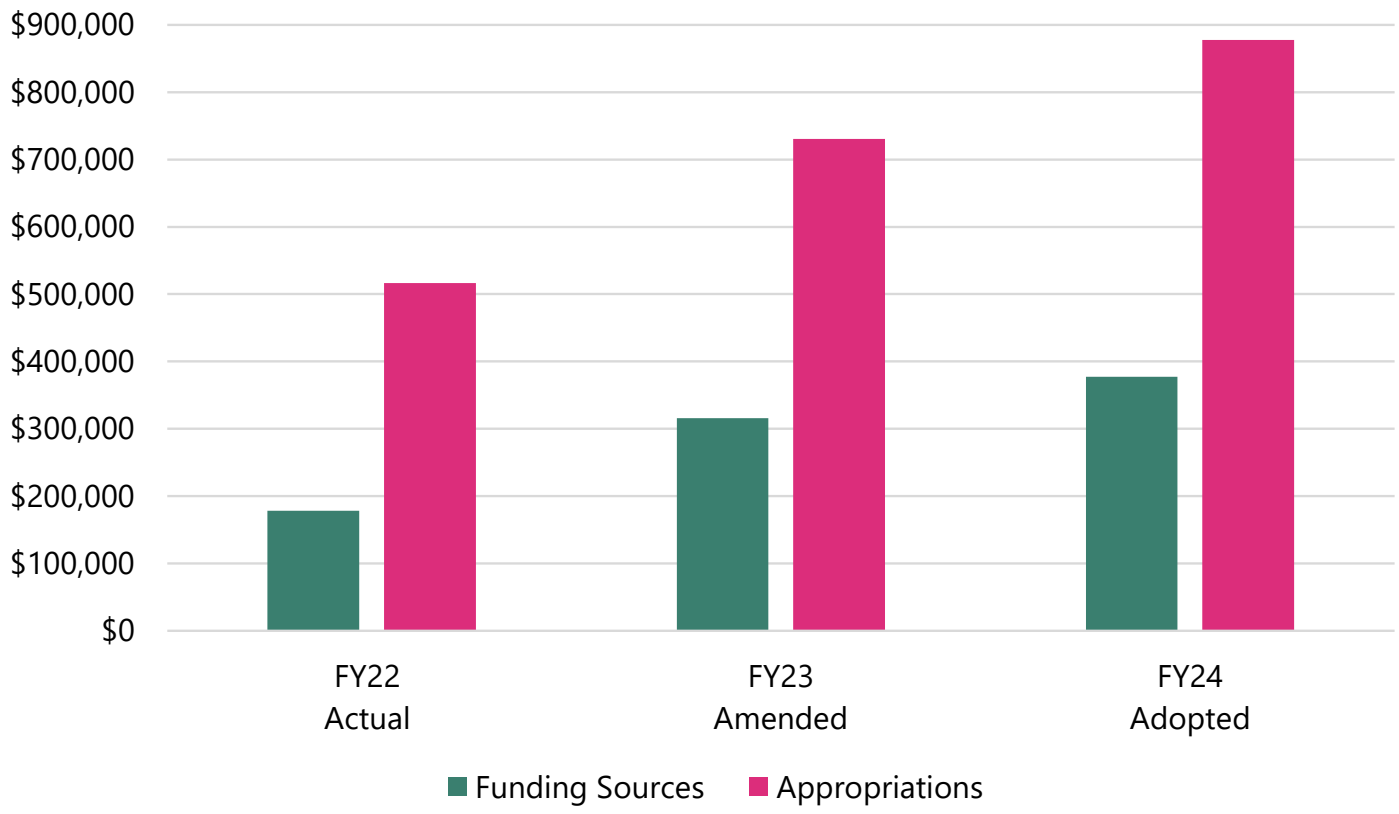
Pharmacy Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	30,000	30,000	30,000
Federal and State Funds	0	0	0
Fee Revenue and Other	191,535	594,258	645,790
Grant in Aid	0	0	0
Medicare and Medicaid	-1	0	0
Total Funding Sources	**221,534**	**624,258**	**675,790**
Appropriations			
Salary and Wages	167,226	202,007	262,855
Benefits	73,370	92,939	134,617
Operating Expenses	132,036	363,365	257,214
Capital Expenses	0	2,387	4,500
Reserve	0	0	0
Total Appropriations	**372,632**	**660,698**	**659,186**



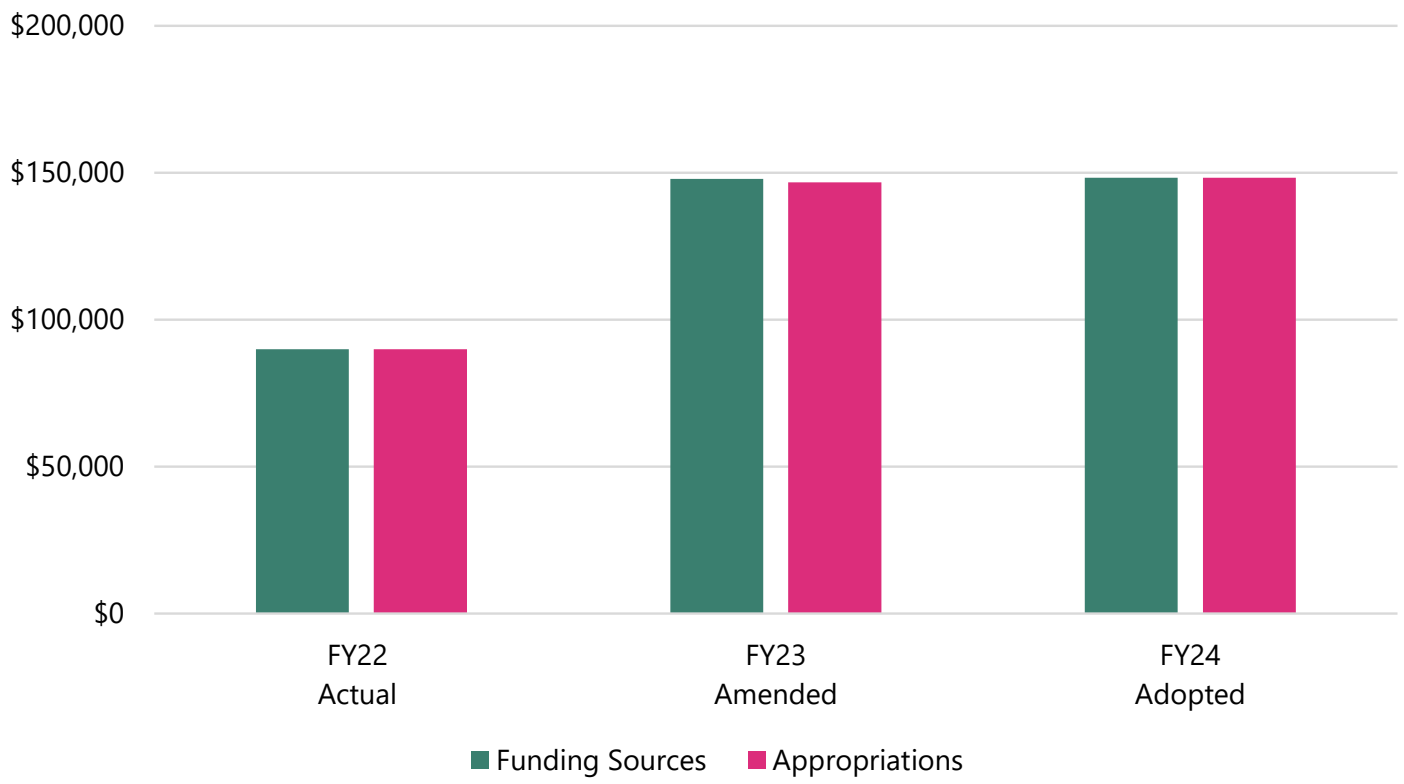
Smyrna Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	146,996	283,917	334,218
Grant in Aid	0	0	0
Medicare and Medicaid	31,291	31,875	43,000
Total Funding Sources	**178,287**	**315,792**	**377,218**
Appropriations			
Salary and Wages	211,959	316,622	406,120
Benefits	126,410	215,663	240,744
Operating Expenses	178,210	198,141	231,028
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**516,579**	**730,426**	**877,892**



State Breast Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	2,891	3,308
Grant in Aid	89,869	145,000	145,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**89,869**	**147,891**	**148,308**
Appropriations			
Salary and Wages	8,162	8,012	8,260
Benefits	4,768	5,457	5,626
Operating Expenses	75,021	133,205	134,422
Capital Expenses	1,917	0	0
Reserve	0	0	0
Total Appropriations	**89,868**	**146,674**	**148,308**



STD Preventative Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	12,175	13,361	11,452
Medicare and Medicaid	0	0	0
Total Funding Sources	**12,175**	**13,361**	**11,452**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	12,175	13,360	11,450
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**12,175**	**13,360**	**11,450**

Center for Community Health

Mission & Function

The mission of the Center for Community Health is to support the preventative, population-based, and non-clinical health services to improve the health status of Cobb residents. The primary focus is to provide residents with the skills and tools to prevent injury and promote optimal health. This is done through local policy improvement, environmental changes, fundraising, partnership development, education, and support for families in our community so they can access needed services to improve their health.

Community Health Workload Indicators	FY22 Actual	FY23 Actual	FY24 Projected
Community Health (WIC, Referrals, Certification Appointments, Assessment)	53,382	38,440	39,593
Injury Prevention/Safe Kids: Seen in Program Car Seats Check	13,804	20,458	21,072
Adolescent Health & Youth Development: Attended Youth Conference	5,973	4,977	300*
Chronic Disease Prevention: Farmers Market Hours/ Access by Counties	124	88	91

*The projected amount for FY24 has substantially decreased due to the Youth Conference returning to an in-person format from the virtual format held in FY22 & FY23. Having the conference in-person reduces the amount of youth able to attend the conference.

Community Health Goals & Objectives

Community

Community Outcome Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# Of Programs Meeting Outcome Targets	85%	60%	77%	85%
# of Policy, System, and Environmental changes influenced in Cobb County	9	9	5	9

Activity

Service Quality Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Customer Satisfaction Rating	3.55 out of 5	3.50	3.62	3.55
Timeliness of Service Delivery	3.30 out of 5	3.38	3.52	3.30
Output Measure—Service Encounters				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of Women Screened for Pregnancy Medicaid, PCM, and BBH	3,200	3,054	3,554	3,200
# of Car Seat Checks Completed	320	442	907	320

Resource

Communication and Collaboration				
Measure	Target	FY22 Actual	FY23 Actual	FY24 Goal
Partnerships Formed to Fill Strategic Needs	30	36	39	30
Financial				
Measure	Target	FY22 Actual	FY23 Actual	FY24 Goal
Funding from New Non-Traditional Sources	$1,500,000	$3,739,891	$4,808,285	$1,500,000

Community Health Personnel Summary

Personnel Summary - Full Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Director, Community Health	O	1	1	1
Deputy Director Community Health	N	0	1	1
Director, Children with Special Needs	L	1	1	1
Director, Nutrition Services	M	1	1	1
Deputy Director, Nutrition Services	L	1	1	1
Early Intervention Specialist	L	1	1	1
Billing Clerk 3	F	1	1	1
PH Nurse 2	L	0	1	0
PH Nurse 3	M	5	2	3
PH Nurse Supervisor	N	2	1	4
PH Nurse Consultant Supervisor	N	2	1	0
Social Service Supervisor	K	1	1	0
Social Service Tech 2	E	2	1	2
Social Service Tech 3	F	0	0	1
Social Worker 1 (Non licensed)	G	3	2	2
Social Worker 2 (Non licensed)	H	1	1	0
Social Service Program Coordinator 2	I	0	0	1
Social Service Program Coordinator 3	J	1	1	1
Nutritionist 1	H	1	2	2
Nutritionist 2	I	8	7	4
Nutritionist 3	J	4	3	3
Nutrition Supervisor	K	2	1	1
Customer Service Representative 1	E	7	4	4
Customer Service Representative 2	F	7	10	9
Customer Service Supervisor	I	6	6	6
Breastfeeding Coordinator	J	1	1	1
Adolescent Health & Youth Dev Coord	J	1	1	1
Injury Prevention Coordinator	K	1	1	1
Public Health Educator 3	J	0	1	1
Public Health Educator Supervisor	K	0	1	1
Admin Assistant Supervisor	I	1	2	1
Admin Assistant 3	H	5	4	4
Admin Assistant 2	G	3	4	4
Admin Assistant 1	F	0	1	0

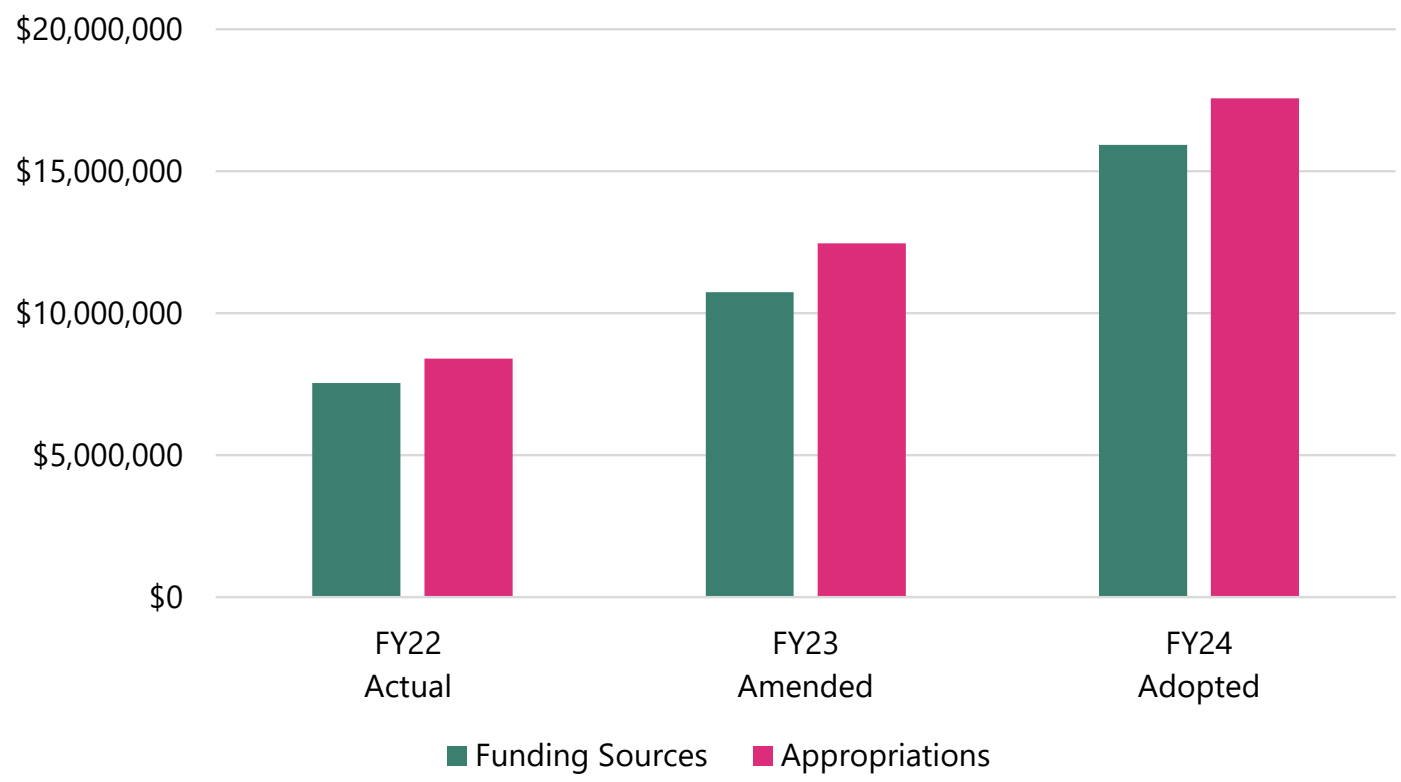
Planner 2	J	2	2	1
Planner 3	K	0	0	1
Planner Supervisor	L	1	1	1
Healthcare Program Consultant 1	I	0	3	2
Healthcare Program Consultant 3	K	1	1	1
Healthcare Program Supervisor	L	1	1	1
Healthcare Manager 3	N	0	0	1
Business Support Analyst 1	J	1	2	0
Business Support Analyst 2	K	0	0	1
Business Support Analyst 3	L	0	1	1
Mgr 2, Business Operations	M	0	1	1
Total Full Time Employees		**76**	**79**	**75**

Personnel Summary - Part Time/Hourly

Position	Grade	FY22	FY23	FY24
Nurse	N/A	7	7	9
Nutritionist	N/A	1	1	0
Social Service Tech	N/A	7	3	7
Public Health Educator	N/A	10	7	8
Admin Asst	N/A	1	2	1
Customer Service Rep	N/A	11	8	6
Support Services Worker	N/A	1	1	0
Total Part Time/Hourly Employees		**38**	**29**	**31**

Community Health Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	918,169	6,359,743
Federal and State Funds	1,050,832	1,394,121	1,144,121
Fee Revenue and Other	605,481	1,944,870	2,205,680
Grant in Aid	5,723,643	6,310,918	6,073,312
Medicare and Medicaid	154,623	167,600	143,600
Total Funding Sources	**7,534,579**	**10,735,678**	**15,926,456**
Appropriations			
Salary and Wages	3,568,668	5,214,236	5,207,463
Benefits	1,898,811	2,964,370	2,904,241
Operating Expenses	2,879,688	4,759,580	3,775,771
Capital Expenses	45,740	82,278	6,800
Reserve	0	-564,174	5,676,656
Total Appropriations	**8,392,907**	**12,456,290**	**17,570,931**



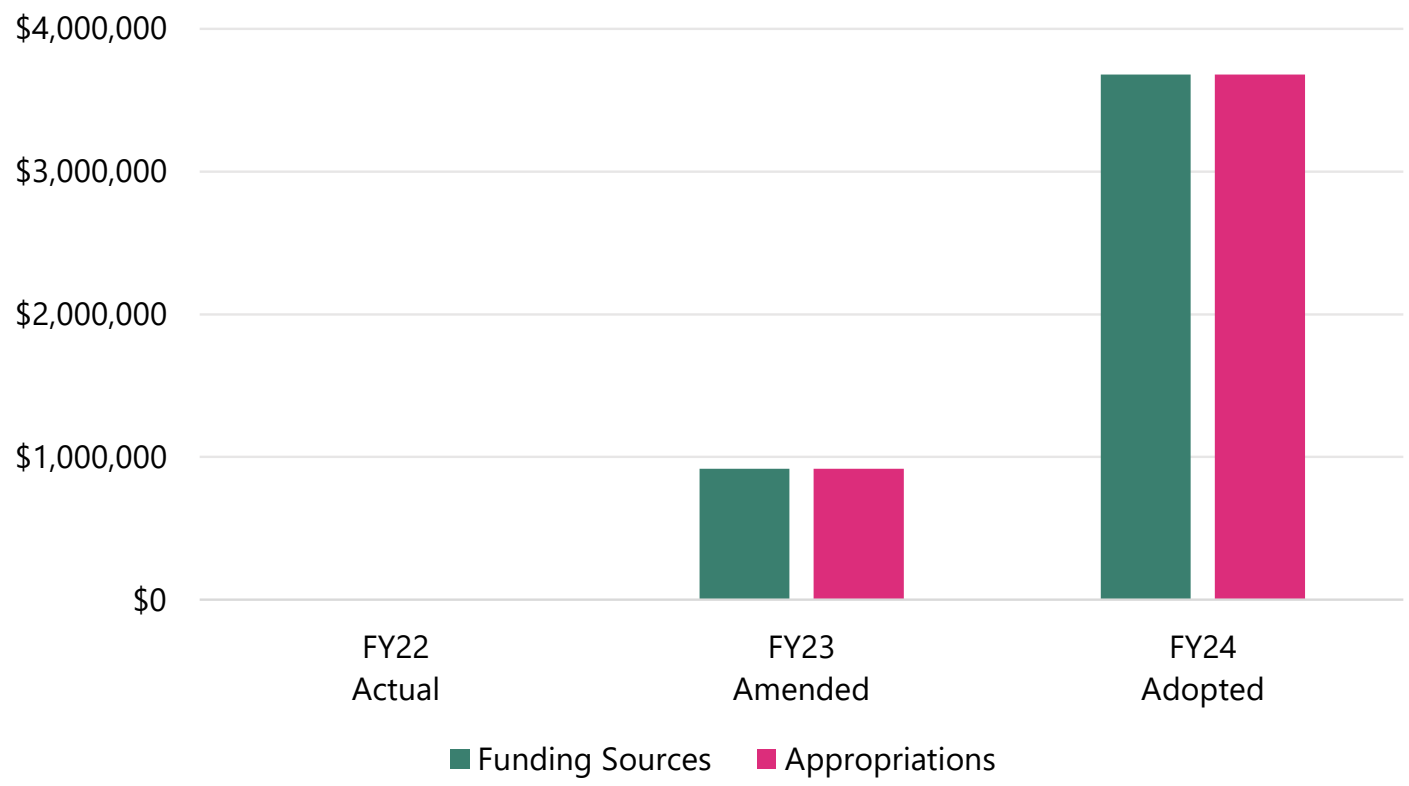
Programs & Budgets Within Community Health

These programs below and the pages that follow are the individual budgets that make up the total budget for the Center of Community Health.

ARPA Babies Born Healthy
ARPA Opioid
Audiology UNHSI 461000
Babies Born Healthy
CH Work for COVID Response
Children's 1st
Chronic Disease Prevention
CMS Clinics
CMS Foundation
Community Health
Early Intervention Services
Employee Worksite Wellness
GA PREP
Health Disparities
Healthy Start Initiative
Infants and Toddlers
Opioid Crisis
Peer Counseling
Perinatal Case Management
Safe Kids
Safe Kids Coalition
Tobacco Education
WIC Breastfeeding
WIC Cost Pool
WIC Direct Charge
WIC Nutrition Education
Youth Development

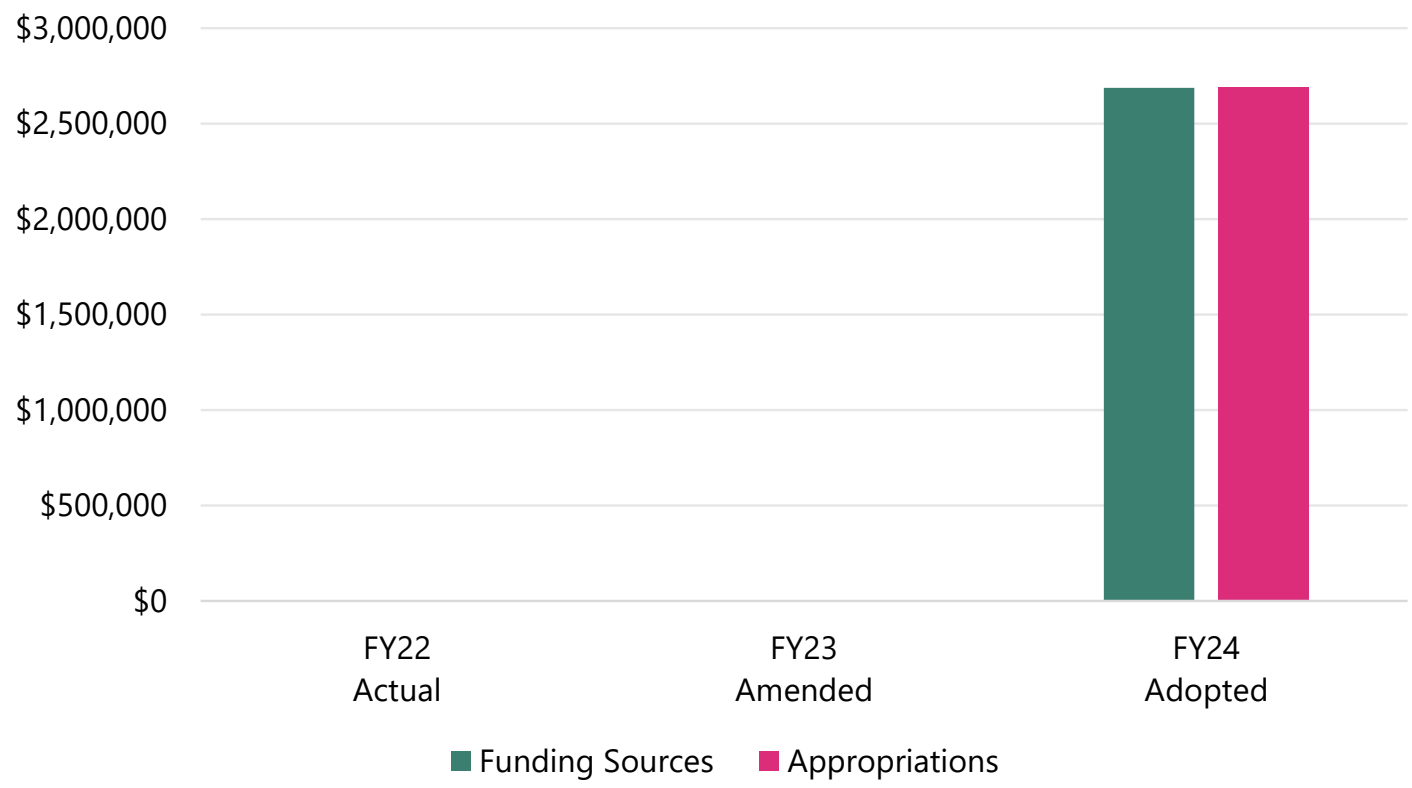
ARPA Babies Born Healthy

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	918,169	3,672,674
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	7,042
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**918,169**	**3,679,716**
Appropriations			
Salary and Wages	0	237,688	36,958
Benefits	0	161,900	25,174
Operating Expenses	0	502,252	8,698
Capital Expenses	0	4,800	0
Reserve	0	11,529	3,608,886
Total Appropriations	**0**	**918,169**	**3,679,716**



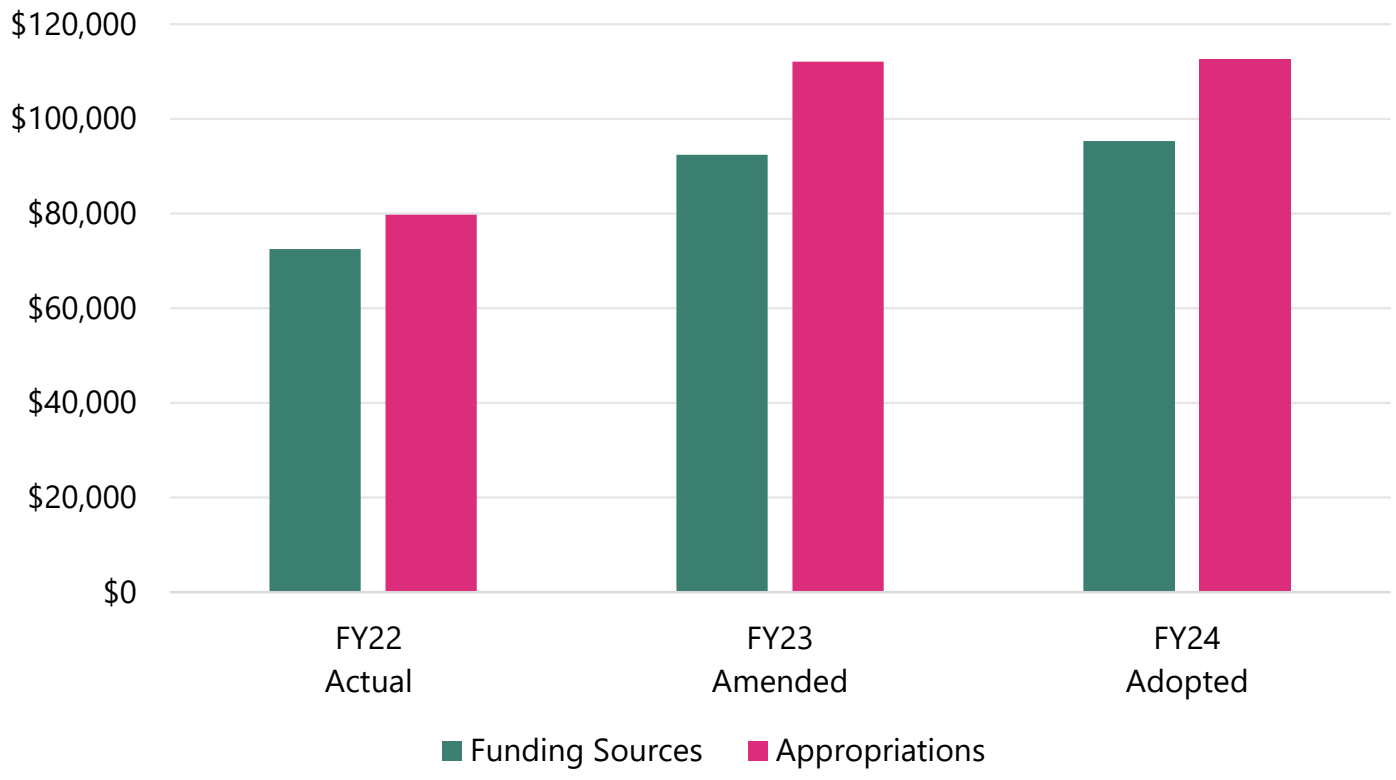
ARPA Opioid Response

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	2,687,069
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**0**	**2,687,069**
Appropriations			
Salary and Wages	0	15,000	15,000
Benefits	0	216	216
Operating Expenses	0	666,122	666,122
Capital Expenses	0	0	0
Reserve	0	-681,338	2,005,731
Total Appropriations	**0**	**0**	**2,687,069**



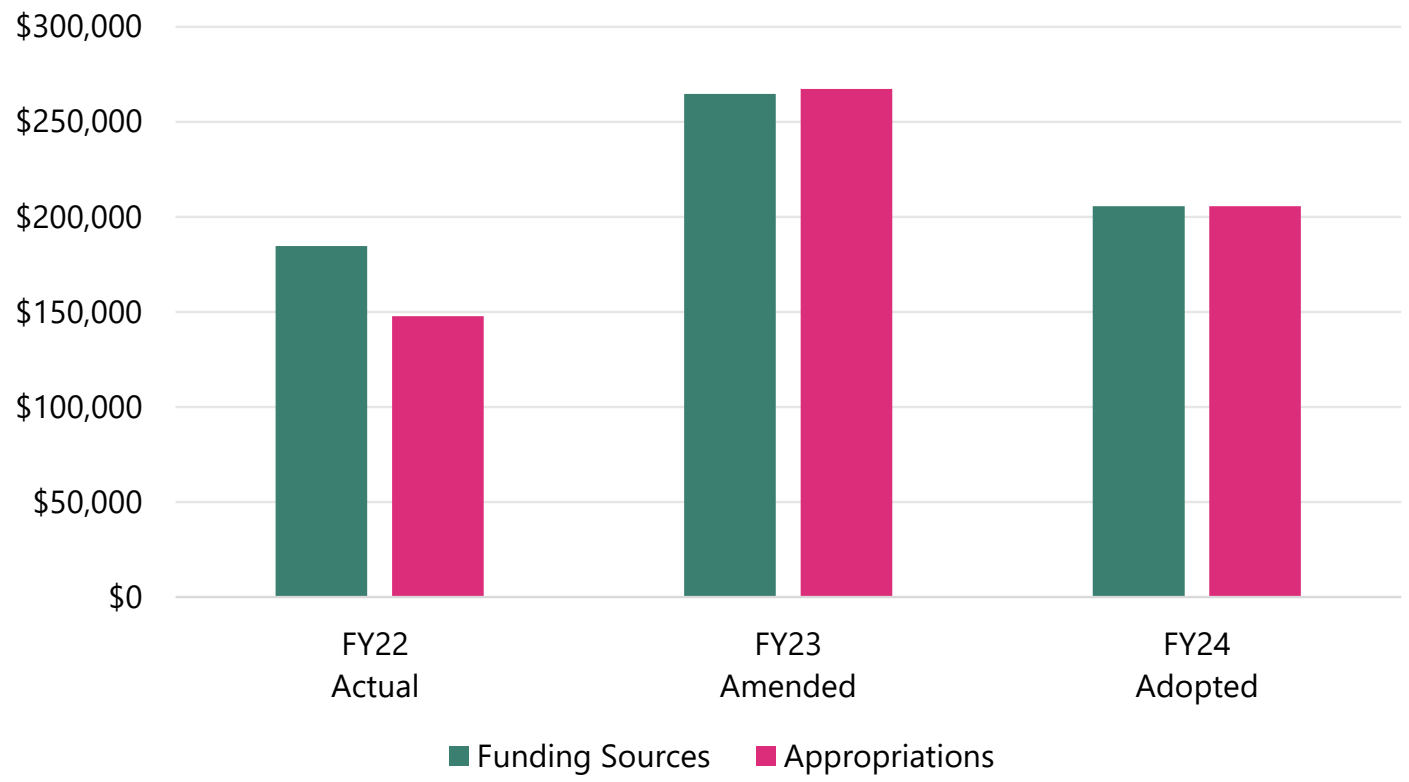
Audiology UNHSI 461000

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	3,921	23,843	26,777
Grant in Aid	68,547	68,547	68,547
Medicare and Medicaid	0	0	0
Total Funding Sources	**72,468**	**92,390**	**95,324**
Appropriations			
Salary and Wages	40,501	53,041	52,945
Benefits	24,873	36,127	36,065
Operating Expenses	14,349	22,959	23,450
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**79,723**	**112,127**	**112,460**



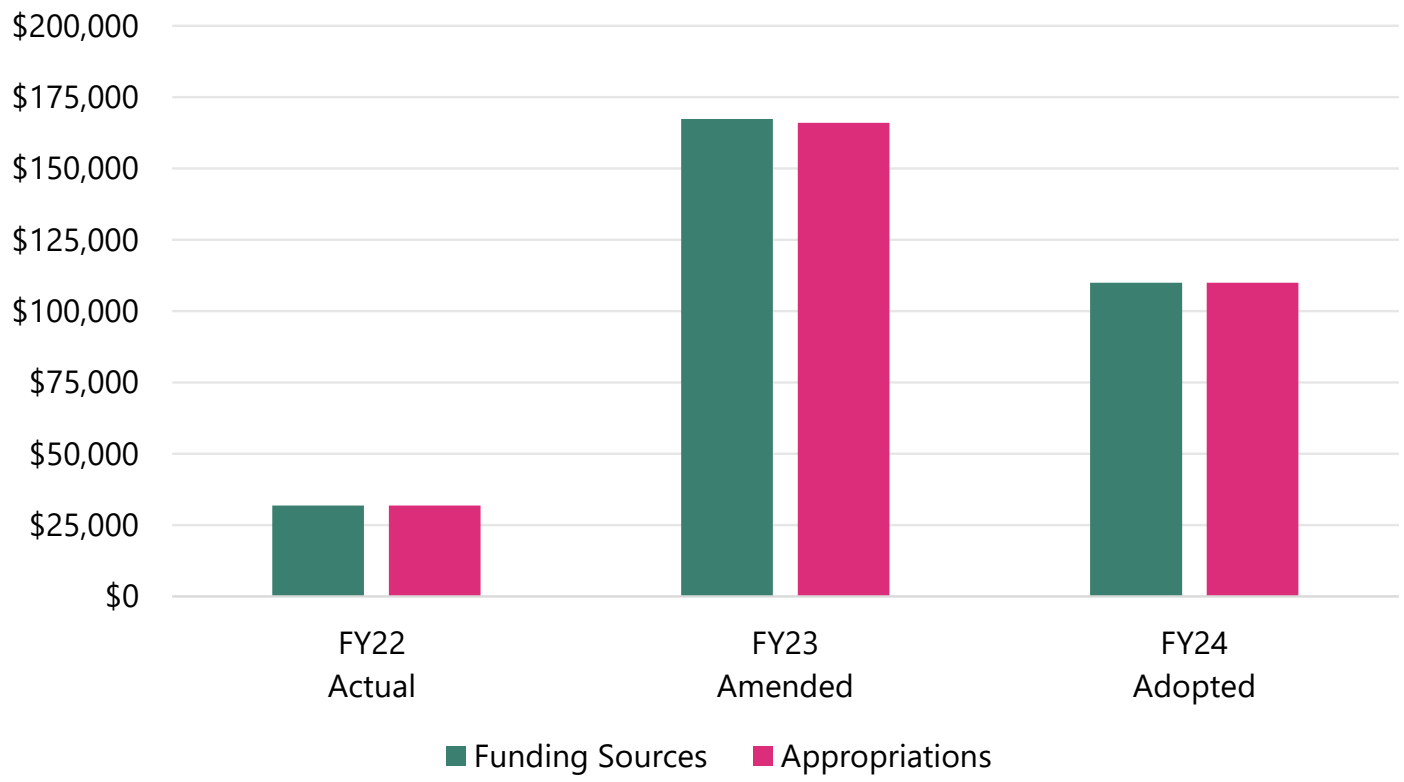
Babies Born Healthy Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	184,625	264,667	205,701
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**184,625**	**264,667**	**205,701**
Appropriations			
Salary and Wages	23,447	26,800	7,684
Benefits	13,539	18,256	5,234
Operating Expenses	110,738	222,203	192,783
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**147,724**	**267,259**	**205,701**



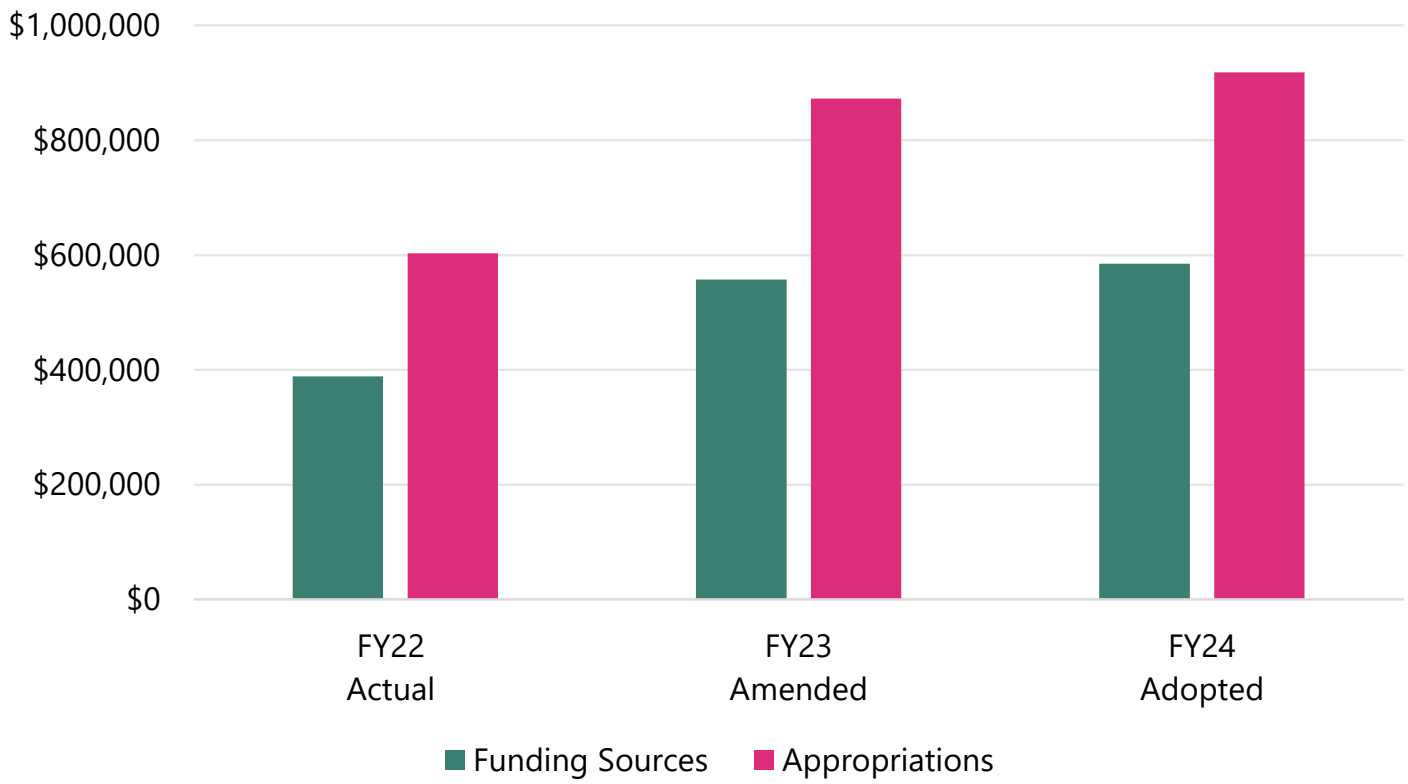
CH Work for COVID Response Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	7,368	13,959
Grant in Aid	31,920	160,080	96,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**31,920**	**167,448**	**109,959**
Appropriations			
Salary and Wages	6,762	56,613	48,303
Benefits	4,181	38,562	32,902
Operating Expenses	19,520	69,736	28,754
Capital Expenses	1,459	1,115	0
Reserve	0	0	0
Total Appropriations	**31,922**	**166,026**	**109,959**



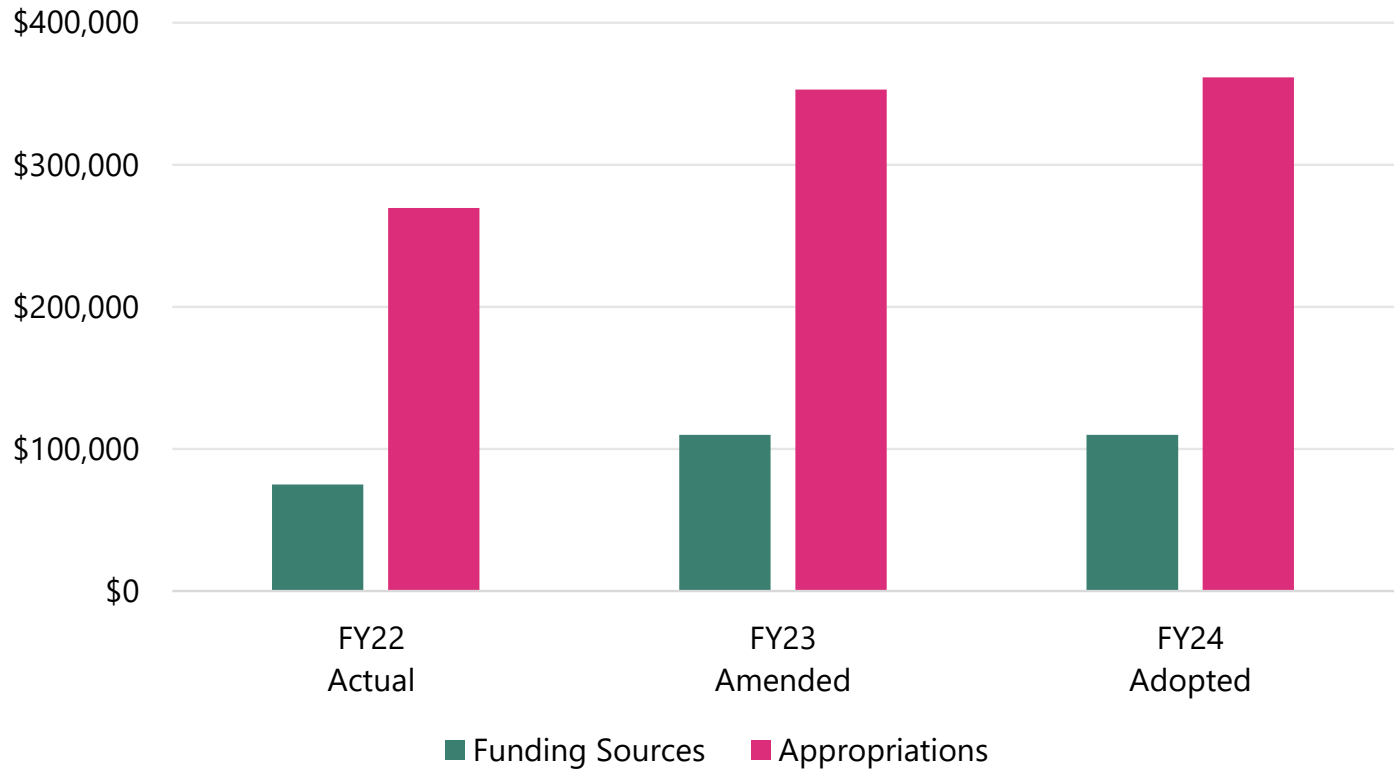
Children 1st Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	45,962	209,808	237,479
Grant in Aid	324,091	324,091	324,091
Medicare and Medicaid	18,687	23,600	23,600
Total Funding Sources	**388,740**	**557,499**	**585,170**
Appropriations			
Salary and Wages	324,831	454,745	493,667
Benefits	149,596	230,643	244,328
Operating Expenses	123,756	183,320	179,984
Capital Expenses	4,912	3,830	0
Reserve	0	0	0
Total Appropriations	**603,095**	**872,538**	**917,979**



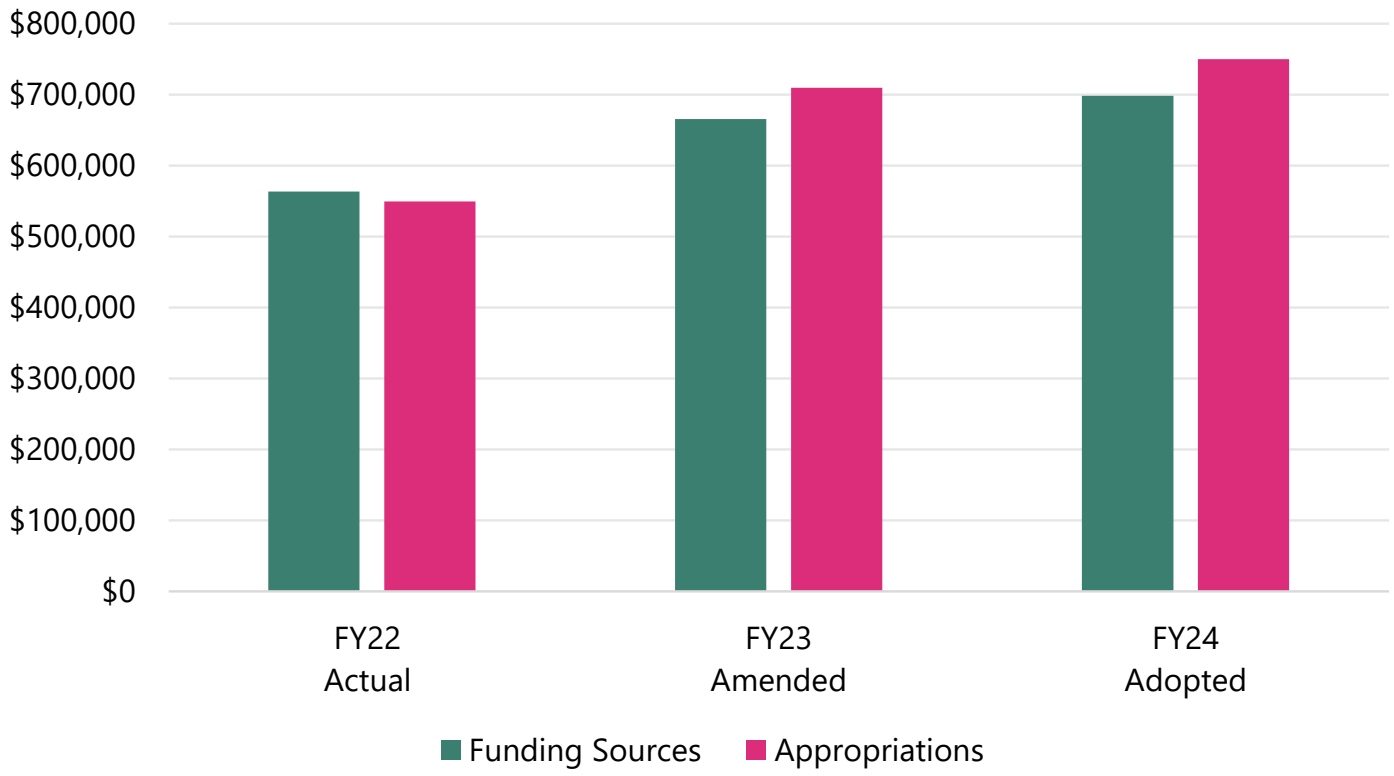
Chronic Disease Prevention Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	38,603	45,056
Grant in Aid	75,000	71,400	65,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**75,000**	**110,003**	**110,056**
Appropriations			
Salary and Wages	135,266	157,345	169,530
Benefits	80,613	107,173	115,473
Operating Expenses	51,974	88,622	76,555
Capital Expenses	1,963	0	0
Reserve	0	0	0
Total Appropriations	**269,816**	**353,140**	**361,558**



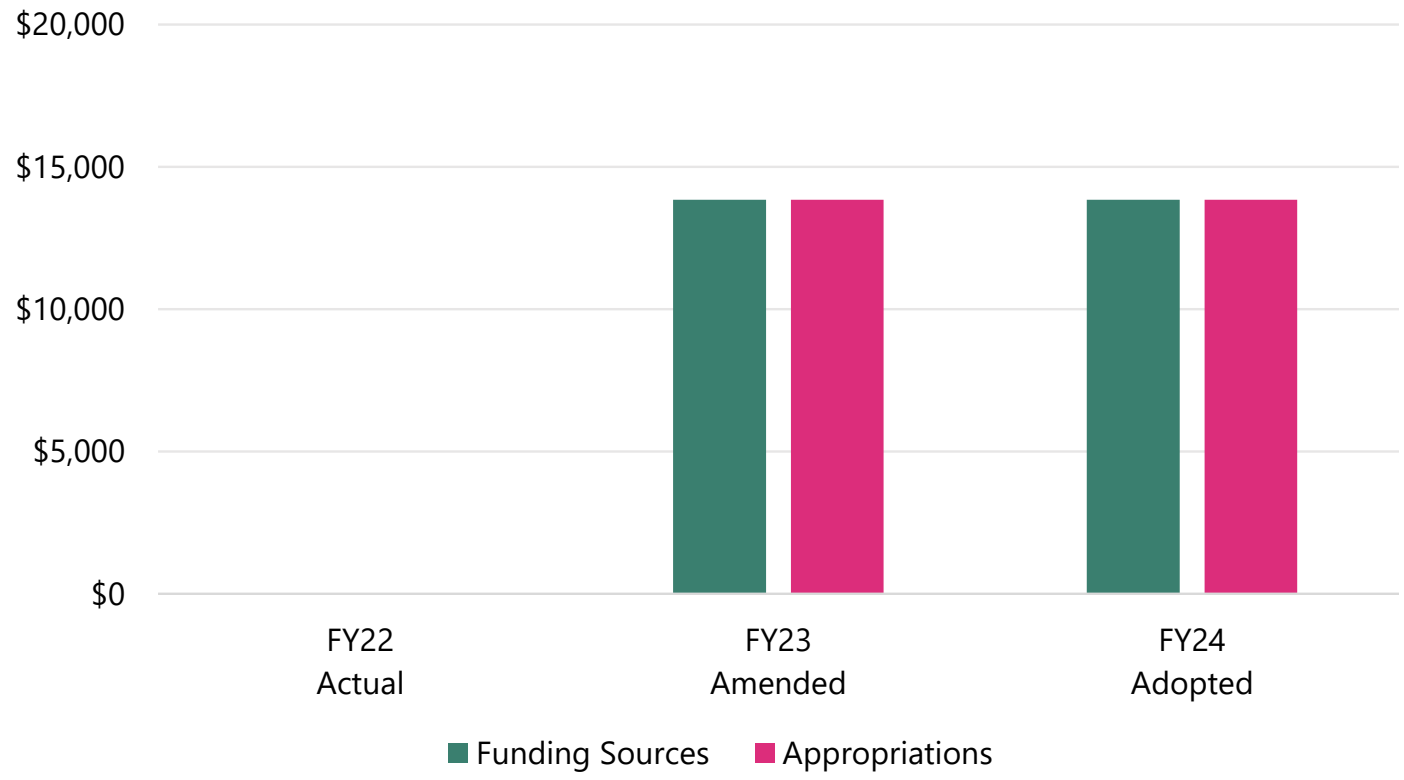
CMS Clinics Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	5,910	106,442	139,269
Grant in Aid	549,512	549,512	549,512
Medicare and Medicaid	8,167	10,000	10,000
Total Funding Sources	**563,589**	**665,954**	**698,781**
Appropriations			
Salary and Wages	215,260	333,957	363,892
Benefits	110,551	174,065	180,197
Operating Expenses	219,399	197,856	205,633
Capital Expenses	4,301	3,800	300
Reserve	0	0	0
Total Appropriations	**549,511**	**709,678**	**750,022**



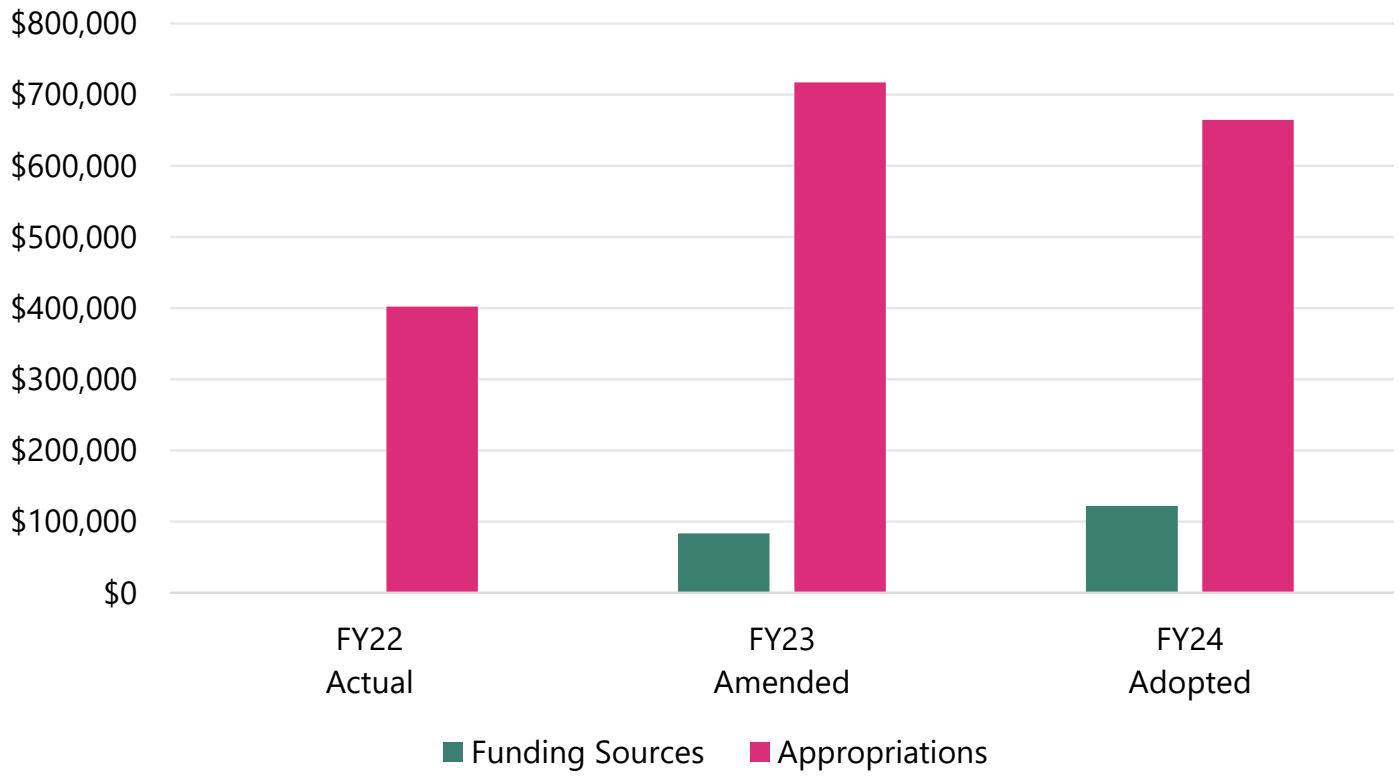
CMS Foundation Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	13,855	13,855
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**13,855**	**13,855**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	0	13,855	13,855
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**0**	**13,855**	**13,855**



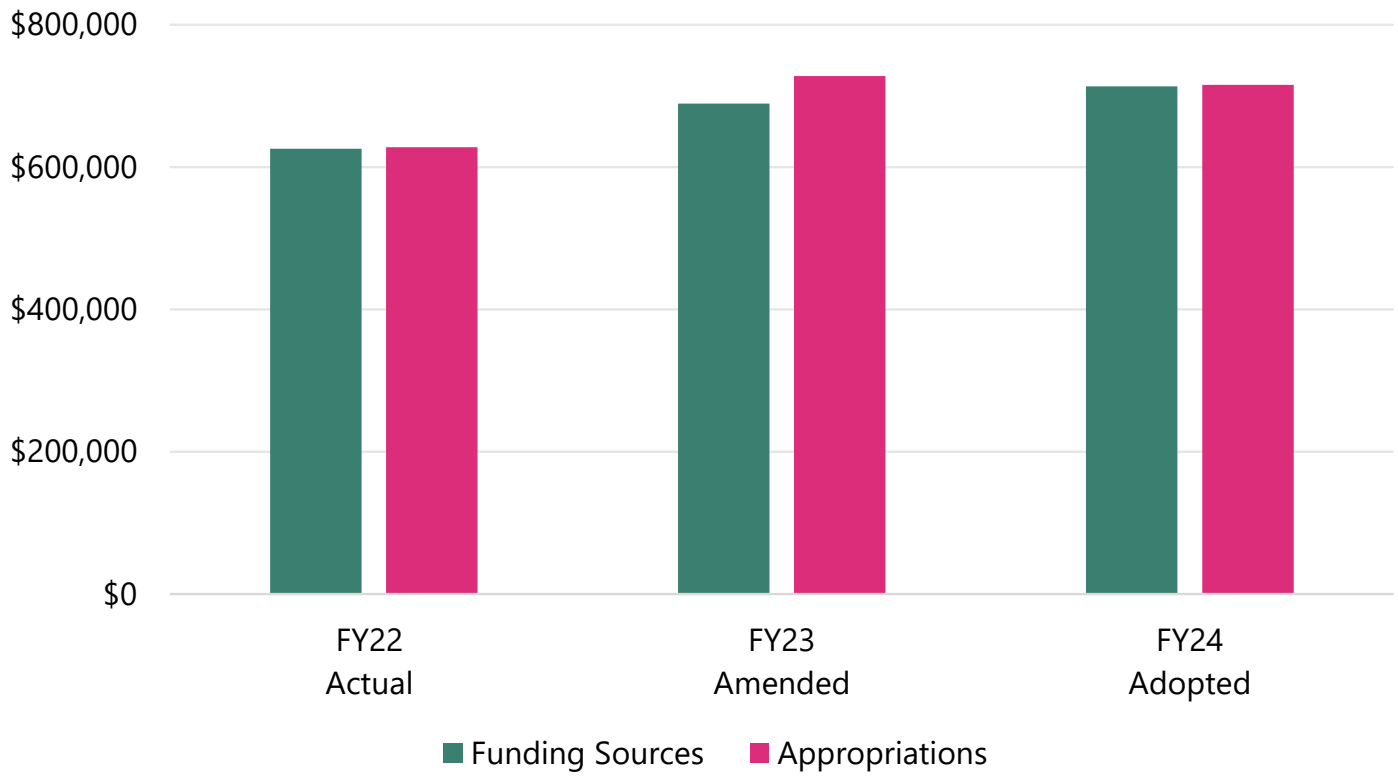
Community Health Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	83,519	122,035
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**83,519**	**122,035**
Appropriations			
Salary and Wages	146,037	261,280	263,091
Benefits	83,443	159,229	159,069
Operating Expenses	166,956	263,773	242,620
Capital Expenses	5,617	2,000	0
Reserve	0	30,900	0
Total Appropriations	**402,053**	**717,182**	**664,780**



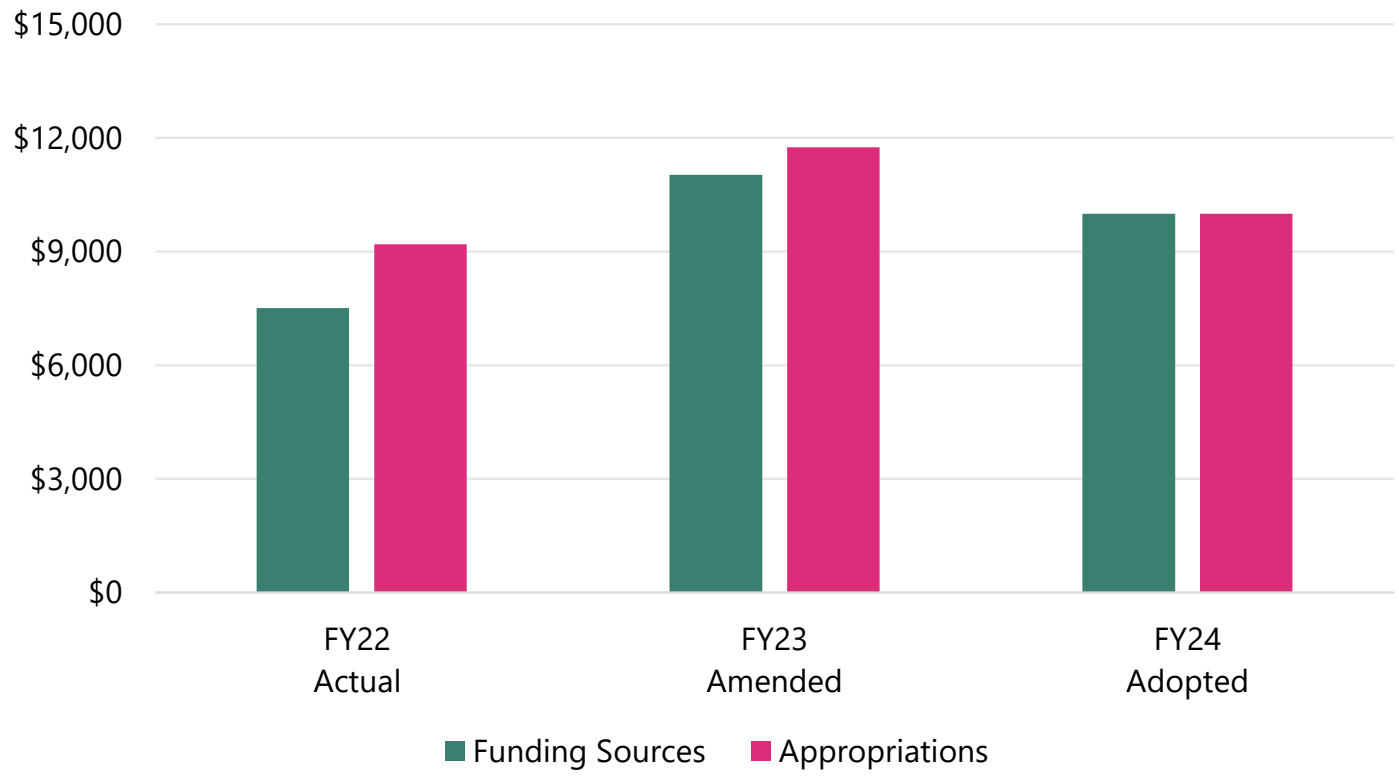
Early Intervention Services Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	4,870	67,986	92,515
Grant in Aid	621,019	621,019	621,019
Medicare and Medicaid	0	0	0
Total Funding Sources	**625,889**	**689,005**	**713,534**
Appropriations			
Salary and Wages	279,047	329,006	326,095
Benefits	169,074	223,528	222,118
Operating Expenses	170,929	173,972	166,240
Capital Expenses	8,741	1,518	1,000
Reserve	0	0	0
Total Appropriations	**627,791**	**728,024**	**715,453**



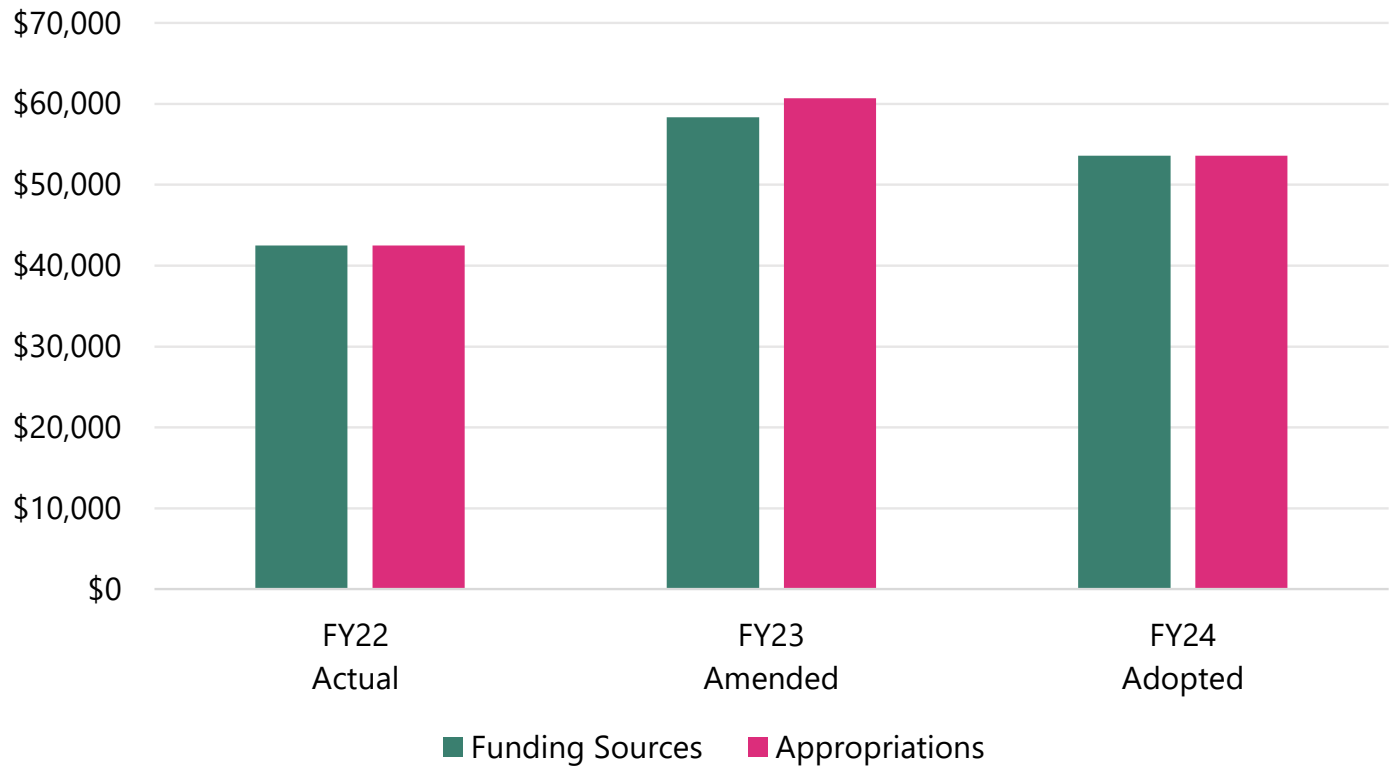
Employee Worksite Wellness Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	7,505	11,031	10,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**7,505**	**11,031**	**10,000**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	9,188	11,754	10,000
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**9,188**	**11,754**	**10,000**



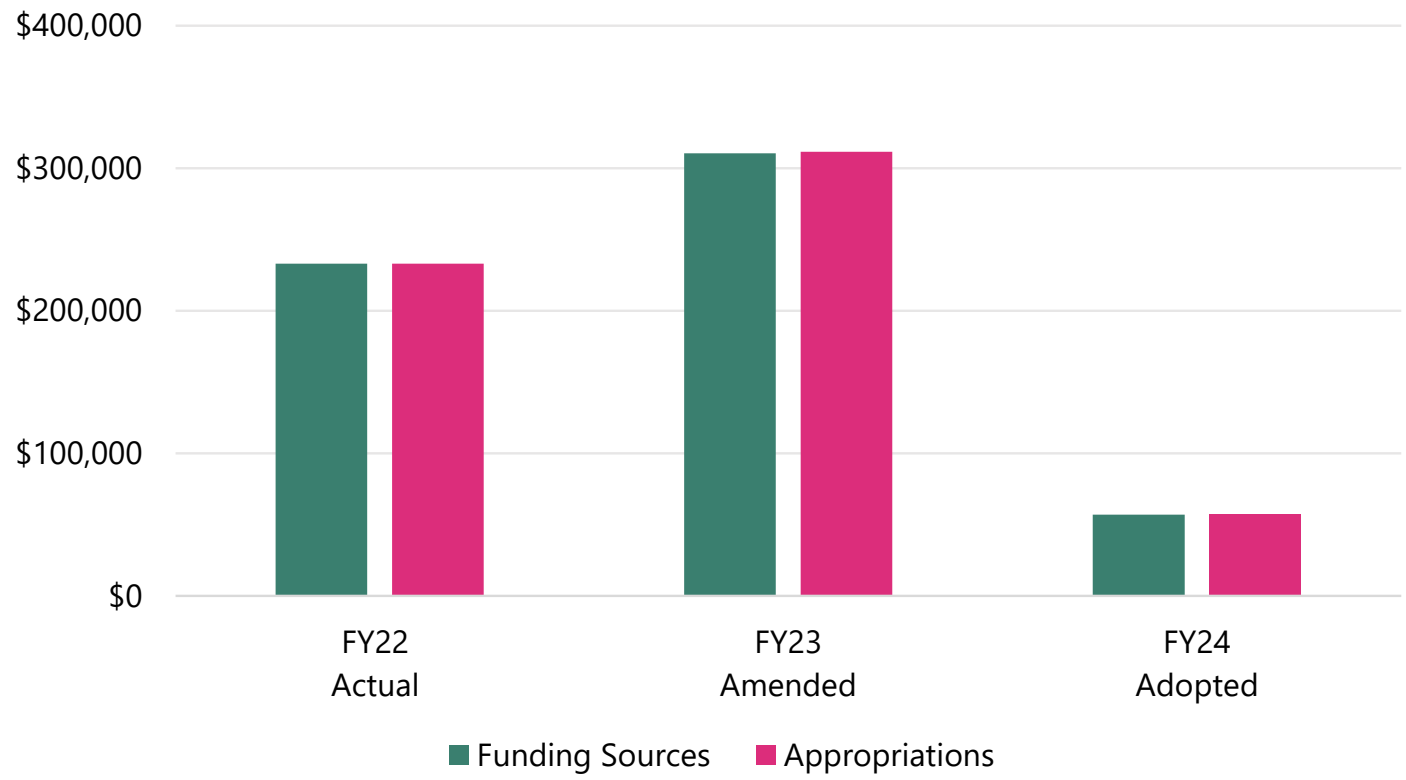
GA PREP Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	3,094	3,580
Grant in Aid	42,481	55,246	50,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**42,481**	**58,340**	**53,580**
Appropriations			
Salary and Wages	5,577	17,835	15,082
Benefits	1,351	8,067	6,824
Operating Expenses	35,554	34,821	31,673
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**42,482**	**60,723**	**53,579**



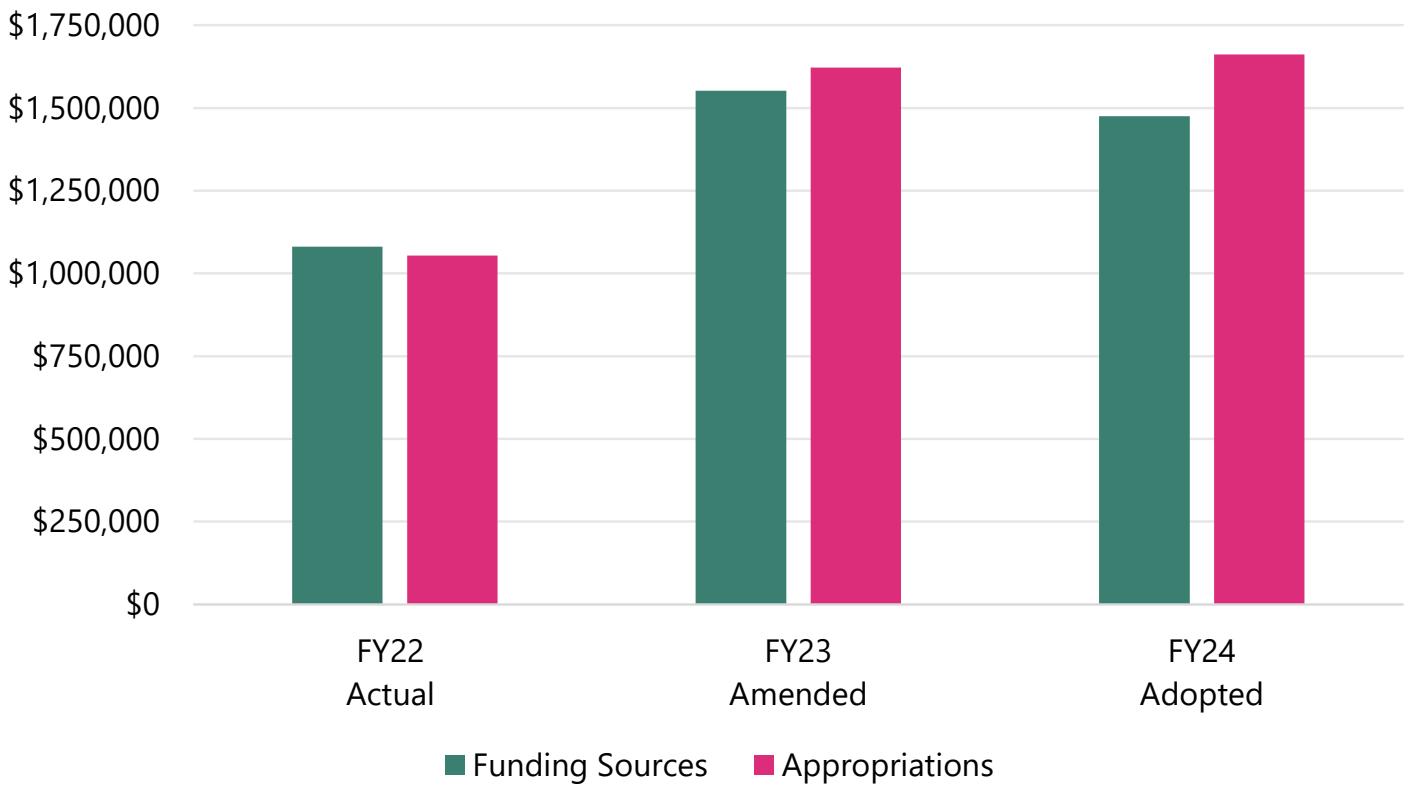
Health Disparities Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	1,818	0
Grant in Aid	232,894	308,720	57,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**232,894**	**310,538**	**57,000**
Appropriations			
Salary and Wages	4,887	12,262	0
Benefits	2,999	8,354	0
Operating Expenses	225,009	290,983	57,000
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**232,895**	**311,599**	**57,000**



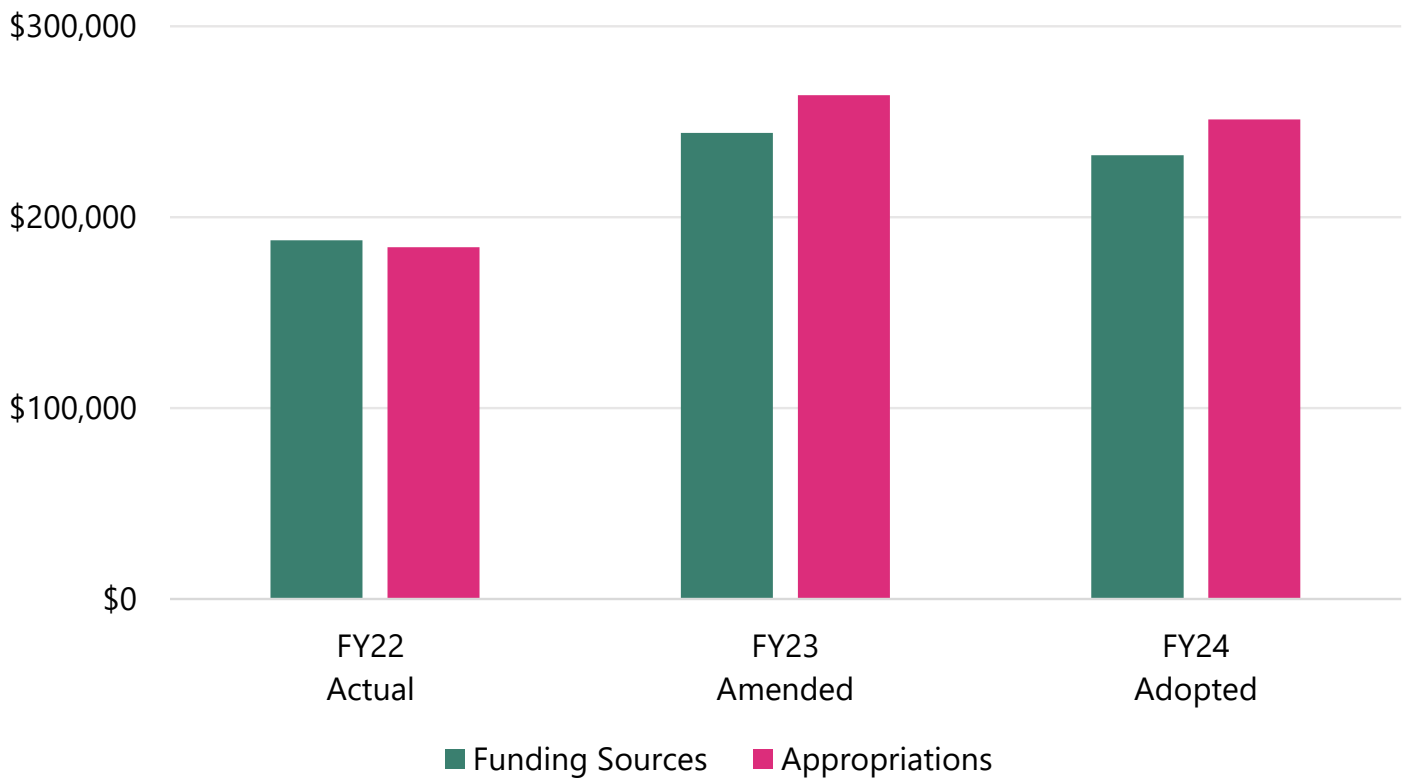
Healthy Start Initiative Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	1,050,832	1,394,121	1,144,121
Fee Revenue and Other	30,039	158,377	331,513
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**1,080,871**	**1,552,498**	**1,475,634**
Appropriations			
Salary and Wages	365,665	655,828	700,854
Benefits	208,610	370,860	421,531
Operating Expenses	474,757	588,340	536,469
Capital Expenses	4,867	7,400	3,500
Reserve	0	0	0
Total Appropriations	**1,053,899**	**1,622,428**	**1,662,354**



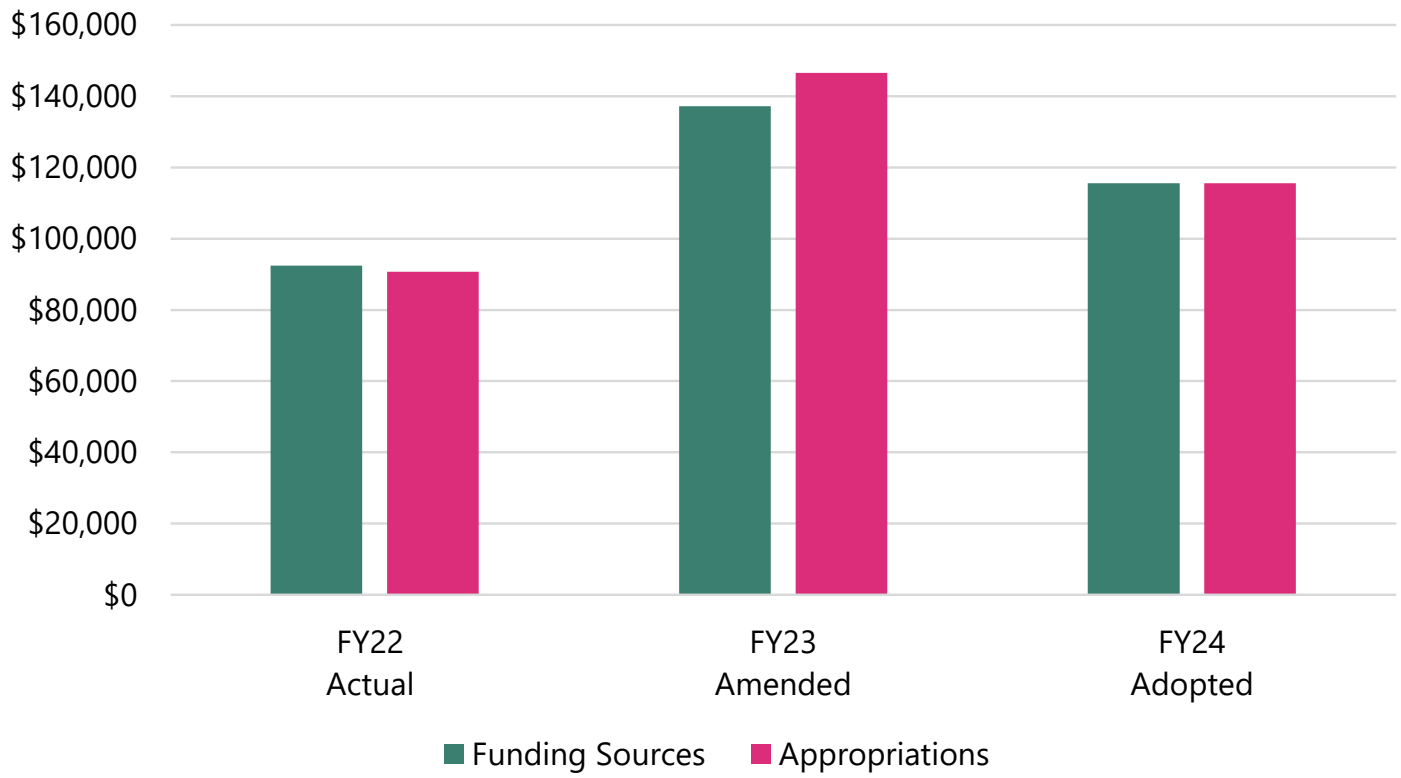
Infants and Toddlers Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	3,714	59,917	48,255
Grant in Aid	184,338	184,338	184,338
Medicare and Medicaid	0	0	0
Total Funding Sources	**188,052**	**244,255**	**232,593**
Appropriations			
Salary and Wages	97,620	120,395	125,482
Benefits	59,930	82,008	85,471
Operating Expenses	26,788	57,543	40,306
Capital Expenses	0	4,000	0
Reserve	0	0	0
Total Appropriations	**184,338**	**263,946**	**251,259**



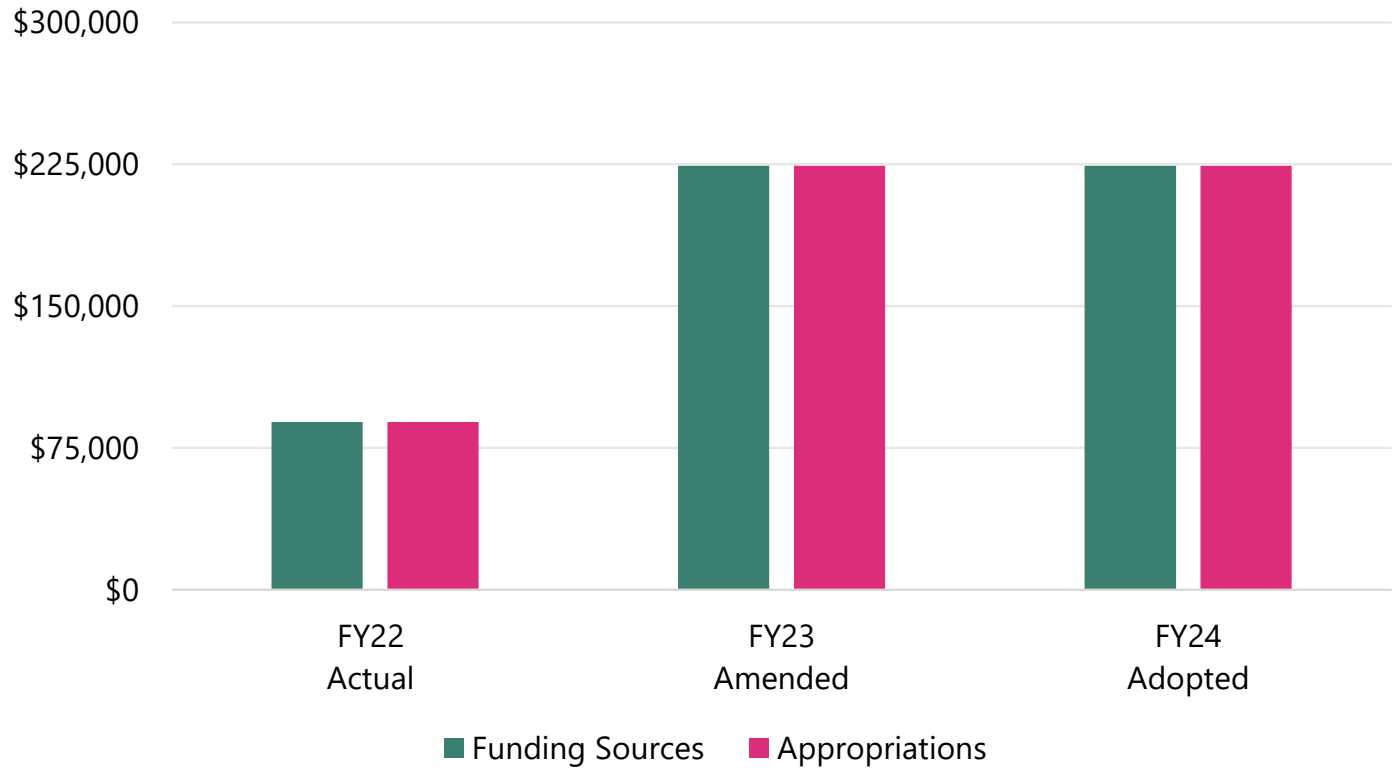
Opioid Crisis Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,686	9,021	21,991
Grant in Aid	90,701	128,107	93,562
Medicare and Medicaid	0	0	0
Total Funding Sources	**92,387**	**137,128**	**115,553**
Appropriations			
Salary and Wages	48,125	63,140	58,182
Benefits	28,970	43,009	39,631
Operating Expenses	13,607	38,413	17,741
Capital Expenses	0	2,000	0
Reserve	0	0	0
Total Appropriations	**90,702**	**146,562**	**115,554**



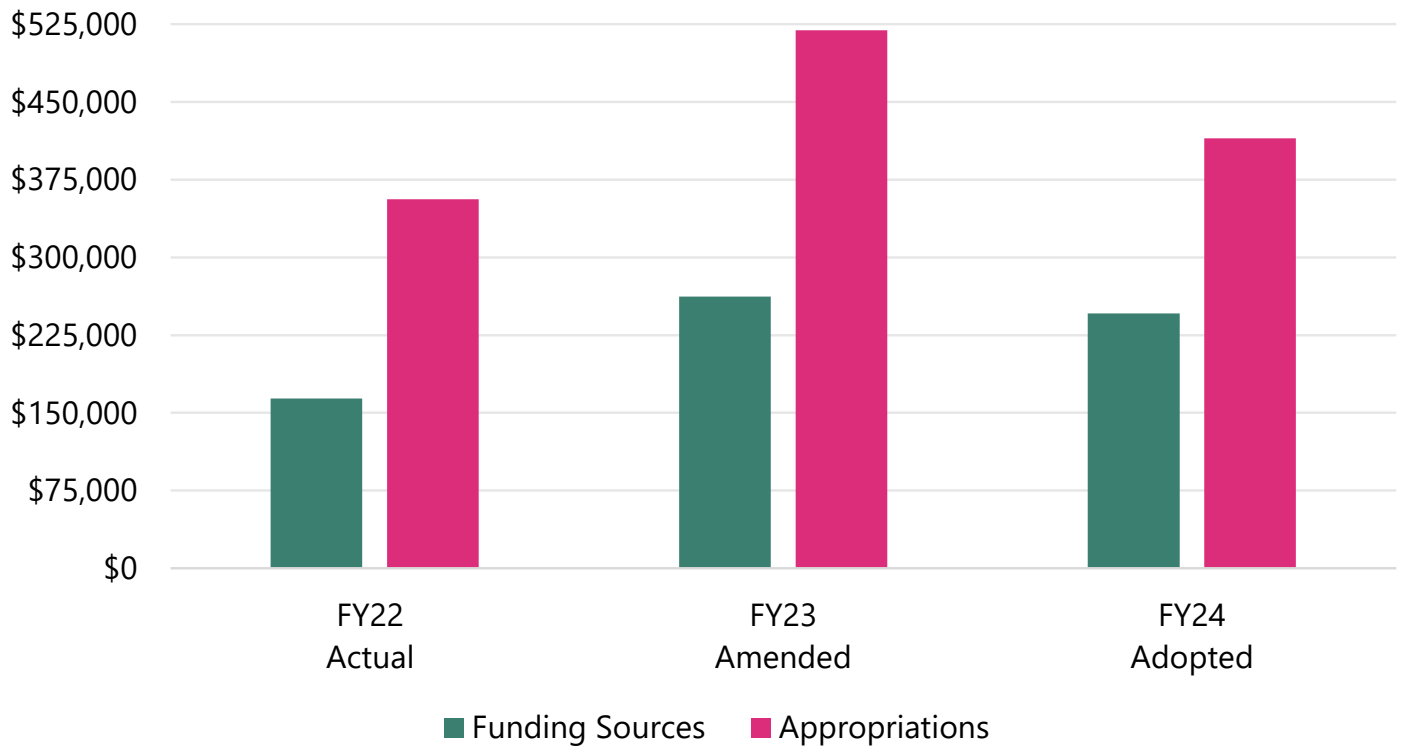
Peer Counseling Management Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	88,691	224,349	224,349
Medicare and Medicaid	0	0	0
Total Funding Sources	**88,691**	**224,349**	**224,349**
Appropriations			
Salary and Wages	25,156	131,870	161,177
Benefits	365	25,646	16,894
Operating Expenses	58,685	37,972	44,275
Capital Expenses	4,486	14,895	2,000
Reserve	0	13,966	0
Total Appropriations	**88,692**	**224,349**	**224,346**



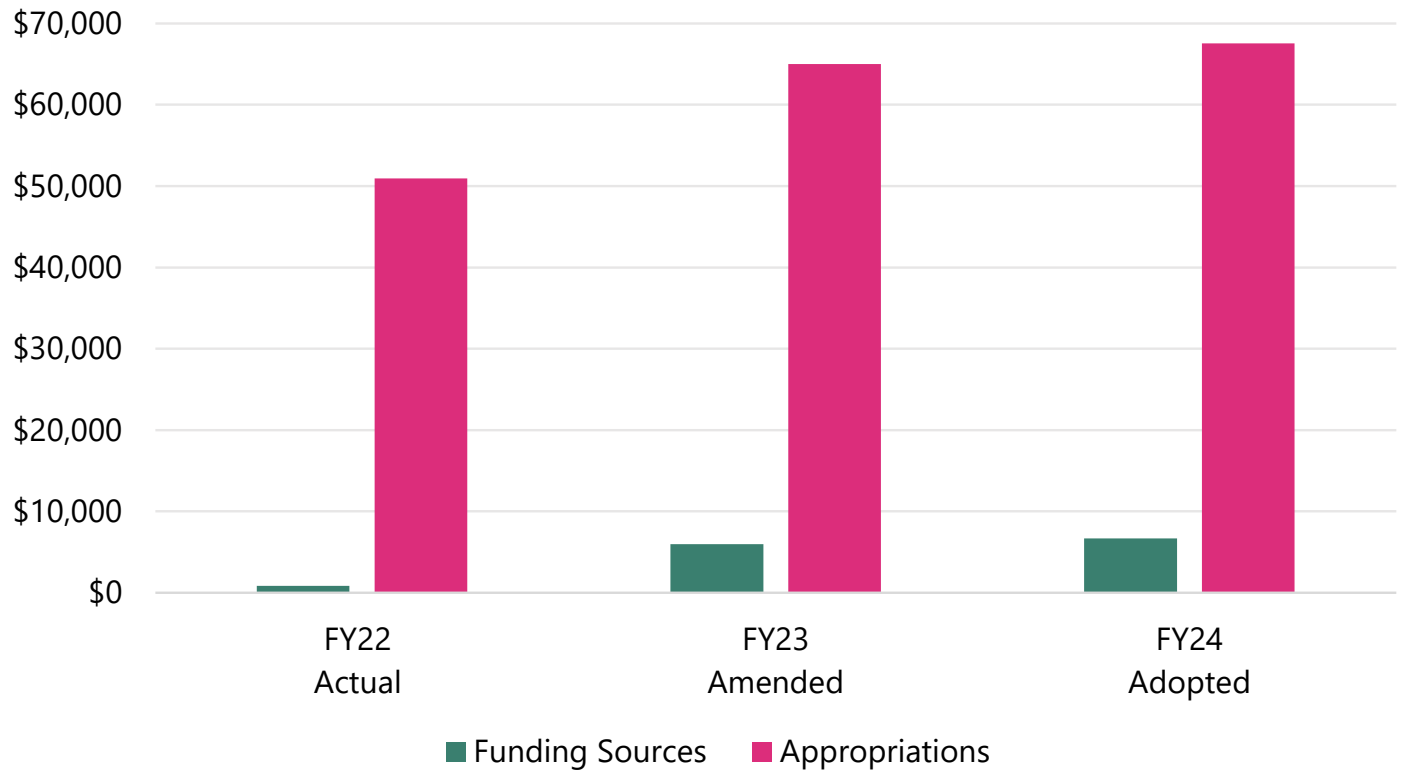
Perinatal Case Management Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	36,148	128,030	135,994
Grant in Aid	0	0	0
Medicare and Medicaid	127,769	134,000	110,000
Total Funding Sources	**163,917**	**262,030**	**245,994**
Appropriations			
Salary and Wages	207,220	279,361	235,788
Benefits	90,030	125,303	100,772
Operating Expenses	58,440	109,131	78,265
Capital Expenses	318	5,150	0
Reserve	0	0	0
Total Appropriations	**356,008**	**518,945**	**414,825**



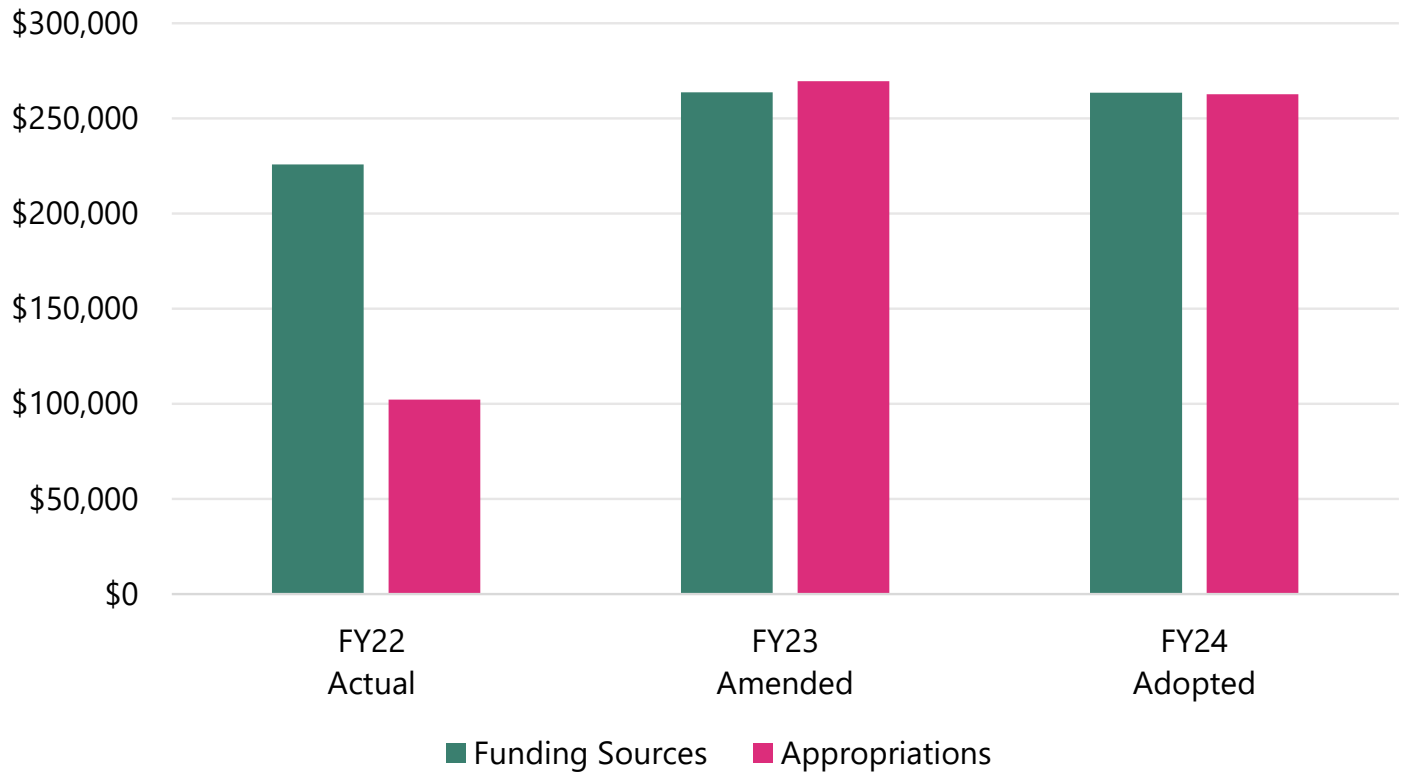
Safe Kids Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	843	5,956	6,655
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**843**	**5,956**	**6,655**
Appropriations			
Salary and Wages	25,468	29,877	31,094
Benefits	14,657	20,349	21,180
Operating Expenses	10,701	14,785	15,298
Capital Expenses	110	0	0
Reserve	0	0	0
Total Appropriations	**50,936**	**65,011**	**67,572**



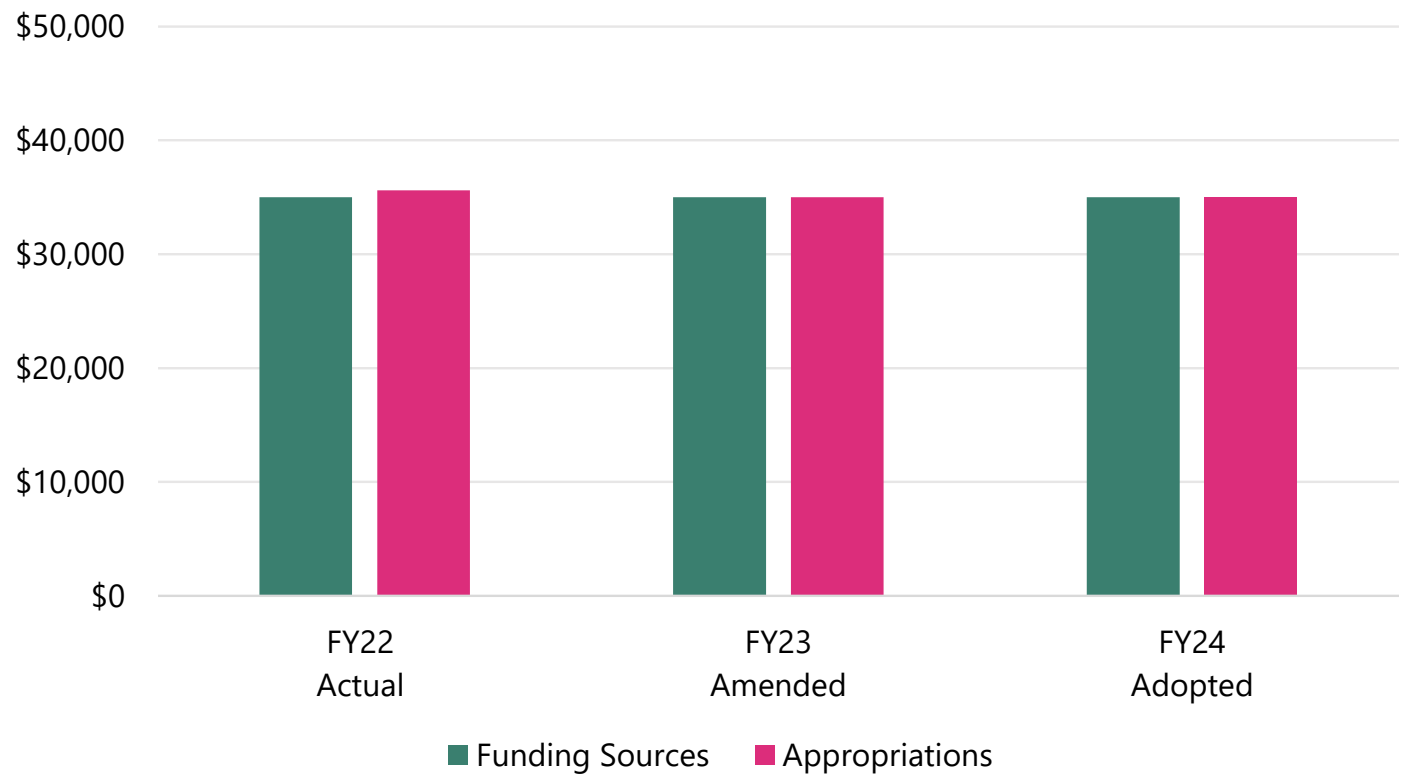
Safe Kids Coalition Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	225,688	263,623	263,574
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**225,688**	**263,623**	**263,574**
Appropriations			
Salary and Wages	50,948	99,591	97,099
Benefits	7,883	12,544	13,235
Operating Expenses	43,277	65,648	90,294
Capital Expenses	0	31,000	0
Reserve	0	60,769	62,039
Total Appropriations	**102,108**	**269,552**	**262,667**



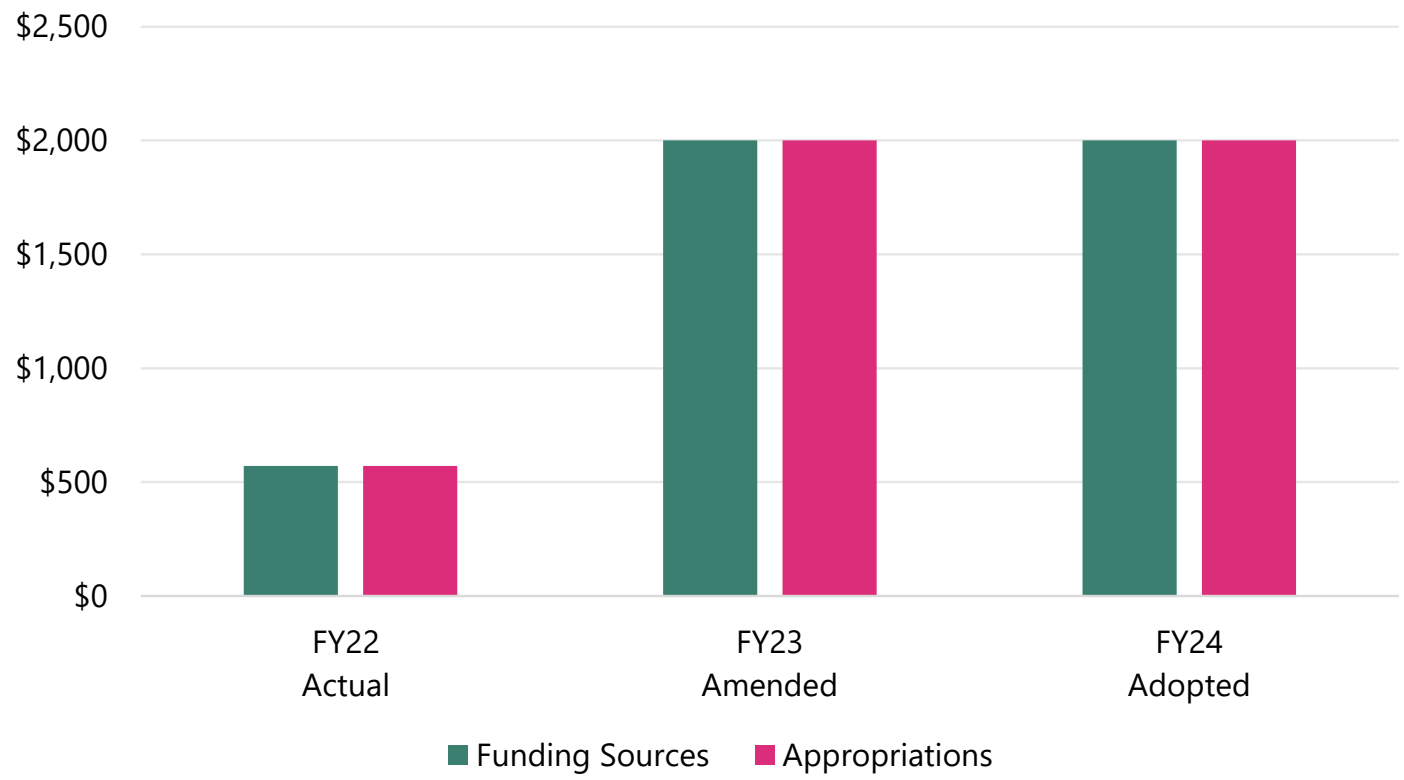
Tobacco Education Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	35,000	35,000	35,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**35,000**	**35,000**	**35,000**
Appropriations			
Salary and Wages	4,107	0	0
Benefits	2,524	0	0
Operating Expenses	28,981	35,000	35,000
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**35,612**	**35,000**	**35,000**



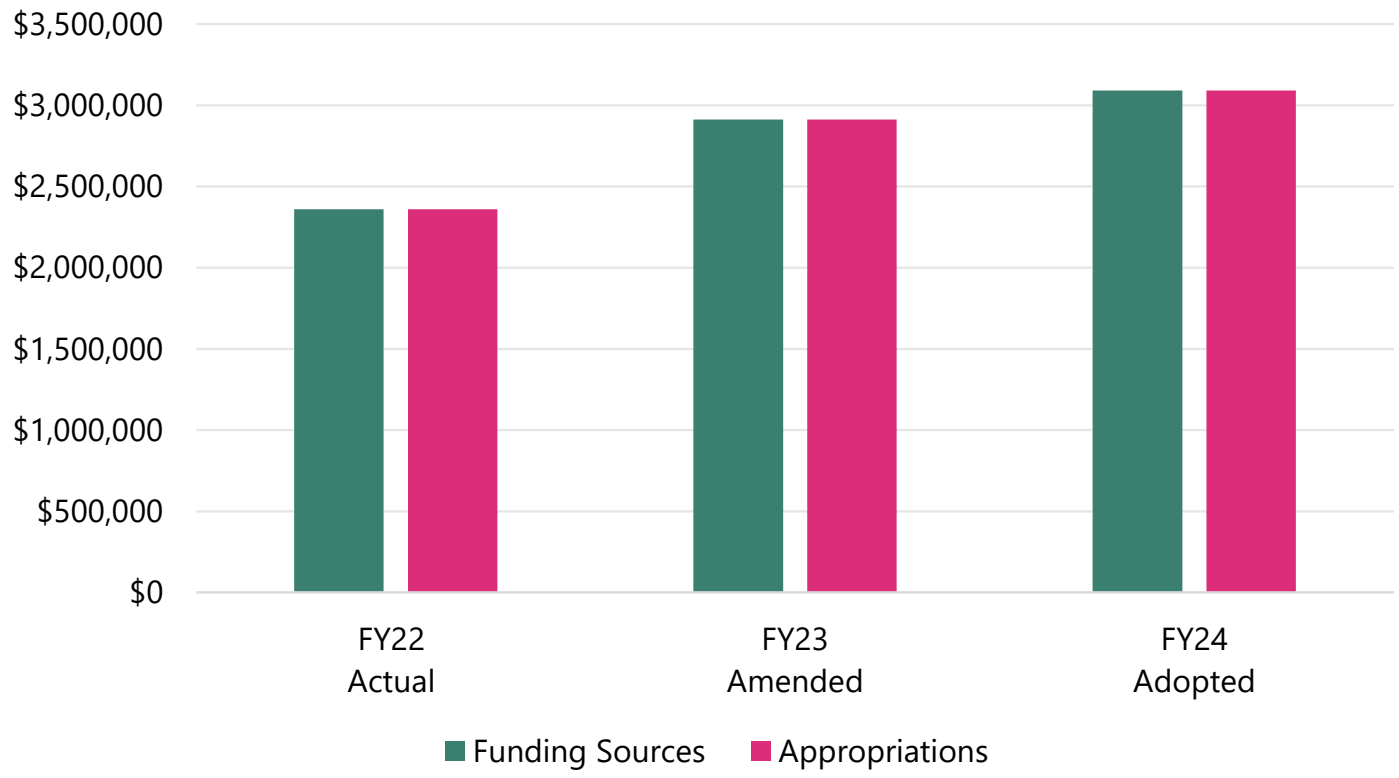
WIC Breastfeeding Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	571	2,000	2,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**571**	**2,000**	**2,000**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	571	2,000	2,000
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**571**	**2,000**	**2,000**



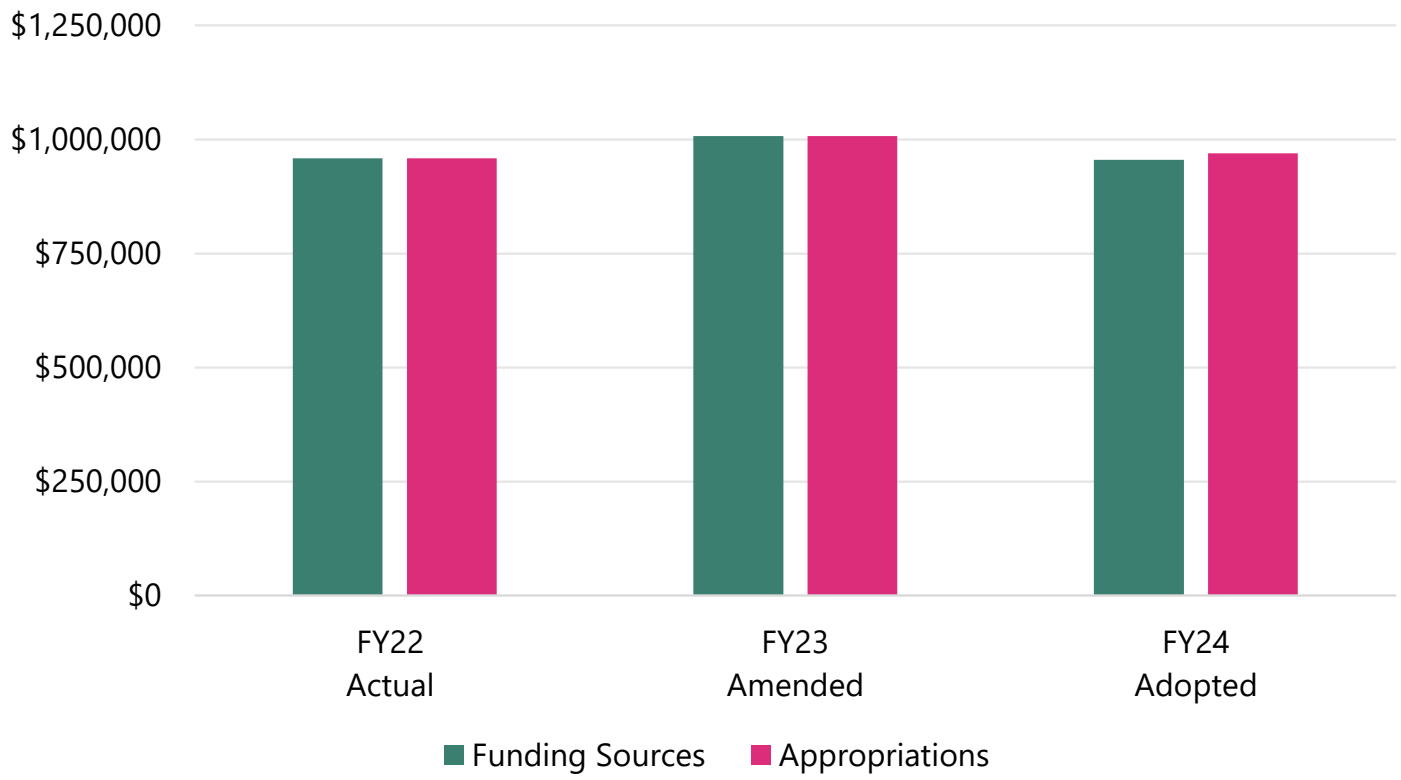
WIC Cost Pool Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	54,507	451,103	442,194
Grant in Aid	2,304,719	2,461,062	2,650,507
Medicare and Medicaid	0	0	0
Total Funding Sources	**2,359,226**	**2,912,165**	**3,092,701**
Appropriations			
Salary and Wages	1,523,908	1,819,496	1,941,070
Benefits	835,318	1,092,669	1,150,575
Operating Expenses	0	0	0
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**2,359,226**	**2,912,165**	**3,091,645**



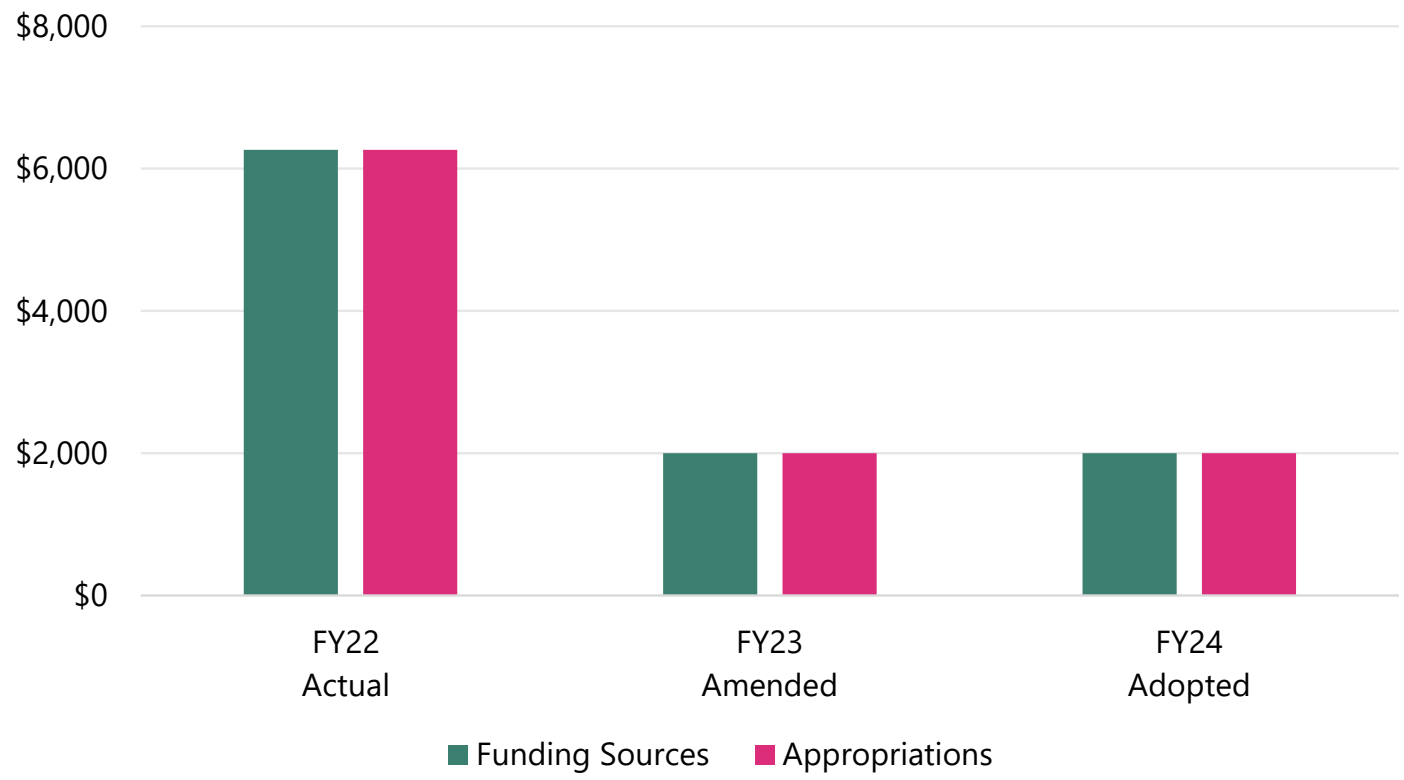
WIC Direct Charge Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	958,757	1,007,290	955,387
Medicare and Medicaid	0	0	0
Total Funding Sources	**958,757**	**1,007,290**	**955,387**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	949,792	1,006,521	969,342
Capital Expenses	8,966	770	0
Reserve	0	0	0
Total Appropriations	**958,758**	**1,007,291**	**969,342**



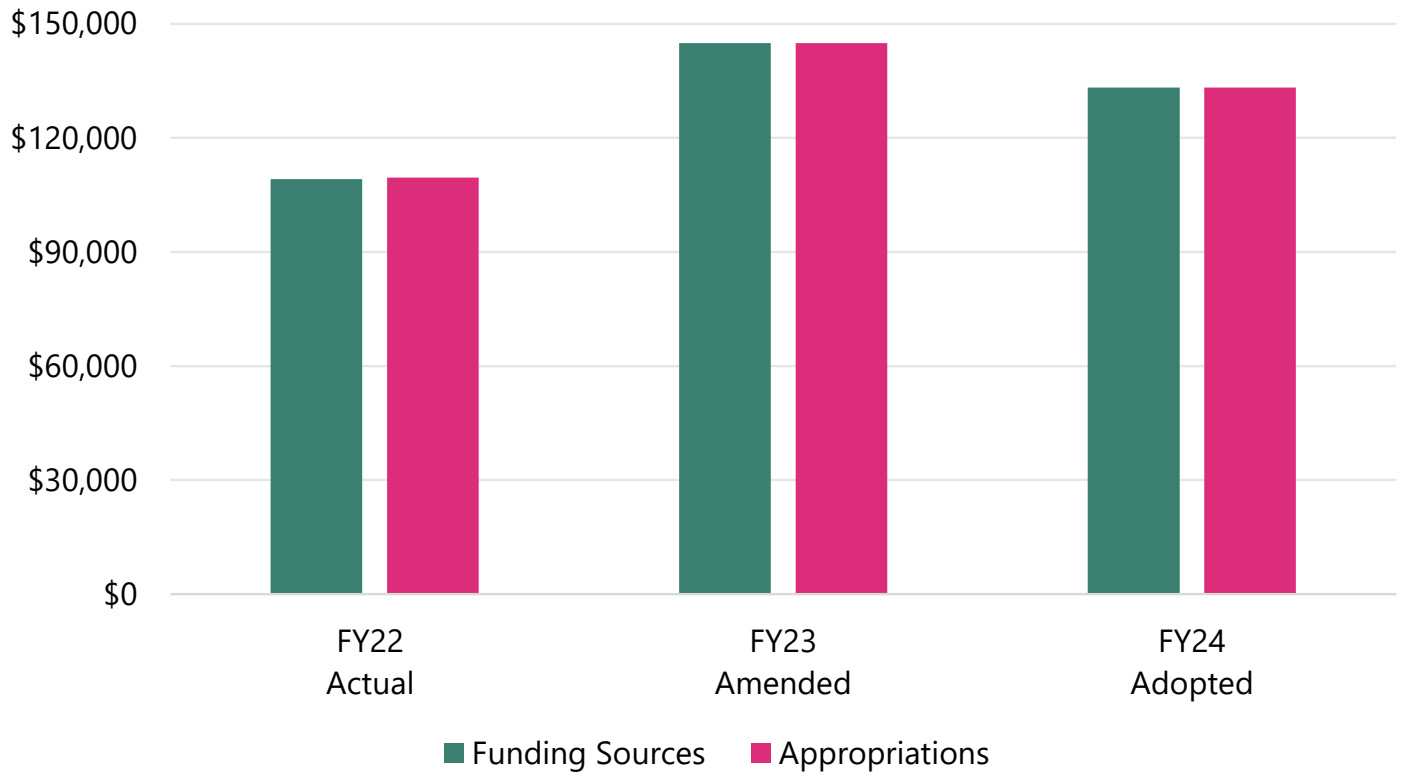
WIC Nutrition Education Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	6,264	2,000	2,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**6,264**	**2,000**	**2,000**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	6,264	2,000	2,000
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**6,264**	**2,000**	**2,000**



Youth Development Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	7,568	47,840	48,236
Grant in Aid	101,633	97,126	85,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**109,201**	**144,966**	**133,236**
Appropriations			
Salary and Wages	38,836	59,106	64,470
Benefits	10,304	25,862	27,352
Operating Expenses	60,453	59,999	41,414
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**109,593**	**144,967**	**133,236**



Center for Emergency Preparedness & Response

Mission & Function

The mission of Emergency Preparedness & Response (EP&R) is to provide all-hazards preparedness and response for residents of Cobb & Douglas counties through effective leadership, planning, training, exercising, and communications. The Cobb County Board of Health wants to be sure that the community is ready for the unexpected. EP&R provides training and resources to its partners, as well as education and instruction for community members. In emergency situations, the EP&R team collaborates with local, state and federal partners to handle any crisis and relay current and accurate information to residents.

EP&R Workload Indicators	FY22 Actual	FY23 Actual	FY24 Projected
Emergency Prep & Response Formal Training	16	22	23
Emergency Prep & Response People Trained	164	725*	747
Emergency Exercises Drill	1	3	3

* This number increased significantly from FY22 to FY23 due to new trainings for the community related to COVID response.

EP&R Goals & Objectives

Community

Community Outcome Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of in person or video conference meetings with non public health partners conducted	200	267	128	200

Activity

Output Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# CDPH Staff Trained*	350	N/A	N/A	350
# of Education training sessions with partners*	5	N/A	N/A	5

Resource

Communication & Collaboration				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Re-establish partner relationships & update MOUs*	75%	N/A	N/A	75%

Workforce Measure				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Employee Retention Rate	88%	100%	100%	88%

*This is a new measure under the strategic plan. Therefore, no historical data is available.

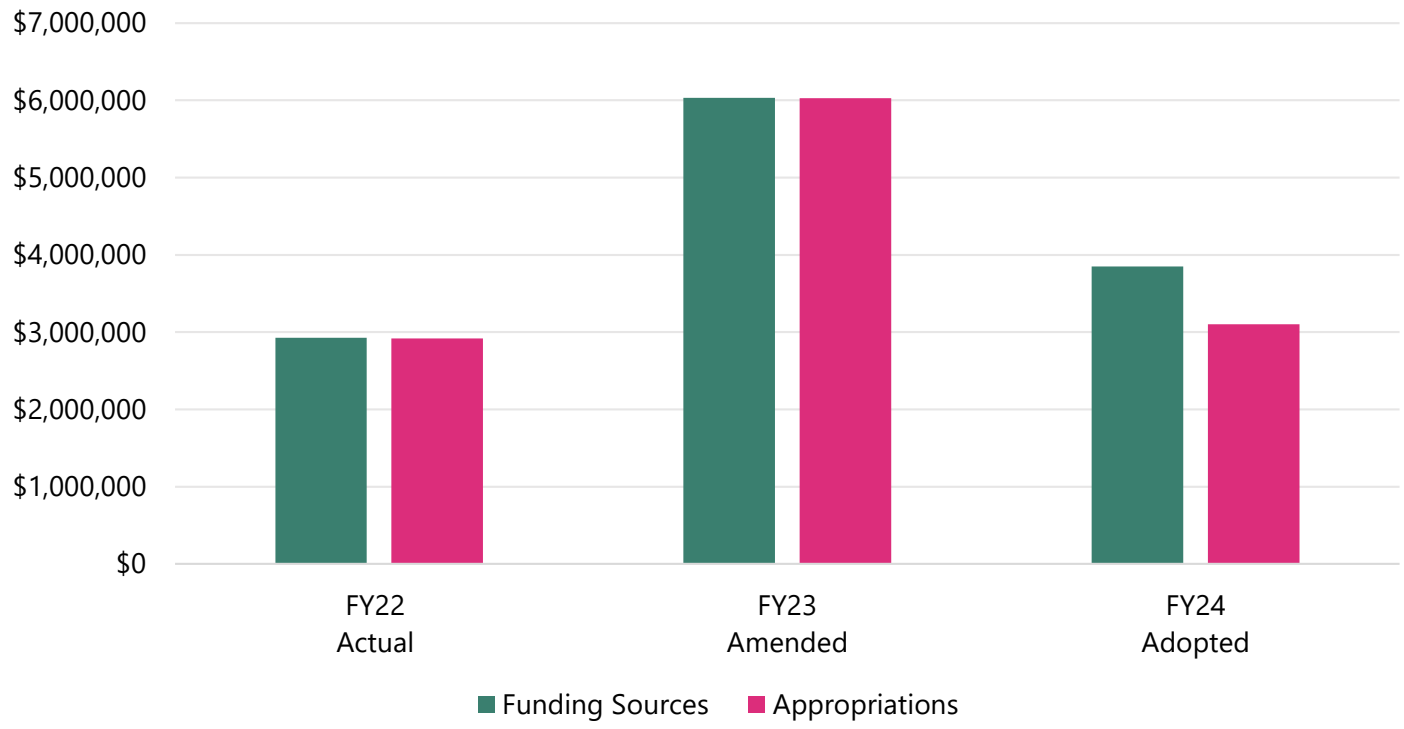
EP&R Health Personnel Summary

Personnel Summary - Full Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Director, EP&R	M	1	1	1
Emergency Mgt Specialist 2	I	1	1	1
Emergency Mgt Specialist 3	J	2	2	2
Staff Dev/Training Coordinator	I	1	1	1
Planner 2	J	1	1	0
Planner 3	K	0	0	1
Healthcare Program Consultant 3	K	1	1	1
Total Full Time Employees		**7**	**7**	**7**

Personnel Summary—Part Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Total Part Time/Hourly Employees		**0**	**0**	**0**

EP&R Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	8,456	127,529	220,094
Grant in Aid	2,916,531	5,903,067	3,627,906
Medicare and Medicaid	0	0	0
Total Funding Sources	**2,924,987**	**6,030,596**	**3,848,000**
Appropriations			
Salary and Wages	1,353,621	2,166,242	1,153,789
Benefits	354,077	764,539	448,125
Operating Expenses	1,208,834	1,735,346	839,141
Capital Expenses	0	68,253	40,000
Reserve	0	1,292,932	620,500
Total Appropriations	**2,916,532**	**6,027,312**	**3,101,555**



Programs & Budgets Within EP&R

These programs below and the pages that follow are the individual budgets that make up the total budget for the Center of EP&R

Cities Readiness Initiative

HCPP

Phase 3 Vaccination

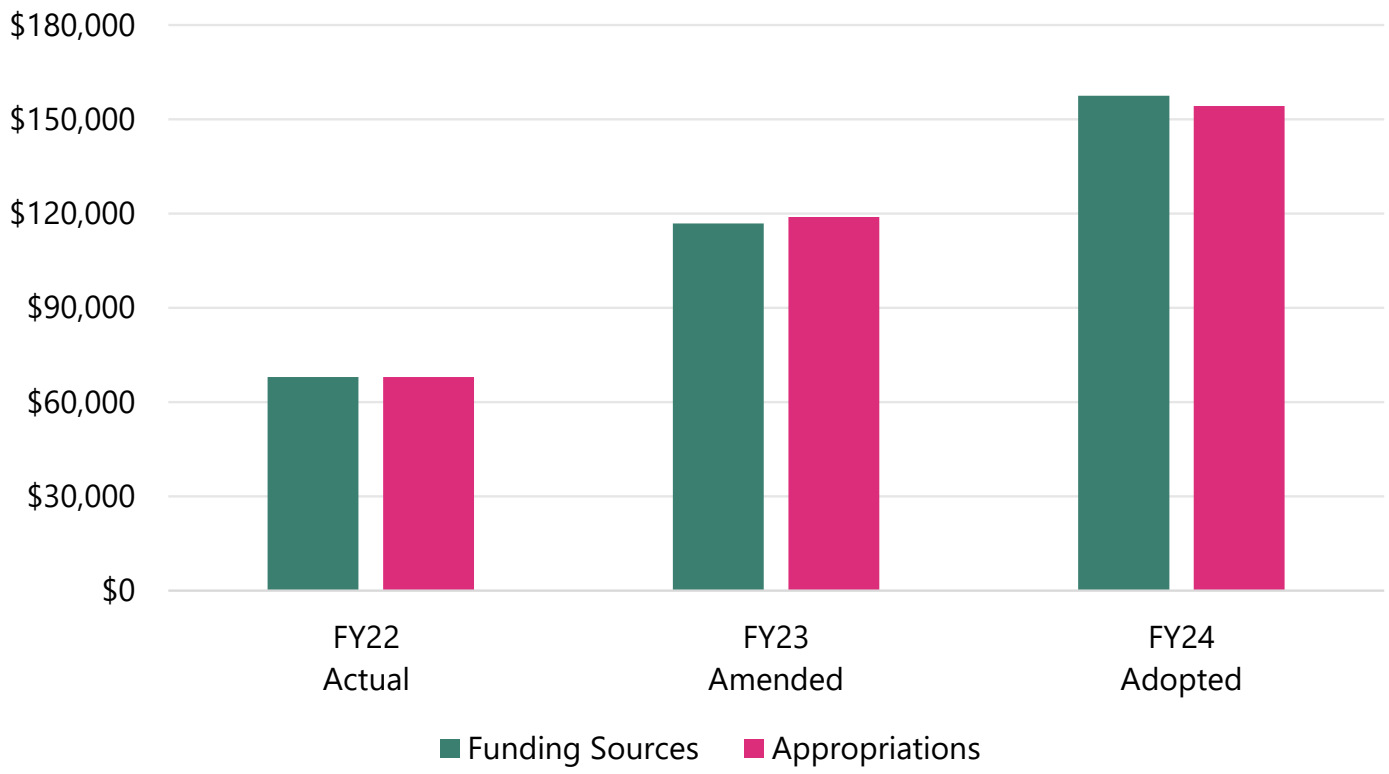
PHEP Public Health Workforce

Preparedness 270

State COVID

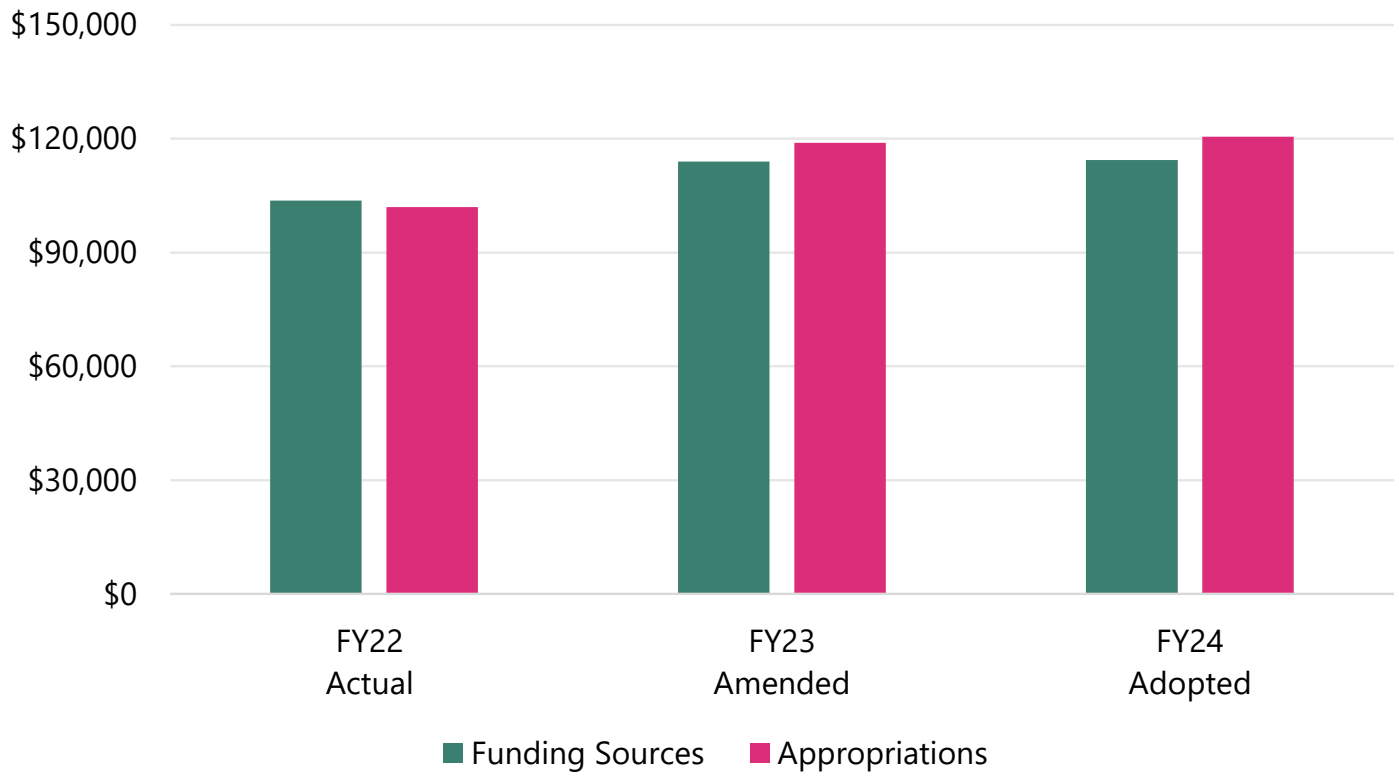
Cities Readiness Initiative Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	8,955	12,473
Grant in Aid	67,996	107,859	145,080
Medicare and Medicaid	0	0	0
Total Funding Sources	**67,996**	**116,814**	**157,553**
Appropriations			
Salary and Wages	32,046	49,327	67,589
Benefits	19,276	33,597	46,039
Operating Expenses	16,675	30,495	40,681
Capital Expenses	0	5,489	0
Reserve	0	0	0
Total Appropriations	**67,997**	**118,908**	**154,309**



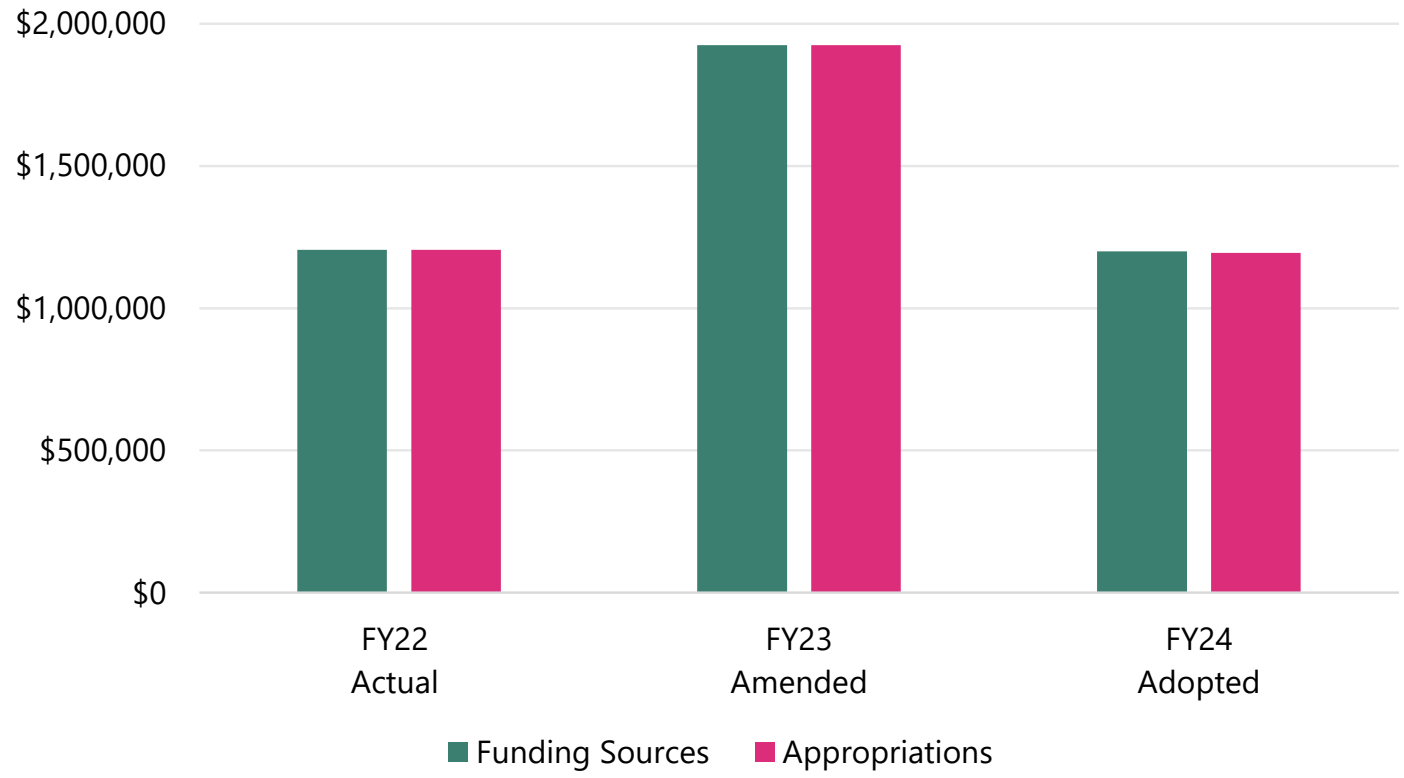
HCPP Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,686	9,032	9,345
Grant in Aid	102,022	104,981	105,049
Medicare and Medicaid	0	0	0
Total Funding Sources	**103,708**	**114,013**	**114,394**
Appropriations			
Salary and Wages	51,728	56,247	56,434
Benefits	31,574	38,313	38,438
Operating Expenses	18,721	24,331	25,686
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**102,023**	**118,891**	**120,558**



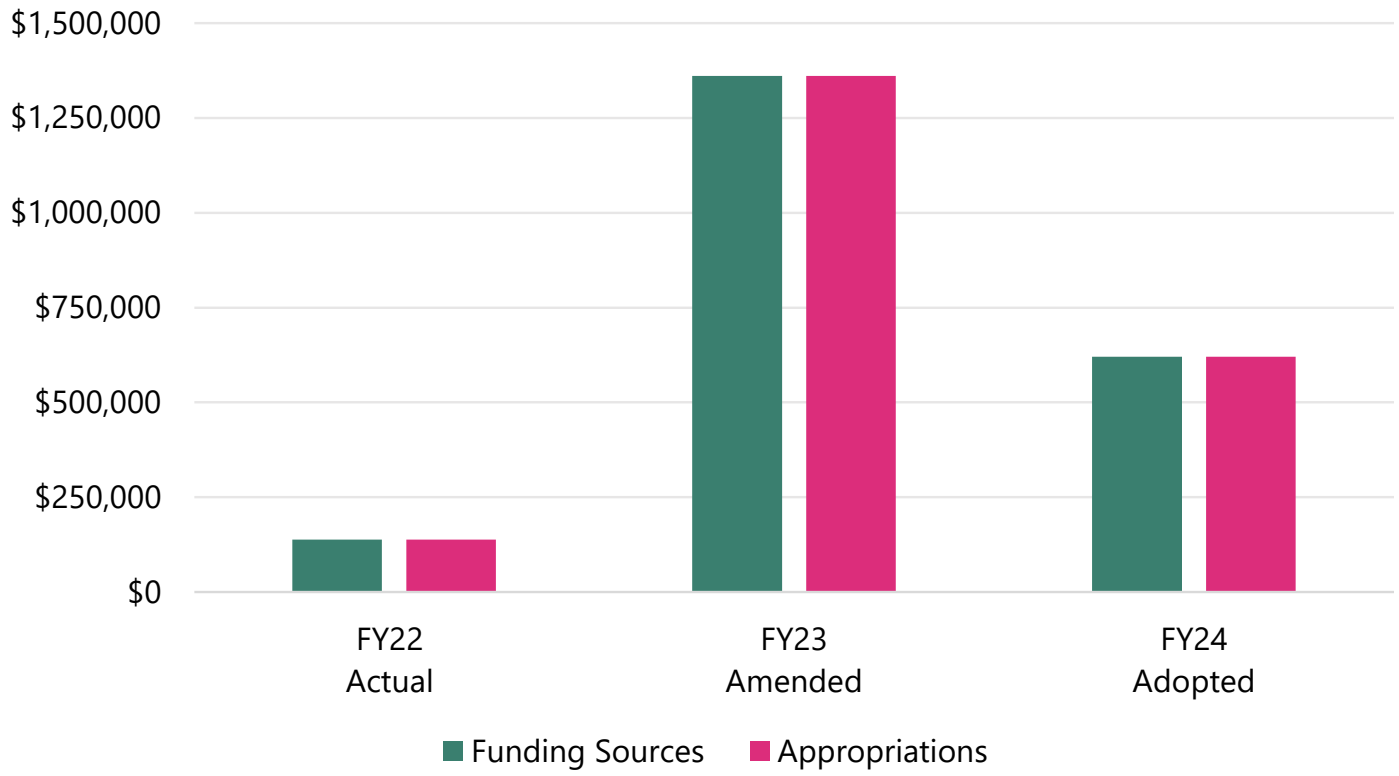
Phase 3 Vaccination Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	19,608	57,555
Grant in Aid	1,205,269	1,904,350	1,142,610
Medicare and Medicaid	0	0	0
Total Funding Sources	**1,205,269**	**1,923,958**	**1,200,165**
Appropriations			
Salary and Wages	477,404	785,878	676,241
Benefits	109,320	91,484	122,849
Operating Expenses	618,546	573,541	379,613
Capital Expenses	0	15,000	15,000
Reserve	0	458,055	0
Total Appropriations	**1,205,270**	**1,923,958**	**1,193,703**



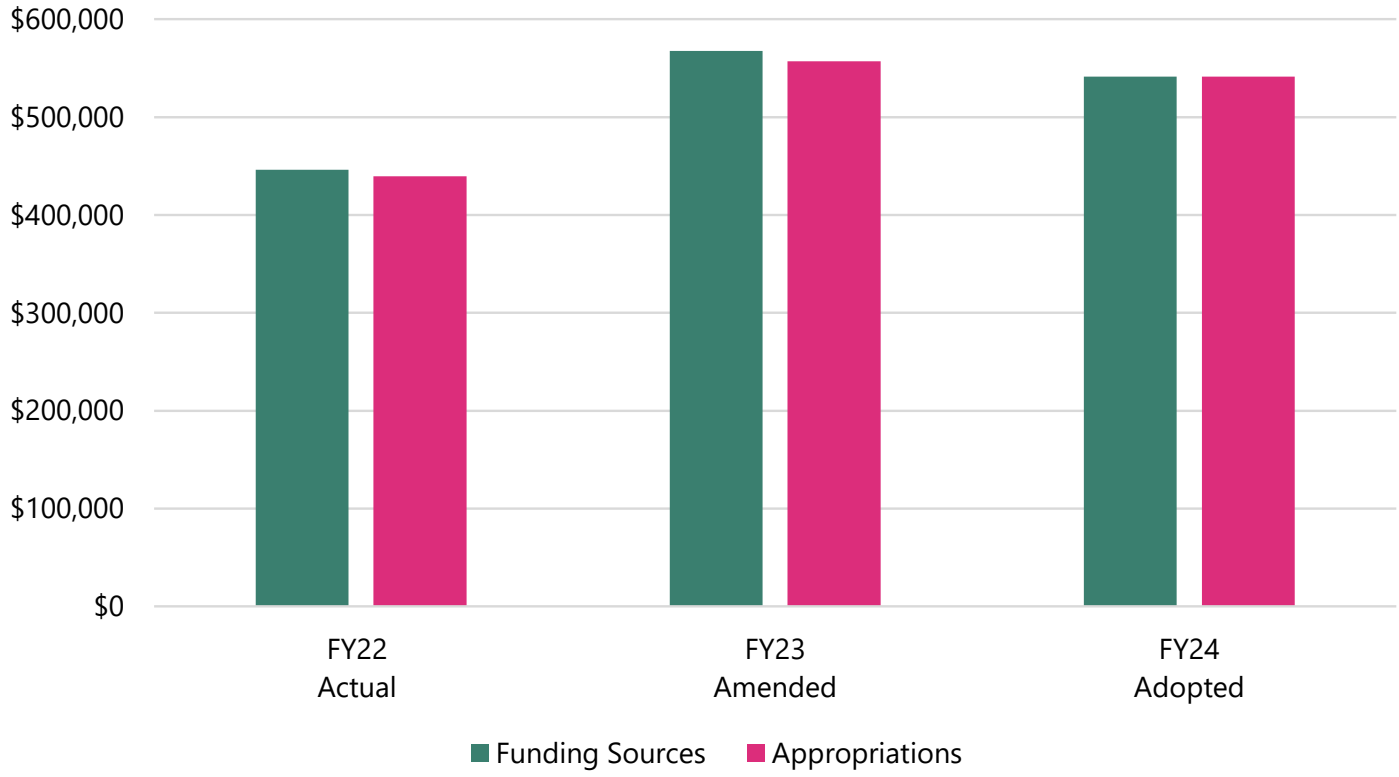
PHEP PH Workforce Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	49,694	0
Grant in Aid	138,409	1,310,595	620,500
Medicare and Medicaid	0	0	0
Total Funding Sources	**138,409**	**1,360,289**	**620,500**
Appropriations			
Salary and Wages	76,442	690,626	0
Benefits	44,970	439,662	0
Operating Expenses	16,997	230,000	0
Capital Expenses	0	0	0
Reserve	0	0	620,500
Total Appropriations	**138,409**	**1,360,288**	**620,500**



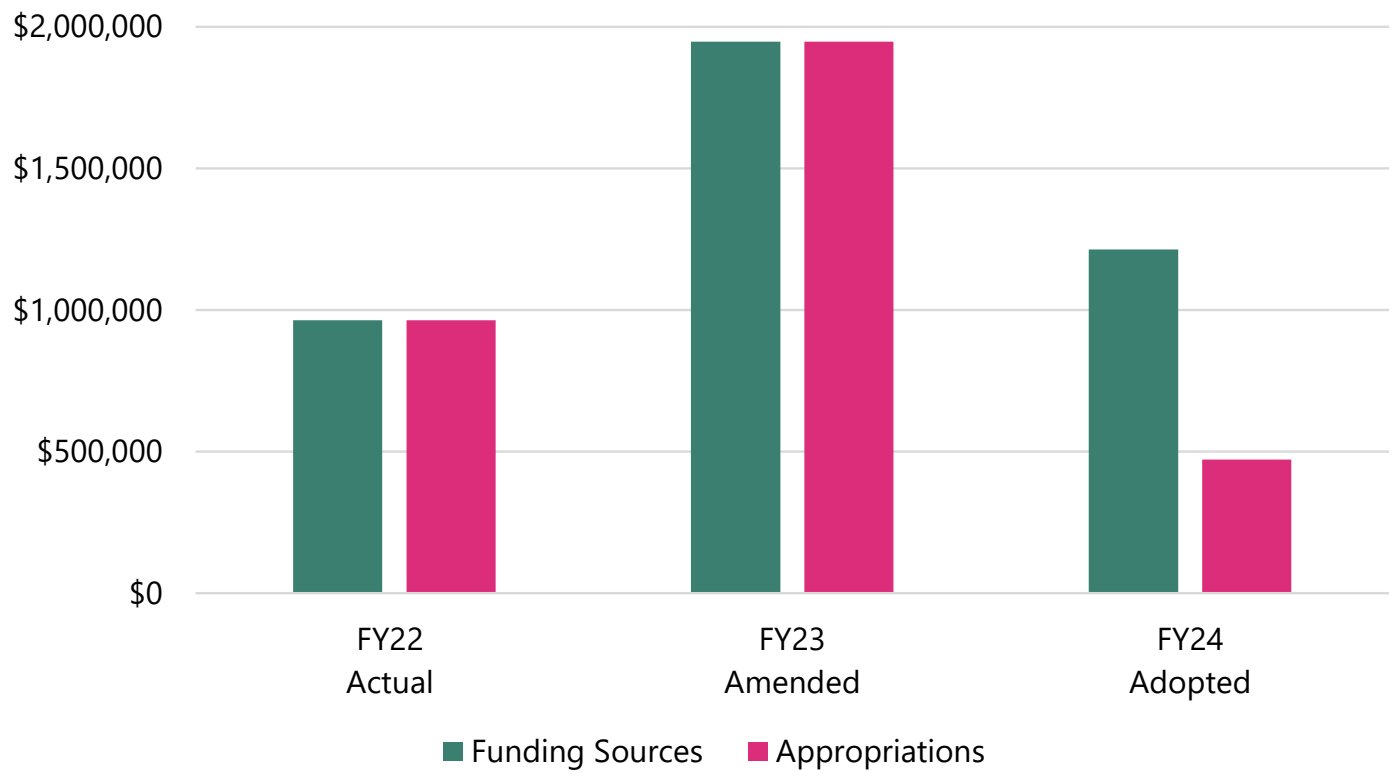
Preparedness 270 Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	6,770	40,240	39,775
Grant in Aid	439,458	527,238	501,500
Medicare and Medicaid	0	0	0
Total Funding Sources	**446,228**	**567,478**	**541,275**
Appropriations			
Salary and Wages	206,857	233,020	236,394
Benefits	126,903	156,391	161,017
Operating Expenses	105,697	130,048	143,863
Capital Expenses	0	37,764	0
Reserve	0	0	0
Total Appropriations	**439,457**	**557,223**	**541,274**



State COVID Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	100,946
Grant in Aid	963,377	1,948,044	1,113,167
Medicare and Medicaid	0	0	0
Total Funding Sources	**963,377**	**1,948,044**	**1,214,113**
Appropriations			
Salary and Wages	509,144	351,144	117,131
Benefits	22,034	5,092	79,782
Operating Expenses	432,198	746,931	249,298
Capital Expenses	0	10,000	25,000
Reserve	0	834,877	0
Total Appropriations	**963,376**	**1,948,044**	**471,211**



Center for Environmental Health

Mission & Function

The mission of Environmental Health is to provide the services that are necessary to recognize and resolve the various environmental issues that could potentially threaten the health and safety of the community. Though Environmental Health is often viewed as the regulatory branch of public health, it offers many services that go beyond permits and inspections. Educational opportunities, conducting home investigations to determine the source of lead exposure, and public health complaint investigations are a few of the other services offered. Environmental Health has a positive impact on day to day lives and the staff is committed to providing high quality services that are necessary to enhance the lives of our residents.

Environmental Health Workload Indicators	FY22 Actual	FY23 Actual	FY24 Projected
Environmental Health Inspections	3,998	3,215	3,311
Environmental Health Temporary Food Permits	213	227	234
Environmental Health Nuisance Complaints	523	506	651

Environmental Health Goals & Objectives

Community

Community Outcome Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
% of food service establishments that follow food safety practices	90%	97%	90%	90%
# of Food Service Inspections Conducted	3,200	3,998	3,215	3,200

Activity

Service Quality Measure				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of Initial Nuisance Complaints Investigated	1,000	523	506	1,000

Output Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of Septic System Inspections	1,000	1,319	1,442	1,000

Resource

Communication & Collaboration				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of Visits on Food Service Program Website	52,000	36,813	30,404	52,000

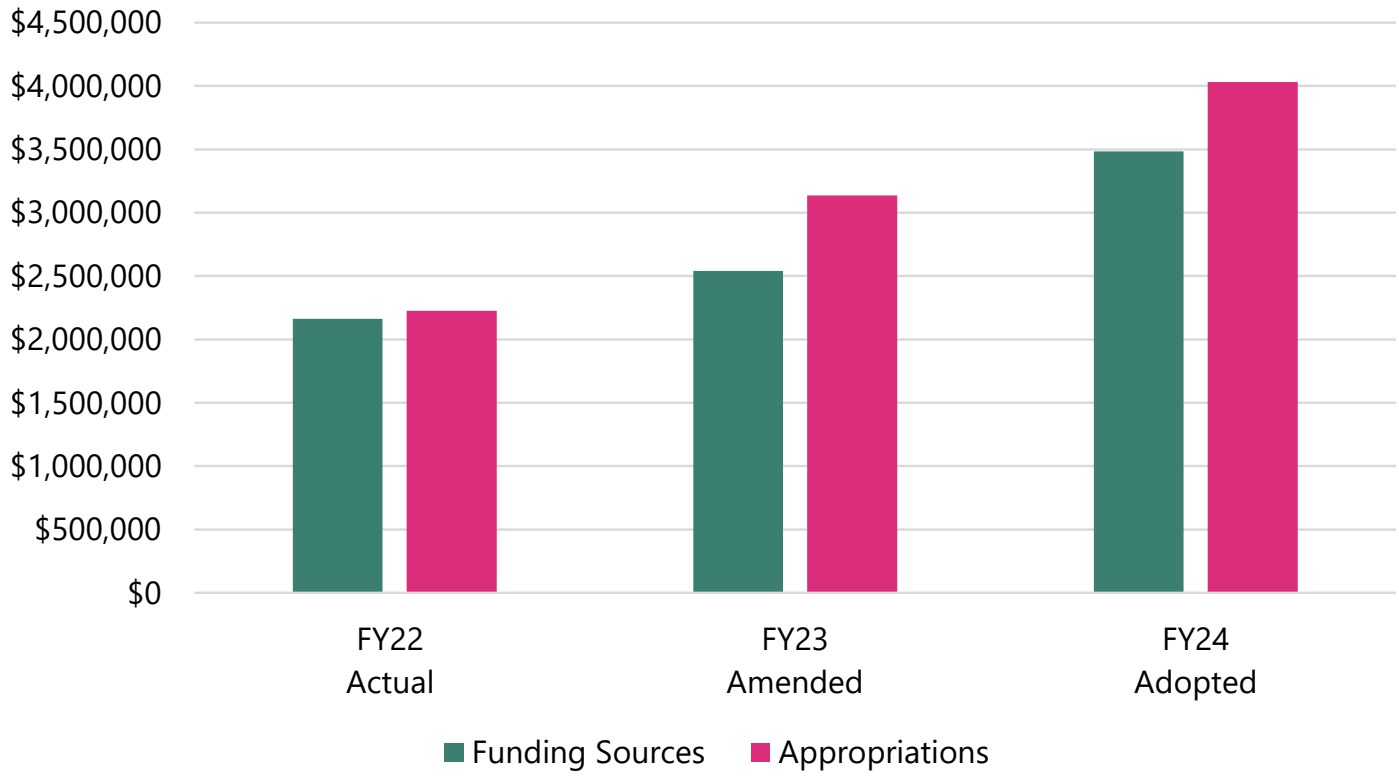
Environmental Health Personnel Summary

Personnel Summary - Full Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
District Environmental Health Director	M	1	1	1
County Manager	K	2	2	1
Environmental Health Specialist 1	H	5	3	4
Environmental Health Specialist 2	I	5	4	4
Environmental Health Specialist 3	J	1	1	1
Environmental Health Specialist 4	K	6	6	5
Environmental Health Specialist 5	L	1	0	1
Administrative Asst Super	J	1	1	1
Customer Service Rep 1	F	1	1	1
Customer Service Rep 2	G	0	0	1
Customer Service Rep 3	H	1	1	1
Total Full Time Employees		**24**	**20**	**21**

Personnel Summary Part Time/Hourly				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Seasonal Pool Tech	N/A	2	2	2
Support Services Worker	N/A	1	1	0
Environmental Health Specialist	N/A	0	0	1
Total Part Time/Hourly Employees		**3**	**3**	**3**

Center for Environmental Health Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	855,000
Federal and State Funds	0	0	0
Fee Revenue and Other	1,990,647	2,369,199	2,458,176
Grant in Aid	171,562	171,563	171,563
Medicare and Medicaid	0	0	0
Total Funding Sources	**2,162,209**	**2,540,762**	**3,484,739**
Appropriations			
Salary and Wages	1,133,650	1,551,149	1,580,548
Benefits	673,993	1,035,926	1,060,382
Operating Expenses	389,746	540,643	533,949
Capital Expenses	28,724	7,185	2,300
Reserve	0	0	855,000
Total Appropriations	**2,226,113**	**3,134,903**	**4,032,179**



Programs & Budgets Within Environmental Health

These programs below and the pages that follow are the individual budgets that make up the total budget for the Center of Environmental Health

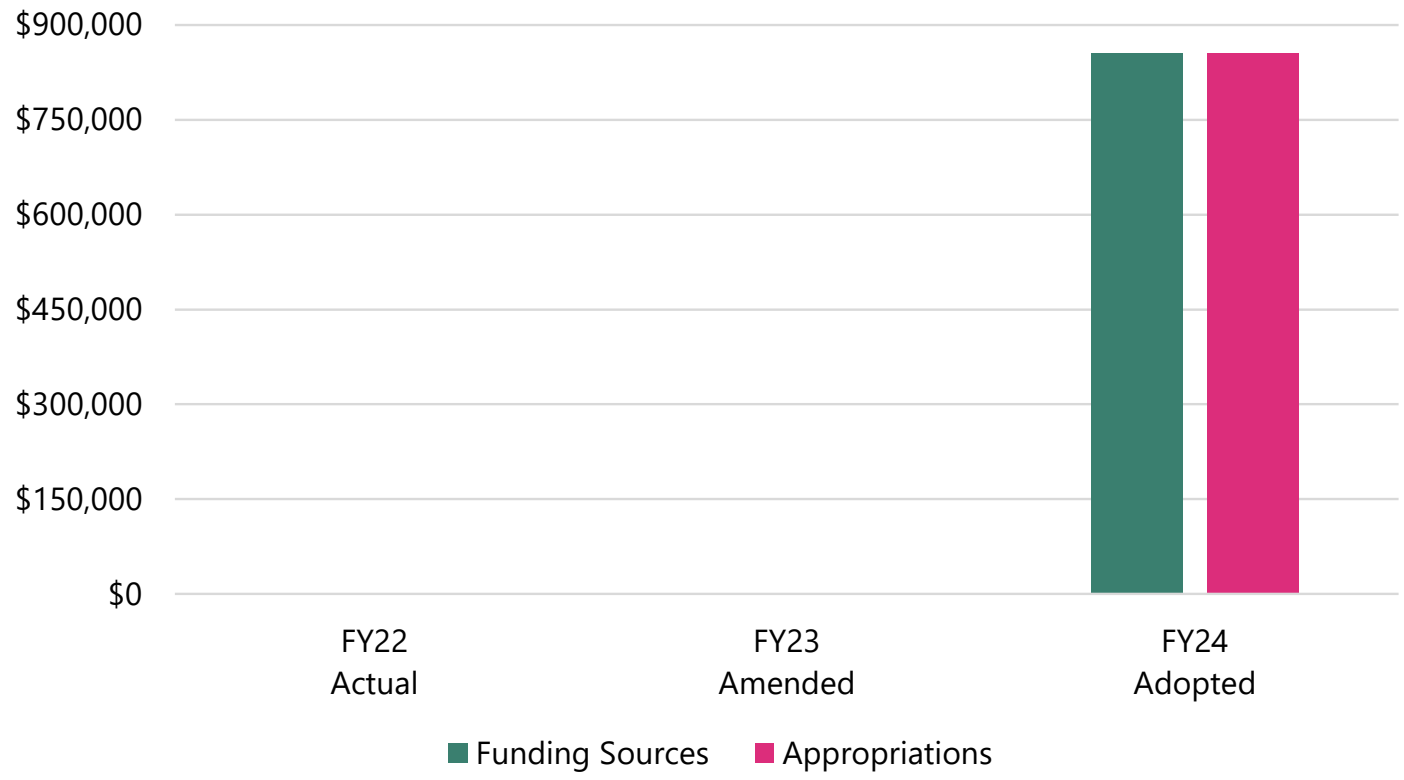
ARPA EH Septic

Environmental Health

Environmental Health Workforce Plan

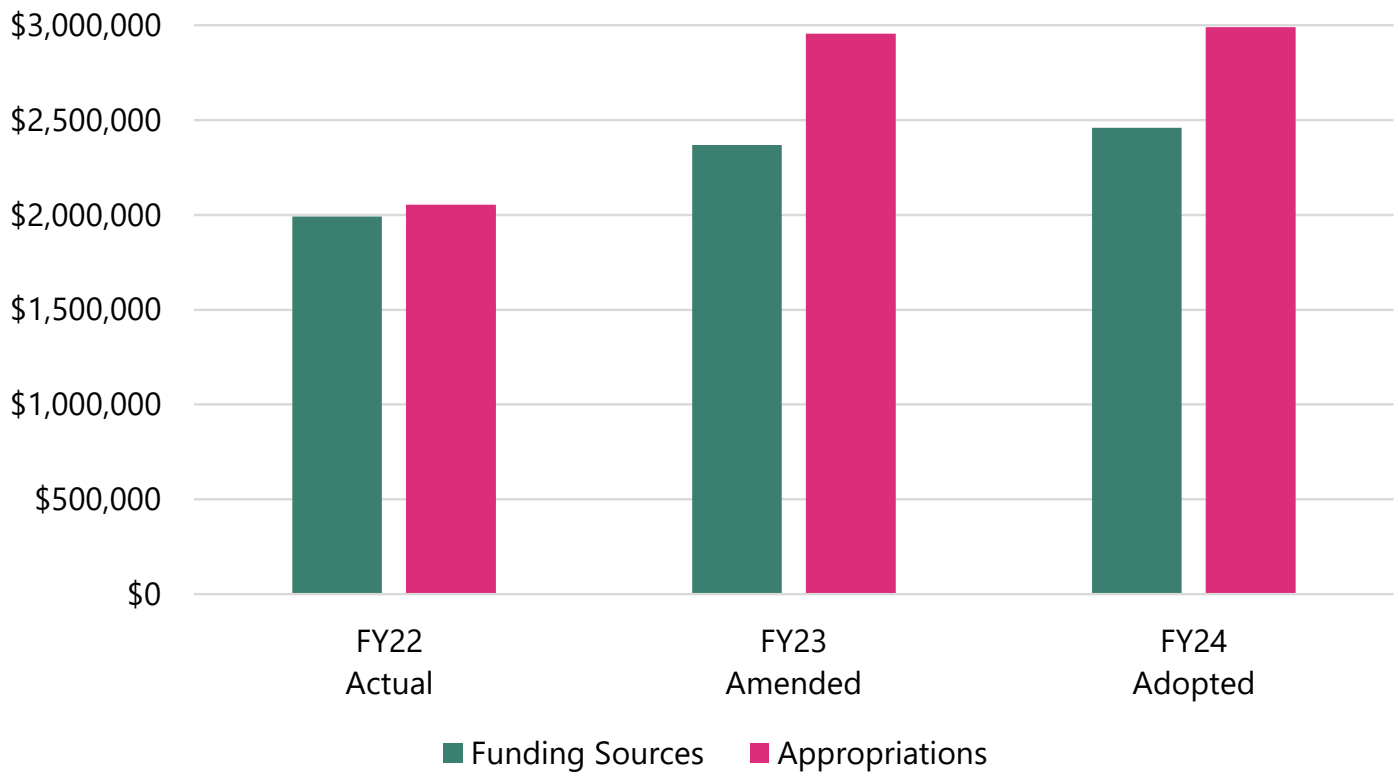
ARPA EH Septic Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	855,000
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**0**	**855,000**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	0	0	0
Capital Expenses	0	0	0
Reserve	0	0	855,000
Total Appropriations	**0**	**0**	**855,000**



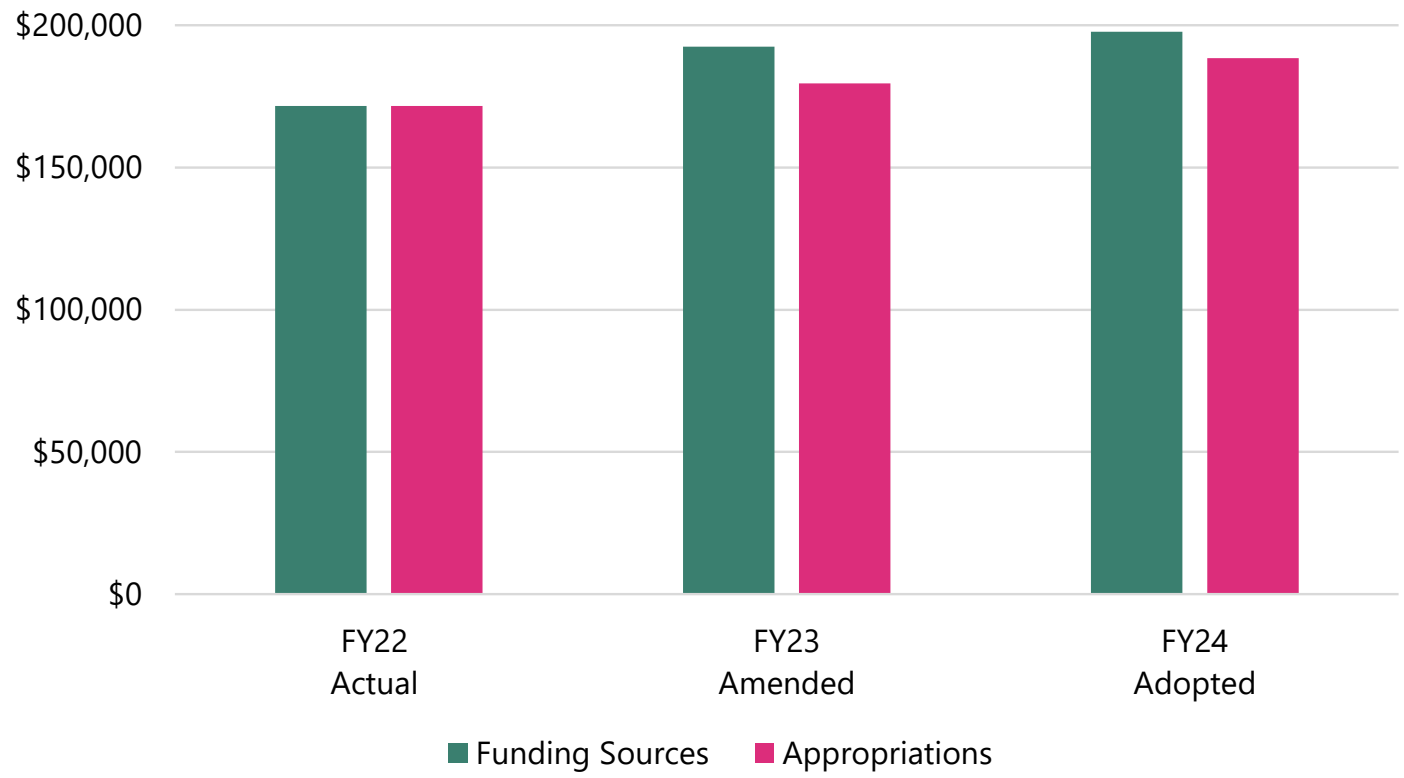
Environmental Health Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	1,990,647	2,369,199	2,458,176
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**1,990,647**	**2,369,199**	**2,458,176**
Appropriations			
Salary and Wages	1,041,083	1,461,524	1,486,299
Benefits	617,986	974,879	996,186
Operating Expenses	366,758	511,797	504,015
Capital Expenses	28,724	7,185	2,300
Reserve	0	0	0
Total Appropriations	**2,054,551**	**2,955,385**	**2,988,800**



Environmental Health Workforce Plan Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	20,895	26,171
Grant in Aid	171,562	171,563	171,563
Medicare and Medicaid	0	0	0
Total Funding Sources	**171,562**	**192,458**	**197,734**
Appropriations			
Salary and Wages	92,567	89,625	94,249
Benefits	56,007	61,047	64,196
Operating Expenses	22,988	28,846	29,934
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**171,562**	**179,518**	**188,379**



Center for Epidemiology & Infectious Disease

Mission & Function

The primary mission of the Center for Epidemiology & Infectious Disease is preventing epidemics and the spread of disease within our community. This is accomplished through surveillance, testing, referrals, and education of residents and facilities related to notifiable diseases and outbreaks. There are four programs that are included in the Epidemiology Center that help accomplish the mission and function which are Acute Disease Epidemiology Program, STI Epidemiology Program, TB/Refugee Health and HIV Prevention/Ending the HIV Epidemic (EHE).

Epidemiology & Infectious Disease Workload Indicators	FY22 Actual	FY23 Actual	FY24 Projected
Epidemiology— Acute Diseases Investigated*	124,224	39,909	41,106
STI Cases Investigated	1,212	1,970	2,029
TB Clinical Encounters	4,236	5,868	6,044
TB Active Cases	12	26	27
Number of HIV Tests Conducted	3,516	3,769	3,882
Number of Positive HIV Cases Identified	34	37	38

*In FY22, COVID-19 was reported on an individual case basis, while in FY23 it shifted to outbreak reporting resulting in a significant decrease in cases and outbreaks between the fiscal years

Epidemiology & Infectious Disease Goals & Objectives

Community

Community Outcome Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Instances of TB Disease*	1.4 per 100,000	N/A	N/A	1.4 per 100,000
% of pertussis contacts receiving prophylaxis within designated timeframe	60%	0%	17%	60%

Activity

Output Measures				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
# of general notifiable disease cases and outbreaks investigated by Acute Disease EPI team**	1,000	124,224	39,909	1,000
# of TB Patient Visits	2,400	4,236	5,868	2,400
# of STI Cases Investigated	1,000	1,212	1,970	1,000

Resource

Workforce Measure				
Measure	**Target**	**FY22 Actual**	**FY23 Actual**	**FY24 Goal**
Employee Retention Rate	88%	50%	100%	88%

*This is a new measure under the strategic plan. Therefore, no historical data is available.

**In FY22, COVID-19 was reported on an individual case basis, while in FY23 it shifted to outbreak reporting resulting in a significant decrease in cases and outbreaks between the fiscal years.

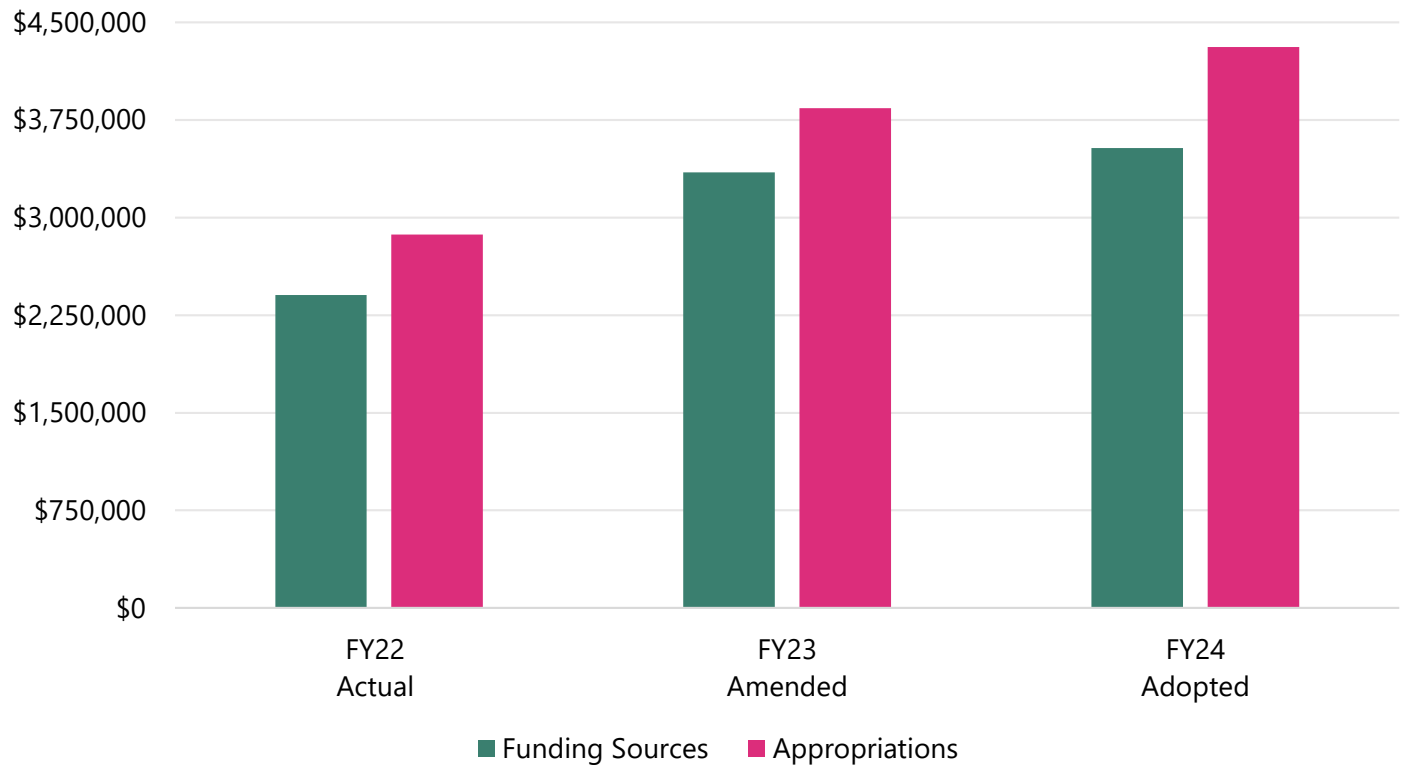
Epidemiology & Infectious Disease Personnel Summary

Personnel Summary - Full Time				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Epidemiologist Supervisor	M	1	1	0
TB Supervisor	K	1	1	1
Chief, Epidemiologist	P	0	0	1
Admin Asst 1	F	0	1	0
Admin Asst 2	G	0	0	1
HIV Prevention Director	O	1	1	1
Communicable Disease Supervisor	K	1	1	1
Communicable Disease Specialist 2	I	1	1	1
Communicable Disease Specialist 3	J	1	1	1
Epidemiologist 1	J	1	0	1
Epidemiologist 2	K	2	2	3
Epidemiologist 3	L	1	1	2
Public Health Educator 2	I	4	3	6
Nurse Program Consultant 3	M	1	1	1
Medical Assistant 2	F	2	2	2
Social Service Tech 3	F	0	1	1
Total Full Time Employees		**17**	**17**	**23**

Personnel Summary - Part Time/Hourly				
Position	**Grade**	**FY22**	**FY23**	**FY24**
Physician		1	1	1
Admin Asst		1	2	0
Total Part Time/Hourly Employees		**2**	**3**	**1**

Epidemiology & Infectious Disease Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	102,205	204,409
Federal and State Funds	0	0	0
Fee Revenue and Other	409,236	870,750	955,270
Grant in Aid	1,994,699	2,374,281	2,373,436
Medicare and Medicaid	885	1,500	1,500
Total Funding Sources	**2,404,820**	**3,348,736**	**3,534,615**
Appropriations			
Salary and Wages	1,176,274	1,444,069	1,665,640
Benefits	609,648	894,299	1,084,703
Operating Expenses	1,078,366	1,490,345	1,430,089
Capital Expenses	5,209	12,441	27,900
Reserve	0	0	102,208
Total Appropriations	**2,869,497**	**3,841,154**	**4,310,540**



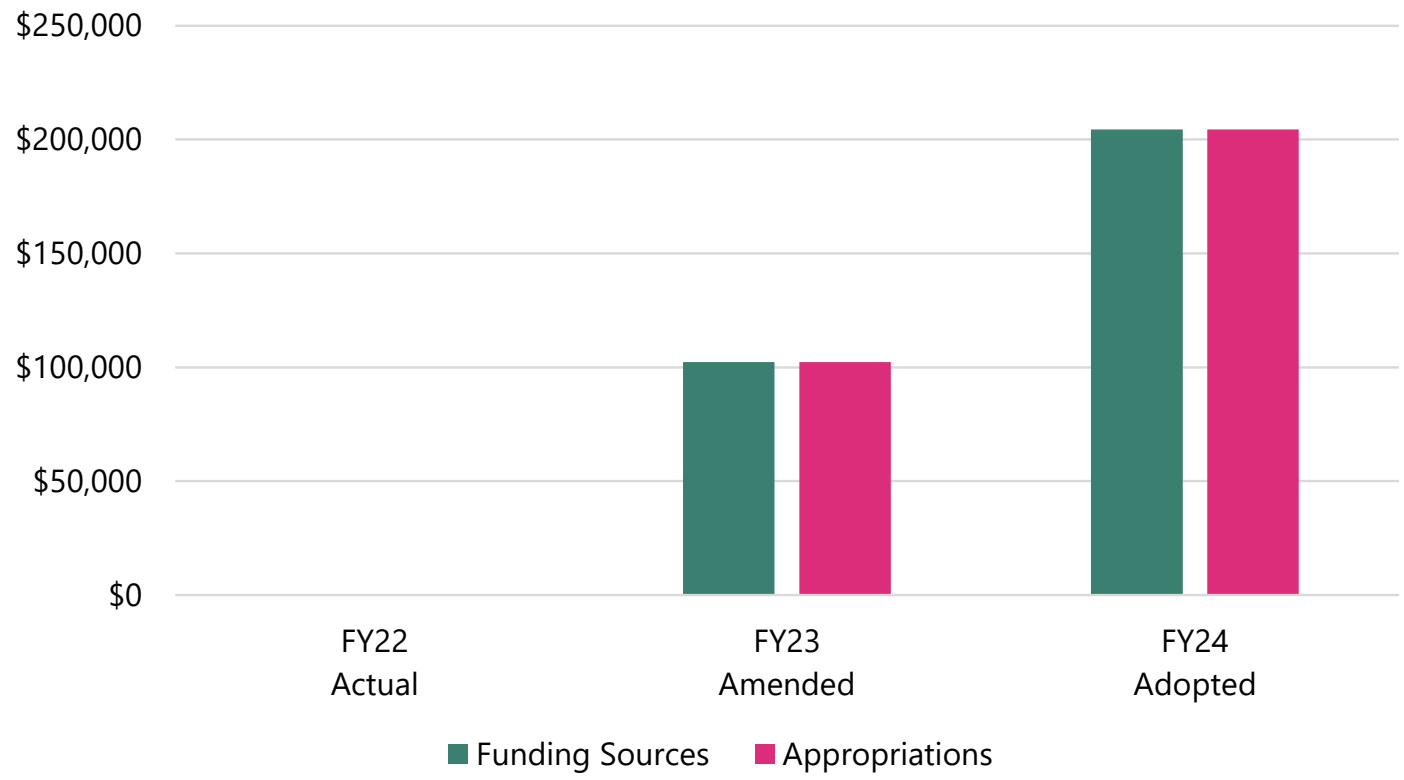
Program Budgets within Center for Epidemiology & Infectious Disease

The programs below and the pages that follow are the programs that make up the Center for Epidemiology and Infectious Disease Program.

ARPA CCMEO
CSTE COVID
Ending the HIV Epidemic
EPI Additional
EPI Capacity
EPI Capacity COVID
EPI COVID Additional
Health Assessment
HIV Prevention
STD CDS Workforce
TB Case Management

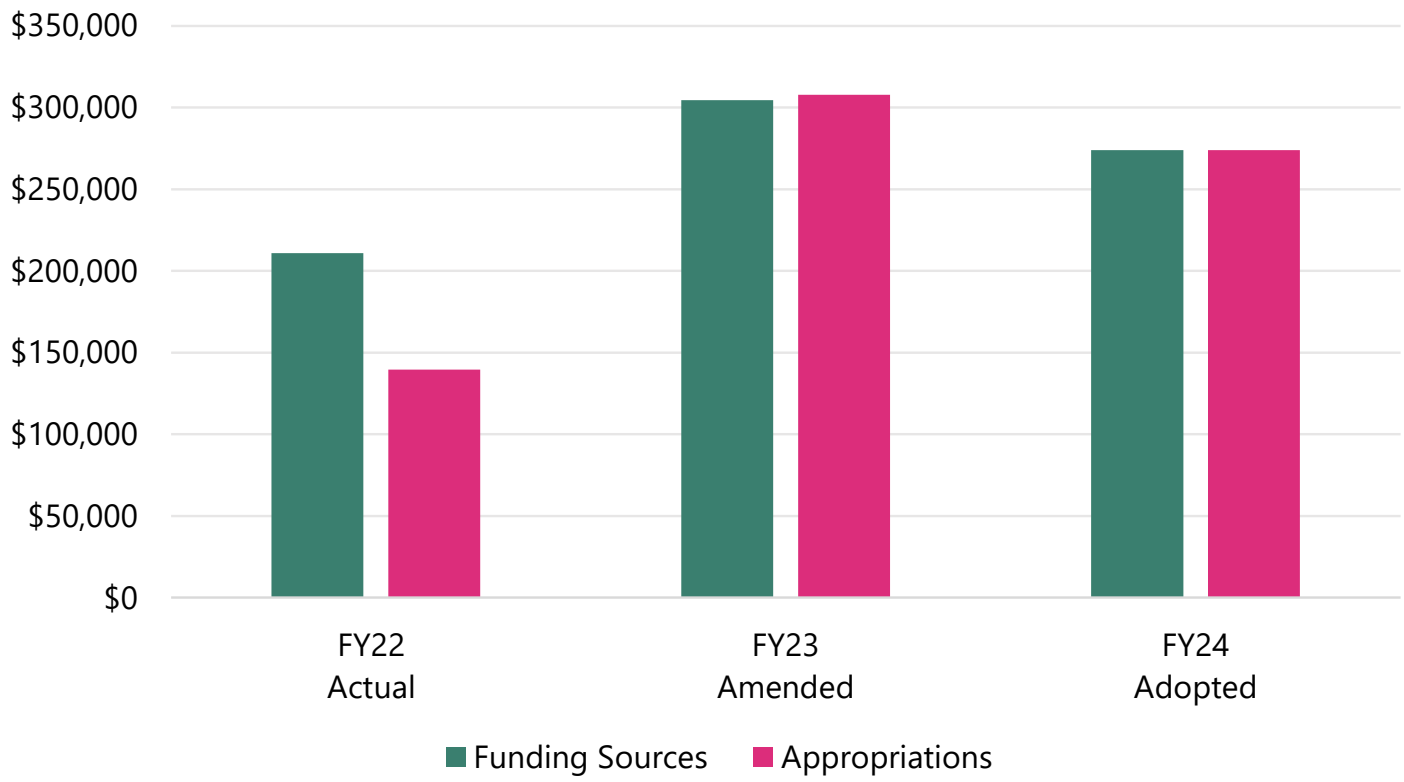
ARPA CCMEO Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	102,205	204,409
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**0**	**102,205**	**204,409**
Appropriations			
Salary and Wages	0	49,012	0
Benefits	0	33,383	0
Operating Expenses	0	19,809	102,201
Capital Expenses	0	0	0
Reserve	0	0	102,208
Total Appropriations	**0**	**102,204**	**204,409**



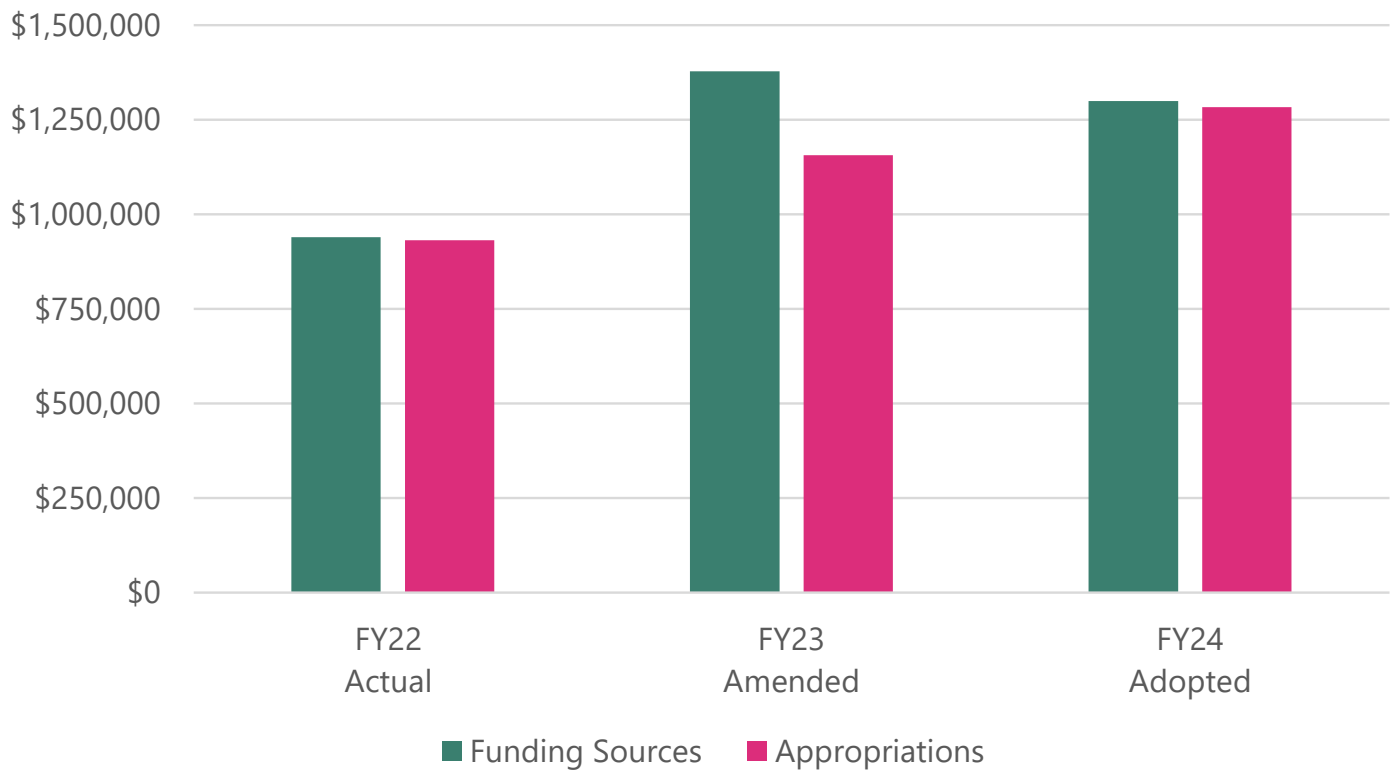
CSTE COVID Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	210,767	304,635	274,048
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**210,767**	**304,635**	**274,048**
Appropriations			
Salary and Wages	62,013	93,899	73,480
Benefits	20,567	52,083	40,265
Operating Expenses	57,056	161,800	160,304
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**139,636**	**307,782**	**274,049**



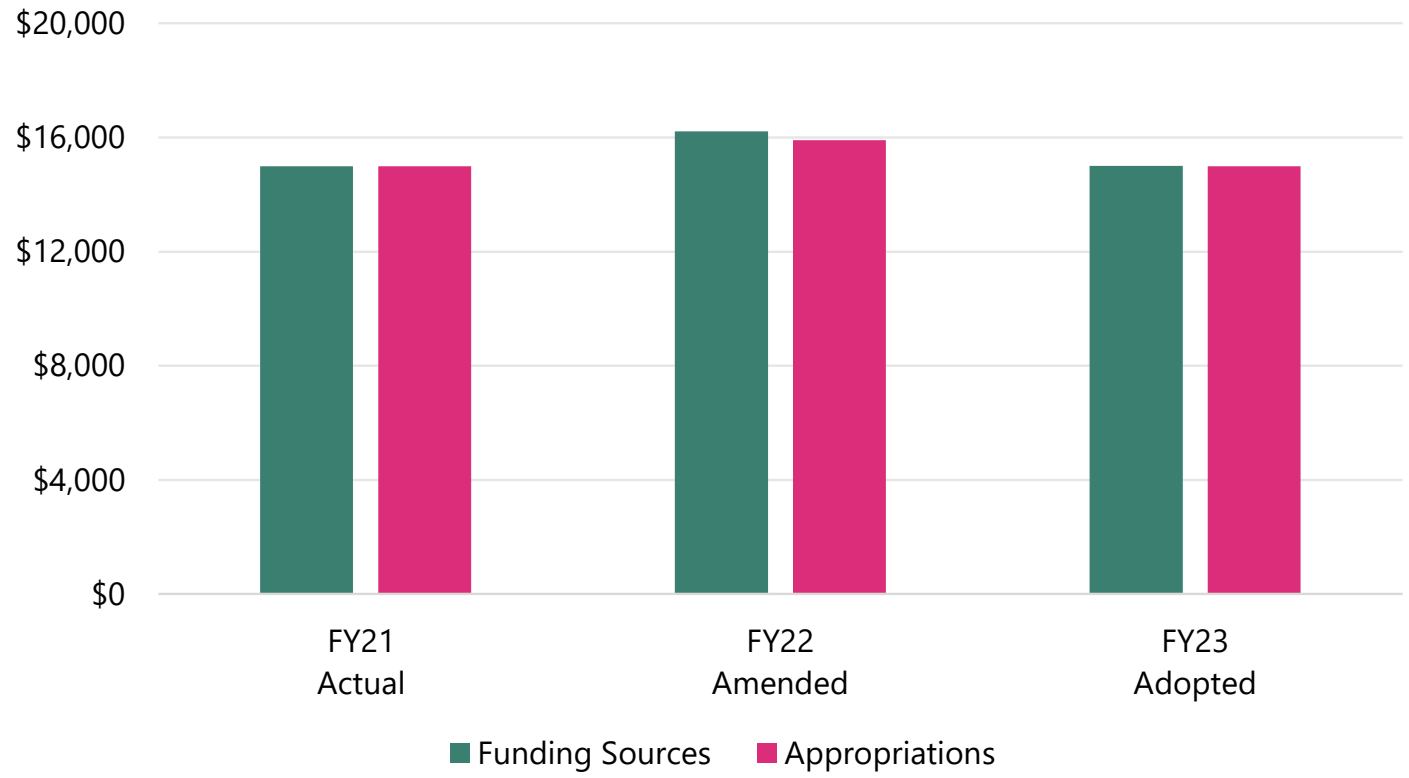
Ending the HIV Epidemic Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	7,588	100,512	109,026
Grant in Aid	932,057	1,277,757	1,190,454
Medicare and Medicaid	0	0	0
Total Funding Sources	**939,645**	**1,378,269**	**1,299,480**
Appropriations			
Salary and Wages	252,532	239,967	389,546
Benefits	151,795	166,719	265,335
Operating Expenses	528,595	741,577	626,404
Capital Expenses	-866	7,983	1,900
Reserve	0	0	0
Total Appropriations	**932,056**	**1,156,246**	**1,283,185**



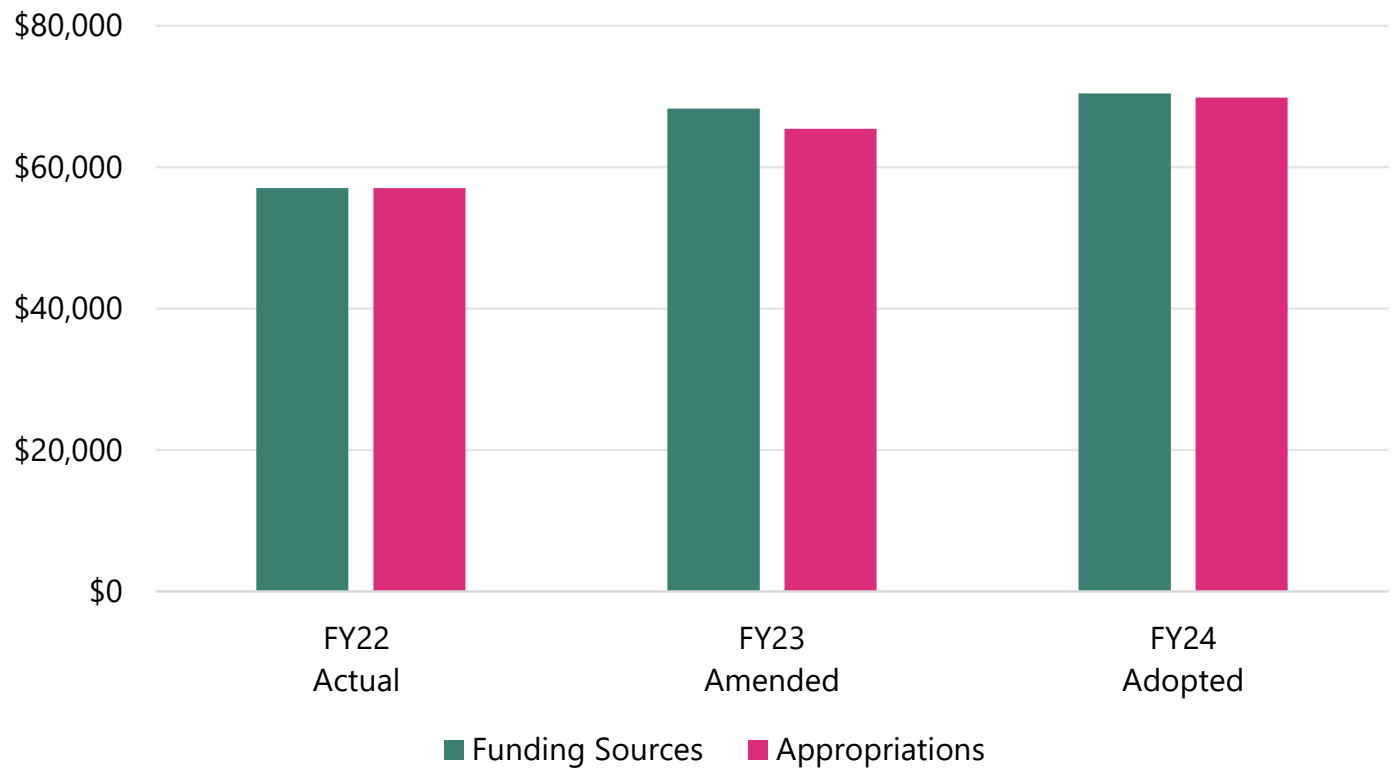
EPI Additional Budget Summary

	FY21 Actual	FY22 Amended	FY23 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	1,221	0
Grant in Aid	14,988	15,000	15,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**14,988**	**16,221**	**15,000**
Appropriations			
Salary and Wages	5,915	3,646	0
Benefits	3,633	2,485	0
Operating Expenses	5,310	9,781	14,991
Capital Expenses	131	0	0
Reserve	0	0	0
Total Appropriations	**14,989**	**15,912**	**14,991**



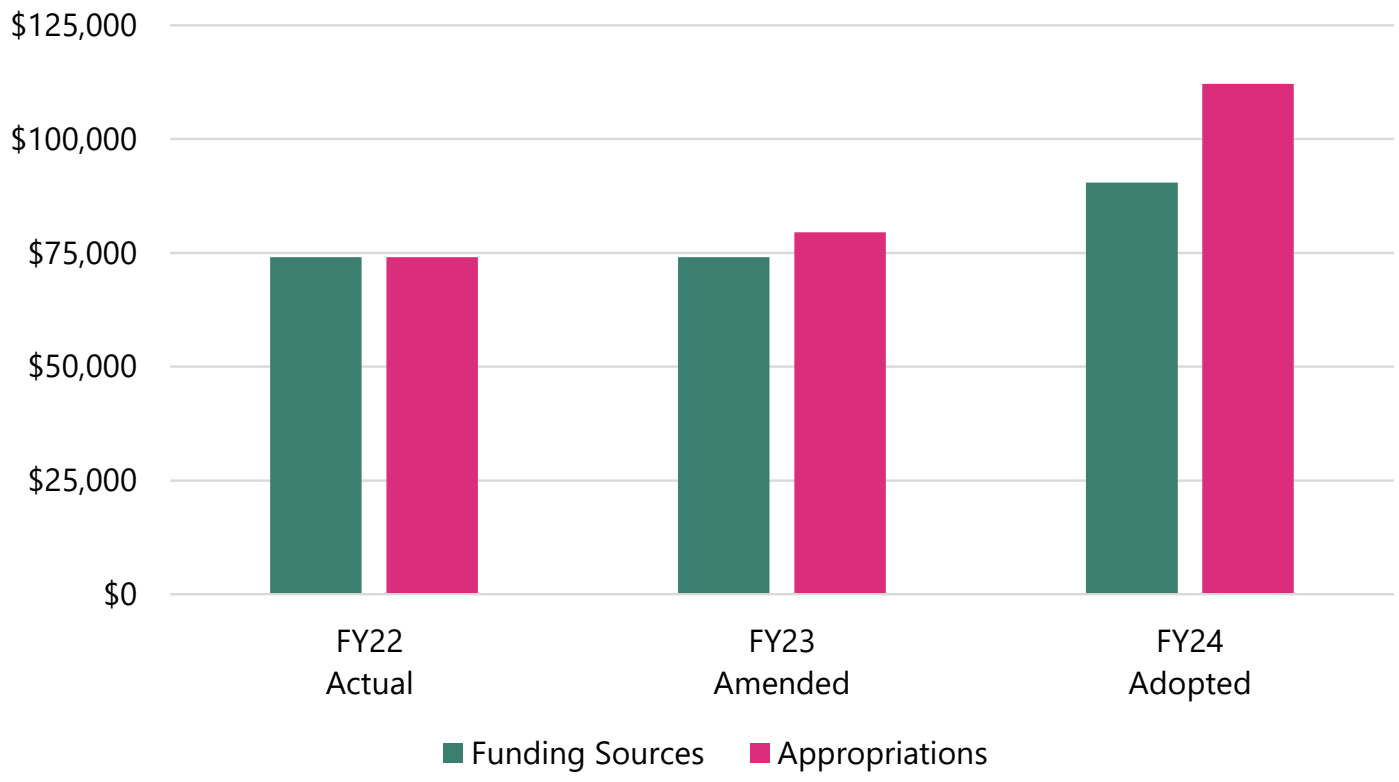
EPI Capacity Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	11,238	13,394
Grant in Aid	57,051	57,051	57,051
Medicare and Medicaid	0	0	0
Total Funding Sources	**57,051**	**68,289**	**70,445**
Appropriations			
Salary and Wages	31,077	33,548	35,999
Benefits	18,968	22,853	24,519
Operating Expenses	7,006	9,053	9,367
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**57,051**	**65,454**	**69,885**



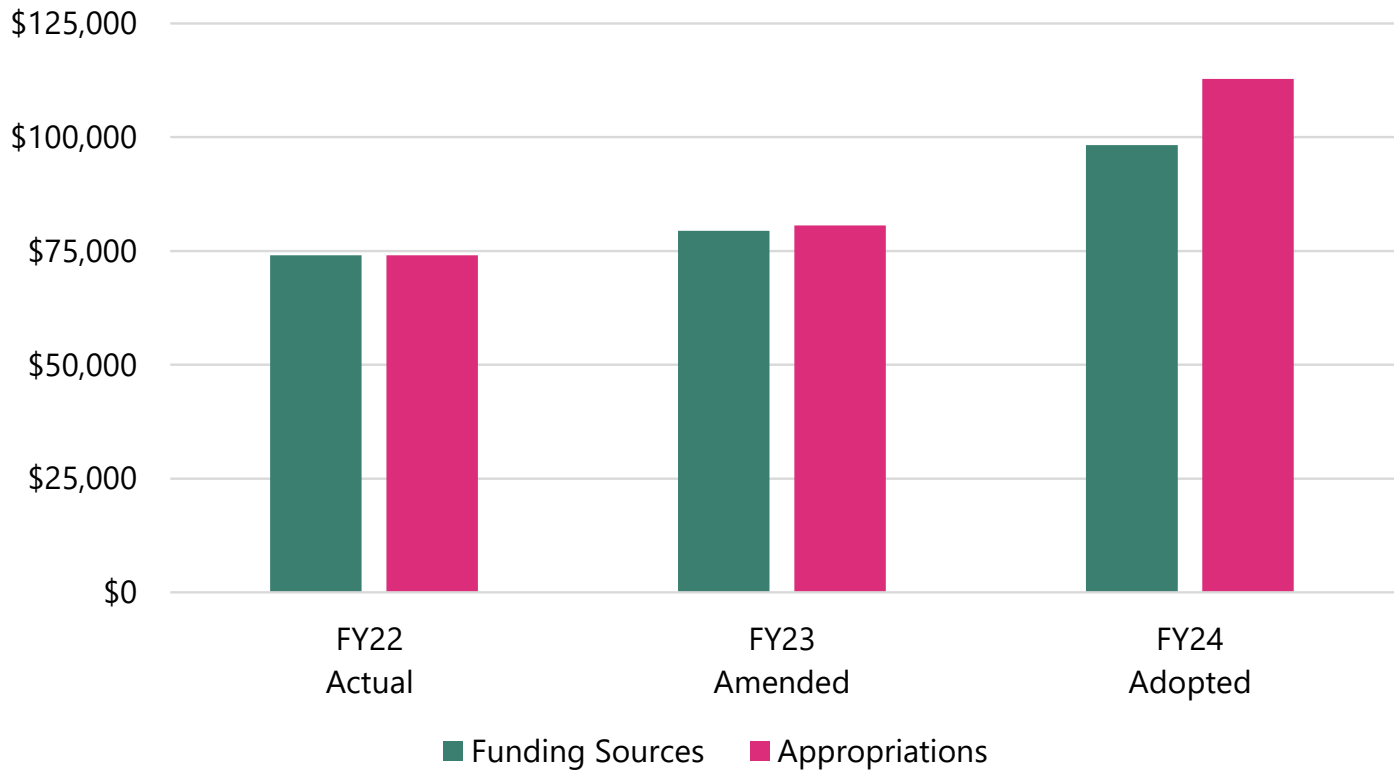
EPI Capacity COVID Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	16,406
Grant in Aid	74,056	74,056	74,056
Medicare and Medicaid	0	0	0
Total Funding Sources	**74,056**	**74,056**	**90,462**
Appropriations			
Salary and Wages	63,637	41,285	58,284
Benefits	923	28,121	39,701
Operating Expenses	9,531	10,144	14,145
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**74,091**	**79,550**	**112,130**



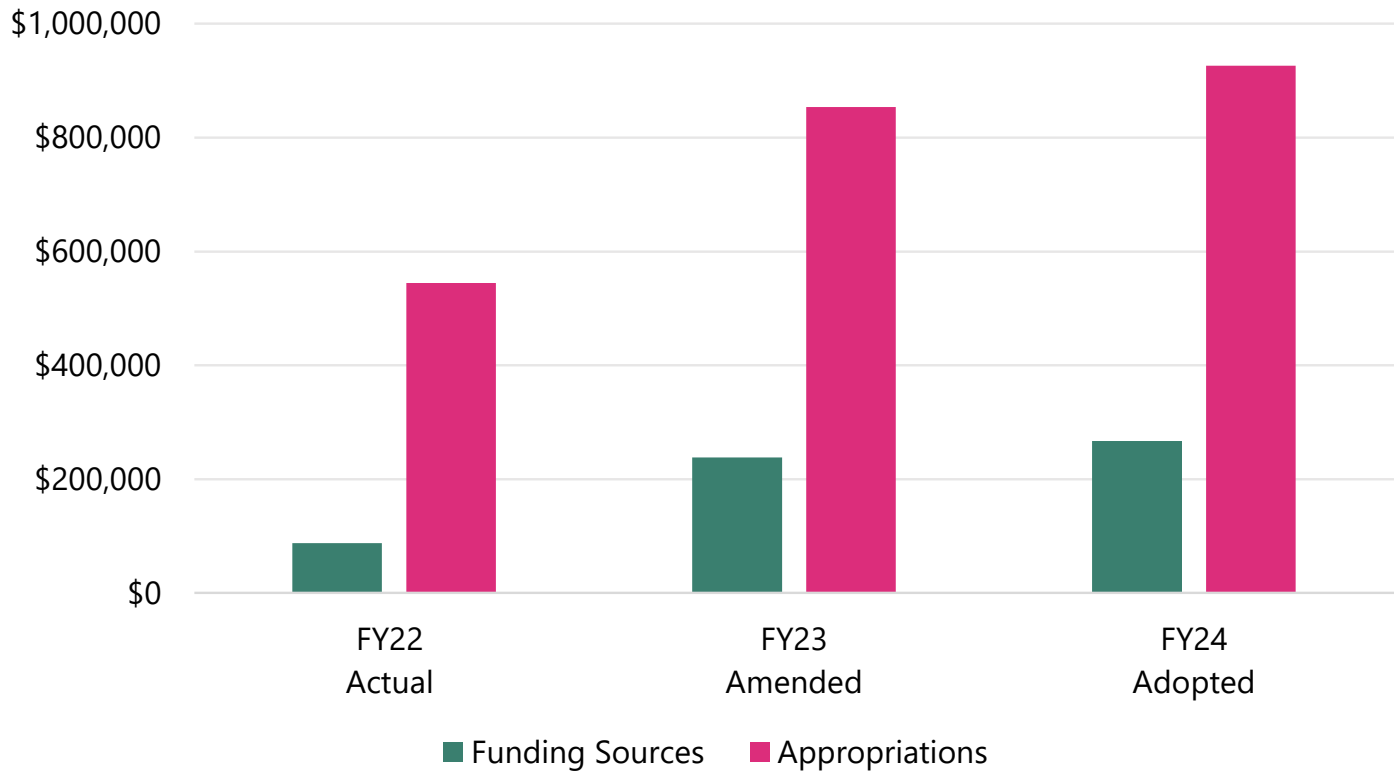
EPI COVID Additional Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	5,376	24,175
Grant in Aid	74,057	74,056	74,056
Medicare and Medicaid	0	0	0
Total Funding Sources	**74,057**	**79,432**	**98,231**
Appropriations			
Salary and Wages	52,331	60,282	58,855
Benefits	12,645	10,416	40,090
Operating Expenses	9,097	9,898	13,852
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**74,073**	**80,596**	**112,797**



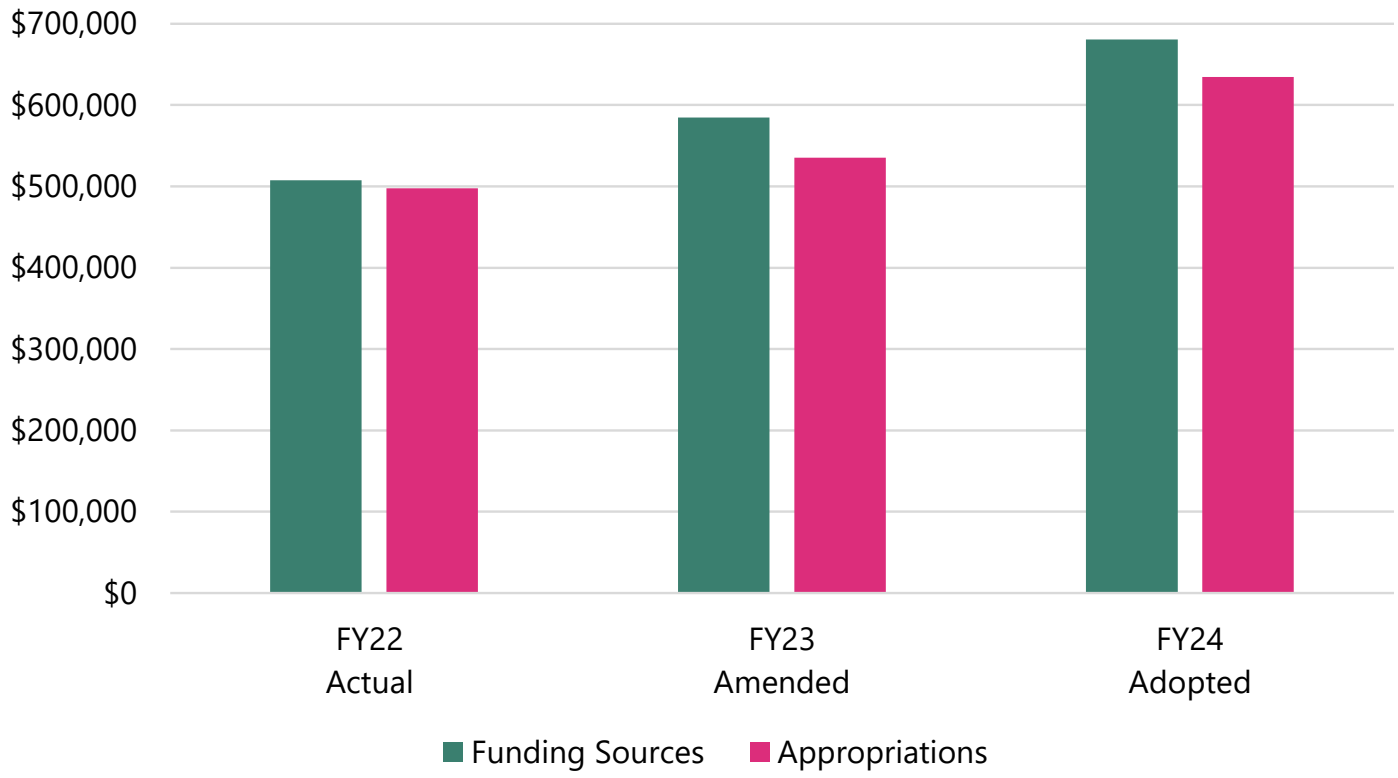
Health Assessment Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	87,129	237,688	266,956
Grant in Aid	0	0	0
Medicare and Medicaid	0	0	0
Total Funding Sources	**87,129**	**237,688**	**266,956**
Appropriations			
Salary and Wages	289,395	439,735	472,186
Benefits	160,707	285,269	321,626
Operating Expenses	94,455	128,528	132,465
Capital Expenses	0	0	0
Reserve	0	0	0
Total Appropriations	**544,557**	**853,532**	**926,277**



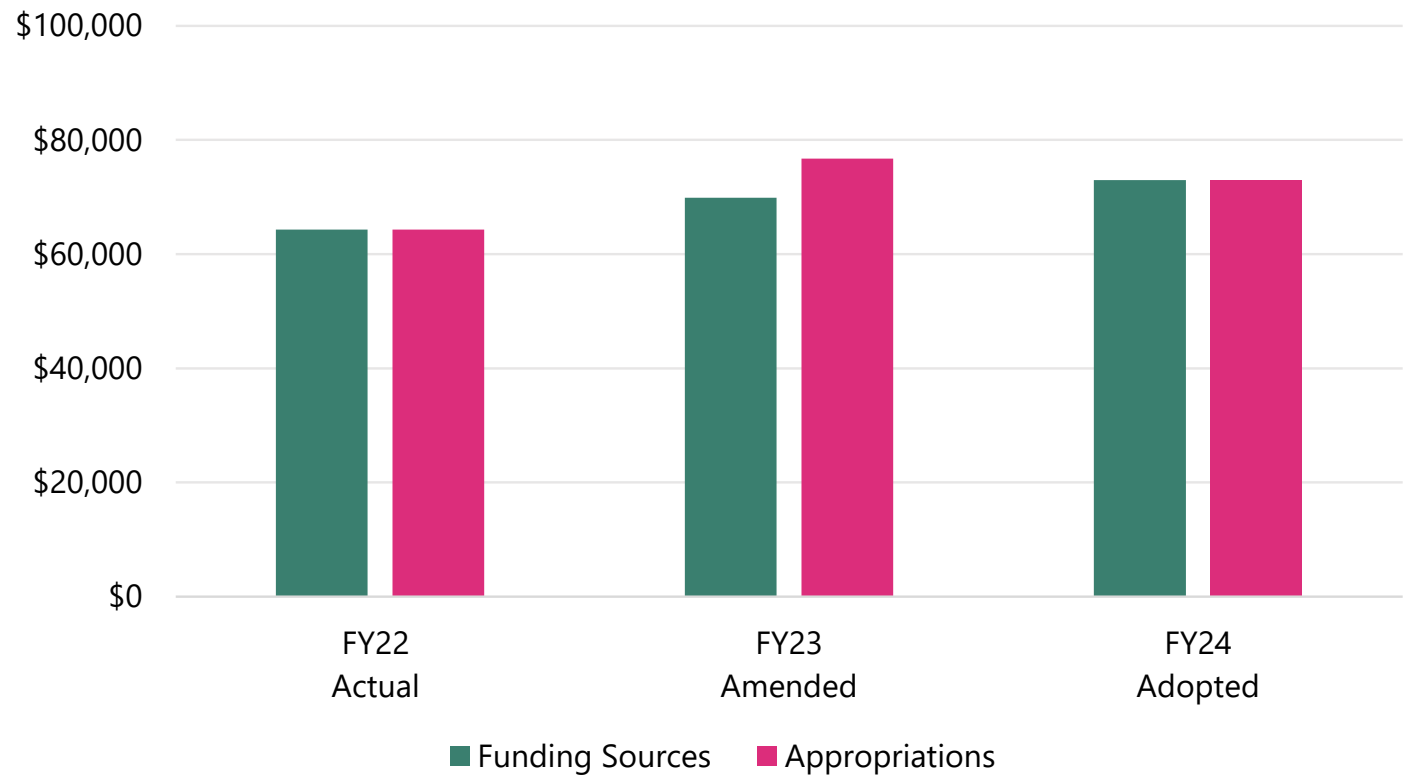
HIV Prevention Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	9,764	58,733	71,230
Grant in Aid	497,780	526,089	609,432
Medicare and Medicaid	0	0	0
Total Funding Sources	**507,544**	**584,822**	**680,662**
Appropriations			
Salary and Wages	192,690	208,507	290,634
Benefits	113,771	142,023	197,961
Operating Expenses	190,910	184,820	146,111
Capital Expenses	409	0	0
Reserve	0	0	0
Total Appropriations	**497,780**	**535,350**	**634,706**



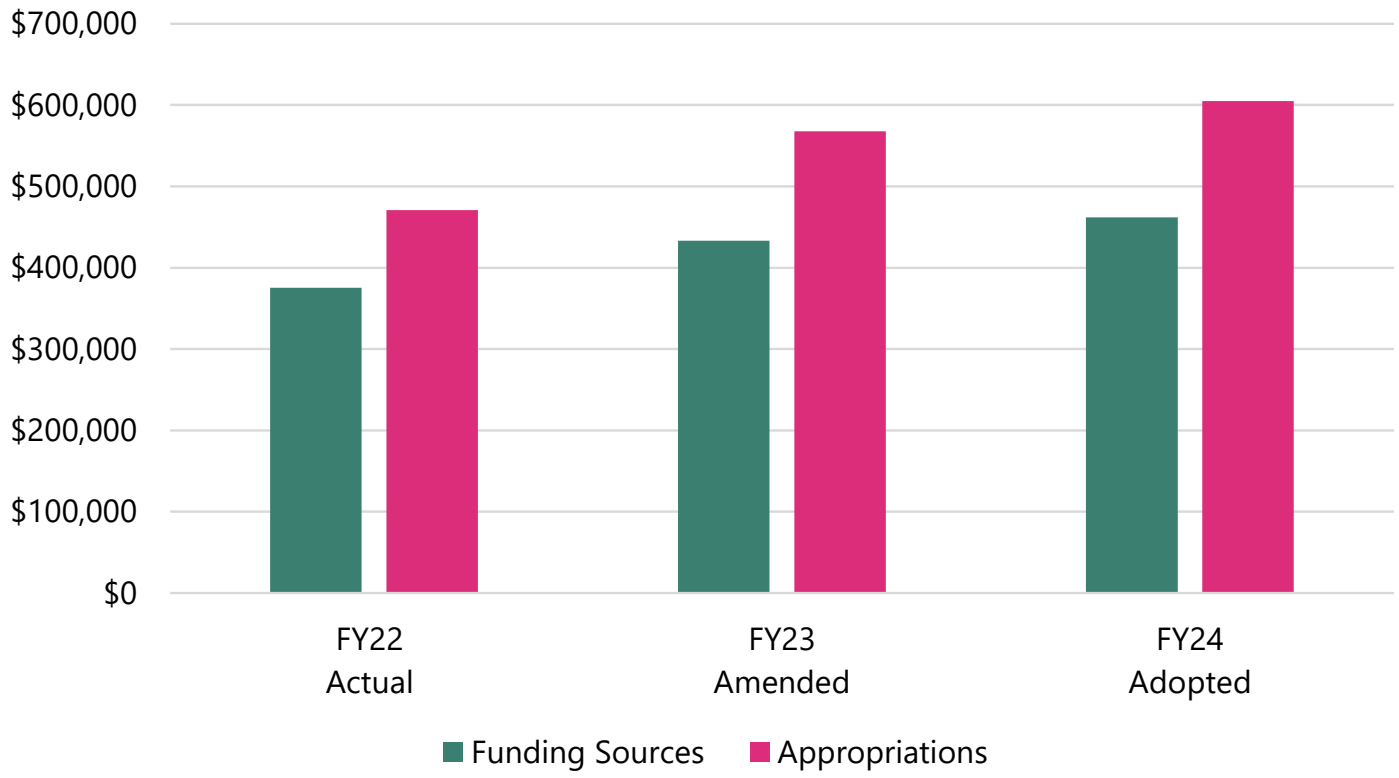
STD CDS Workforce Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	0	0	0
Grant in Aid	64,323	69,885	73,000
Medicare and Medicaid	0	0	0
Total Funding Sources	**64,323**	**69,885**	**73,000**
Appropriations			
Salary and Wages	0	0	0
Benefits	0	0	0
Operating Expenses	61,196	72,783	72,983
Capital Expenses	3,126	3,958	0
Reserve	0	0	0
Total Appropriations	**64,322**	**76,741**	**72,983**



TB Case Management Budget Summary

	FY22 Actual	FY23 Amended	FY24 Adopted
Funding Sources			
County Funds	0	0	0
Federal and State Funds	0	0	0
Fee Revenue and Other	93,988	151,347	180,035
Grant in Aid	280,387	280,387	280,387
Medicare and Medicaid	885	1,500	1,500
Total Funding Sources	**375,260**	**433,234**	**461,922**
Appropriations			
Salary and Wages	226,684	274,188	286,656
Benefits	126,639	150,947	155,206
Operating Expenses	115,210	142,152	137,266
Capital Expenses	2,409	500	26,000
Reserve	0	0	0
Total Appropriations	**470,942**	**567,787**	**605,128**



Appendix

Acronyms

Glossary

Acronyms

ARPA - American Rescue Plan Act

BOC - Board of Commissioners

CBOH - Cobb Board of Health

CCMEO - Cobb County Medical Examiner's Office

CDBG - Community Development Block Grant Program

CDPH - Cobb & Douglas Public Health

CDS - Communicable Disease Specialist

CH - Community Health

CIP - Capital Improvement Plan

CMS - Children's Medical Services

COLA - Cost of Living Adjustment

CSTE - Council of State and Territorial Epidemiologists

EHE - Ending the HIV Epidemic

EI - Early Intervention

EP&R– Emergency Preparedness & Response

EPI - Epidemiology

FICA - Federal Insurance Contribution Act

GAAP - Generally Accepted Accounting Principles

GASB - Governmental Accounting Standards Board

GFOA - Government Finance Officers Association

HCPP - Healthcare Community Preparedness Program

HIV - Human Immunodefiency Virus

HPV - Human Papillomavirus

LARC - Long-Acting Reversible Contraception

OCGA - Official Code of Georgia Annotated

PH - Public Health

PHEP - Public Health Emergency Preparedness

PPE - Personal Protection Equipment

PREP - Personal Responsibility Education Program

PReP - Pre-exposure Prophylaxis

SPOC - Special Point of Collection

STD - Sexually Transmitted Diseases

TB - Tuberculosis

UNHSI - Universal Newborn Hearing Screening and Intervention

WIC - Women, Infants and Children

Glossary

Accrual Basis of Accounting- Revenues are recognized when service is given and expenses are recognized when the benefit is received.

Amortization– The Process of incrementally expensing the cost of an intangible asset over the course of its useful economic life.

Appropriation- An authorization made by Cobb County Board of Health which permits Cobb Public Health to incur obligations and make expenditures of resources.

Audit - A formal examination of an organization's accounts or financial situation.

Balanced Budget- A financial plan for a specific period of time that matches all planned revenues and expenditures with various services and receipts equal to expenditures.

Budget Adjustment- A legal procedure utilized by Cobb Public Health staff to revise a budget appropriation. Cobb Public Health staff has the prerogative to adjust expenditures within or between department budgets according to budget policy, but no increase in the total budget can occur without approval of the Cobb County Board of Health.

Budget Document- The instrument used by Cobb Public Health Administrator to present a comprehensive financial plan to the Cobb County Board of Health.

Budgetary Control- The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Depreciation– A planned, gradual reduction in the recorded value of an asset over its useful life by charging it to expense.

Capital Improvement Project- An item for which the purchase, construction, or other acquisition will represent a public betterment to the community and add to the total capital assets of the agency.

Capital Outlay/Expenditures- Outlays which result in the acquisition of/or addition to fixed assets and cost over $5,000 and life is greater than 1 year.

Charges for Service- Charges for current services.

Component Unit- A legally separate organization that a primary government must include as part of its financial reporting entity for fair presentation in conformity with generally accepted accounting principles (GAAP).

Contractual Services- Services provided by outside vendors that have contractual agreements with Cobb Public Health to provide maintenance and other services.

Department- A major administrative unit of Cobb Public Health with overall management responsibility for an operation or a group of related operations within a functional area.

Expenditure- Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, reserves, capital outlays, and intergovernmental grants, entitlements and shared revenues.

Expenses- Outflows or other using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or general operations.

Fees- An expense incurred for outside services on a one-time recurring basis for fees charged by vendors for "as required" services.

Fines- Fines include monies derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for the neglect of official duty.

Full-Time Equivalent - A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts.

Fund Balance- Refers to the excess of assets over liabilities and is therefore also known as surplus funds.

Fund- A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflects all assets, liabilities, equity, revenue, and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for the purpose of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control.

General Fund- Fund that is the general operating fund of the Cobb County Board of Health. It is used to account for all revenues and expenditures of the Cobb County Board of Health.
Government Fund Types- Those funds in which most governmental functions are financed. The acquisition, use of balances of Cobb County Board of Health's current financial resources and the related liabilities are accounted for through the Governmental Fund. Cobb County Board of Health's General Fund is a Governmental Fund.

Grant- Contribution by government/other organization to support a particular function.

Infrastructure- Basic installations and facilities upon which the continuance and growth of Cobb County Public Health depends. Cobb County Government furnishes Cobb County Public Health with Facilities.

Inter-Governmental Revenue- Revenues from other government in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Interest Income- Revenue earned for the use/detention of money i.e.: Investment in Savings Accounts, Money Market and Certificates of Deposit.

Interagency Transfer- Contributions and operating transfers made between agencies.

Investment- Commitment of funds in order to gain interest or profit. All investments made by Cobb County Board of Health are Certificates of Deposits and Money Market accounts and investments are backed by 110% collateral per Georgia State Law.

Line-Item Budget- A budget that lists each expenditure category (salary, materials, services. etc.) separately, along with the dollar amount budgeted for each specified category.

Modified Accrual Basis- Basis for Governmental Funds. Revenues are recognized when they are susceptible to accrual (i.e., when they are "measurable" and "available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred, except for principal and interest on general long-term debt, which is recognized when due.

Operating Budget- The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel services, fringe benefits, commodities and services.

Other Services & Charges- Includes expenditures/expenses for services that are required by the County for administration of its assigned functions.

Personnel Services- Includes expenditures for salaries, wages, and related benefits provided for persons employed by Cobb Public Health.

Professional Services- Expenditures incurred by Cobb Public Health to obtain the services of recognized licensed professionals such as Doctors, Professional Nurses, Certified Public Accountants, etc. These accounts are not used for fee payments.

Rentals and Leases- Expenditures incurred in the renting or leasing of real estate, etc. Reserve- An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue- Funds that Cobb Public Health receives as income. These receipts include such items as taxes, licenses fees, user fees, service charges, fines and penalties, and grants.

Supplies- Includes articles and commodities purchased by Cobb Public Health to aid the departments in accomplishing its mission and which are consumed or materially altered when used.

Working Reserve- Fund balance less any reserves of fund balance such as reserves for encumbrances, capital outlay, prepaid items, etc. Also known as unreserved/undesignated fund balance.

COBB & DOUGLAS PUBLIC HEALTH

Healthier lives. Healthier community.